

BAL HARBOUR

- V I L L A G E -

REQUEST TO CLOSE UTILITY ACCOUNT

Account Number _____

Service Address _____

Home Telephone _____ Mobile Telephone _____

Email Address _____

Reason for Request

Renter Moved Out

Property Sold (**One of the following must be submitted with this form**)

- Closing Disclosure
- Settlement Statement
- Warranty Deed/Quit Claim Deed
- Certificate of Title

Date Vacated/ Date Property Sold _____

Forwarding Address _____

ACKNOWLEDGEMENT OF CANCELLATION REQUEST

I understand the Village shall close my account and that it can take up to 8 weeks before the final bill and refund check (if applicable) is mailed to the forwarding address.

Print Name _____

Customer Signature _____ Date _____

Request for utility service account closure can be sent to 655 96th Street Bal Harbour Village Hall or emailed to water@balharbourfl.gov