

BAL HARBOUR

- V I L L A G E -

OFFICE OF THE VILLAGE MANAGER

LETTER TO COUNCIL

NO. 014-2020

To: Mayor Gabriel Groisman and Members of the Village Council

From: Jorge M. Gonzalez, Village Manager



Date: January 31, 2020

Subject: **Recurring Vendors**

The purpose of this Letter to Council (LTC) is to provide transparency, with respect to vendors used by the Village over the course of the fiscal year.

On September 10, 2019, Council approved the use of 21 vendors, which on aggregate may exceed \$20,000 (the Village Manager's spending limit) over the course of the fiscal year. Within this approval, Council requested notification if/when any vendors on the list exceed the threshold of \$20,000. At this time, one vendor: Lank Oil Company have exceeded \$20,000 in aggregate purchases.

Lank Oil Company, provides diesel and unleaded fuel delivered to our tanks behind the Public Works facility to keep our Village fleet on the move. The spot market pricing for the fuel they provide is consistent with other vendors, and more importantly the freight fee they charge is considerably less than other vendors; for this reason, they are our primary source for fuel deliveries at a bi-weekly average cost of approximately \$4,600, depending on the quantities and dialing pricing.

If you have any questions or need any additional information, please feel free to contact me. please feel free to contact me.

JMG/COD