

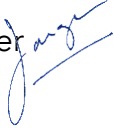
# BAL HARBOUR

- V I L L A G E -

OFFICE OF THE VILLAGE MANAGER

LETTER TO COUNCIL

NO. 055-2021

To: Mayor Gabriel Groisman and Members of the Village Council  
From: Jorge M. Gonzalez, Village Manager   
Date: April 09, 2021  
Subject: **Recurring Vendors**

The purpose of this Letter to Council (LTC) is to provide transparency, with respect to vendors used by the Village over the course of the fiscal year.

On September 8, 2020, Council approved the use of 29 vendors, which on aggregate may exceed \$20,000 (the Village Manager's spending limit) over the course of the fiscal year. Within this approval, Council requested notification if/when any vendors on the list exceed the threshold of \$20,000. At this time, four vendors: Mercedes Electric Supply, Lank Oil, Tirone Electric, Inc., and NGR Auto Services has exceeded \$20,000 in aggregate purchases. Mercedes Electric Supply was included in the January 22<sup>nd</sup>, 2021 LTC Update.

Lank Oil Company, provides diesel and unleaded fuel delivered to our tanks behind the Public Works facility to keep our Village fleet on the move. The spot market pricing for the fuel they provide is consistent with other vendors, and more importantly the freight fee they charge is considerably less than other vendors. They are our primary source for fuel deliveries at a monthly average cost of approximately \$5,012. Total disbursed through March 31, 2021 was approximately \$22K.

Tirone Electric, Inc. provides licensed electrical services to the Village on an as needed basis. During this fiscal year this vendor provided services to the New PPS Operations Facility Renovation Project including the door access control system at a cost of \$15,840 and the electrical service point wiring for the new pre-fabricated office to be placed adjacent to Village Hall at a cost of \$5,887.50. Other costs are generally lower in cost. Total disbursed through March 31, 2021 was approximately \$28K.

NGR Auto Services, provides Village Fleet repairs and maintenance to all Village operated vehicles which are not under a current manufactures warranty. Individual charges are generally low in cost with the aggregate of all expenses surpassing the twenty thousand (\$20,000) dollar Village Manager's purchase authority threshold. Total disbursed through March 31, 2021 was approximately \$22K.

If you have any questions or need any additional information, please feel free to contact me.

JMG/COD