

BAL HARBOUR

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**PROPOSED OPERATING BUDGET & CAPITAL PLAN
FISCAL YEAR 2021-2022**

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VICE MAYOR

Seth E. Salver

COUNCIL MEMBERS

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VILLAGE MANAGER

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Village Manager's FY 2021-22 Budget Message

September 13, 2021

Honorable Mayor and Members of the Village Council:

I am pleased to present to you the Proposed Operating and Capital Budget for Fiscal Year (FY) 2021-2022 for Bal Harbour Village, which commences on October 1, 2021 and ends on September 30, 2022. This document outlines the eighth budget I have developed since becoming your Village Manager in 2013 and, as in the past years, provides information and details about our Village's accomplishments during FY 2020-2021 and plans and expected goals for the upcoming FY 2021-2022. Reviewed together with the Village's Comprehensive Annual Financial Report (CAFR), this budget book provides an overview of our financial position in the Village, as well as past accomplishments and future plans for our community.

Bal Harbour Village has three (3) primary funds used to operate our municipal government: (1) General Fund, (2) Resort Tax, and (3) Water and Wastewater Utility Fund (Utility Fund). The total Proposed Budget for all major funds is \$31,179,200, which includes Capital Improvement Program appropriations of \$3,546,200. In addition, we continue to provide management and operational services to the Gated Community Area, with the Security and Landscape Fund Budget funded at \$982,500 for the next fiscal year.

As a result of a disciplined approach to resource allocation, careful management practices and conservative fiscal policies, Bal Harbour Village continues to maintain a very strong financial position in all of our funds, all while navigating the many impacts from the COVID-19 global pandemic over the past 18 months. The FY 2021-2022 Proposed Budget once again keeps the current millage rate of 1.9654 unchanged. This would be the seventh consecutive year that our millage rate is set at this historically low level. The proposed millage rate is a reduction of 4.6% since 2015 and a cumulative reduction of 32.27% since 2004. The Village's millage is currently the third lowest of the 34 municipalities in Miami-Dade County.

Given the thorough review of the FY 2020-2021 budget, along with the stabilization of revenues from the initial economic impacts of Covid-19 pandemic and significant support from state and federal funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan (ARP), the proposed budget for FY 2021-2022 is essentially a continuation of current service levels. The most significant investments of proposed new funding are in various capital improvement investments to our public spaces and infrastructure with a total of \$3,546,200 in proposed capital project related appropriations, which includes the planning and design phase of the New Village Hall project, funding towards the Stormwater portion of the Utility Infrastructure project and additional funding for Jetty/Cutwalk/96th Street Plaza Project. Our other top funding priority is our continued focus on public safety,

with emphasis on continuing our community policing efforts, as well as enhancements to our Building Department, which includes additional investments in technology, a review of current business processes by our new Building Official, and a new, more experienced team of building inspectors, who are focused on the ongoing efforts related to the 40+ year building recertification process and support a greater emphasis on customer service.

THE BAL HARBOUR EXPERIENCE

This year, we re-examined our collective vision during our Village Council retreat in May 2021, reconfirming the Council's commitment to our vision established at the Council retreat in 2019. Our vision is that Bal Harbour Village will be the safest residential community, with a beautiful environment and unparalleled destinations and amenities, providing exclusivity and access to ensure the highest quality of life for our residents, and with an unmatched experience for our visitors from around the world. This vision helps achieve our mission of delivering the "Bal Harbour Experience" - that distinctive feeling one experiences when living in or visiting our unique, exclusive, curated and refined community. The elements that denote the essence of the Bal Harbour Experience are: (1) Beautiful Environment, (2) Destination and Amenities, (3) Exclusivity and Access, and (4) Safety. These elements are supported by: (1) developing and maintaining well-designed and modernized public facilities and infrastructure and (2) implementing smart policies and strategic solutions to address the challenges of today and to ensure that we remain a Resilient and Sustainable community able to protect our future

At the Council retreats, we annually discuss our priorities to ensure that they remain relevant. This year, this review and prioritization exercise resulted in a reaffirmation of the order of importance of these elements as in the prior year. However, this year, there was a slight intensification of interest in our modernization of public facilities and infrastructure efforts. This is a direct result of the progress we continue to make in our capital improvement programs. The Council prioritized the areas of focus in the following order for this year: (1) Safety, (2) Beautiful Environment, (3) Modernized Public Facilities and Infrastructure, (4) Resilient and Sustainable Community, (5) Destination and Amenities, and (6) Exclusivity and Access.

In addition, the following specific initiatives were identified as the priorities for the FY 2021-2022 budget development process: Capital projects, including the jetty, new park and new Village Hall; Beach renourishment and sand by-pass; the efforts of the Building Department; and pension reform for the Village's general employees' pension plan. All of these priorities are underway in various stages of progress and the proposed FY 2021-2022 budget provides funding and support for these priorities.

Developing funding strategies, specific initiatives and programming that will further our vision, top priorities and the Bal Harbour Experience have been, and will continue to be, the focus of our budget development process in FY 2021-2022.

The following elements denote the essence of the Bal Harbour Experience:



- **Beautiful Environment** – represented by our pristine beach, lush landscaping, well maintained public spaces, well-designed jogging paths, sidewalks and rights of way. These signature public amenities reflect the maintenance standards the community expects, and allow visitors to immediately identify they are in Bal Harbour. In other words - you immediately recognize when you have arrived to Bal Harbour and you immediately know when you have left.
- **Destination & Amenities** - represented by high-end hotels, eateries, and boutiques and shopping available, in our beautiful setting.
- **Exclusivity & Access** – represented by our curated art programs and well-produced special events. Our recognized Museum Access Program, Art experiences and exclusive

tours, creative public art installations, special access programs during Art Basel, movies and concerts on the beach, and the Bal Harbour Series of the South Beach Wine and Food Festival and Haute Cuisine are just some of the exclusive opportunities created for residents and visitors, and reflect the community's refined taste. As discussed at the Council retreat, this section will be renamed pending approval of the Village Council to better reflect the purpose of this area.

- **Safety** - anchored by our focus on a Community Policing model, where our law enforcement officers are staffed, trained and motivated to provide excellent service and safety to our residents and visitors in a pleasant and friendly manner. The increased visibility, investment in state-of-the-art technology and employment of innovative policing strategies ensures that our community remains safe at all times, as well as a leader and model in public safety.

Together, these elements define what makes our community so unique, distinctive, and such a desirable place to live, work in, and visit. These elements and the vision for our Village rests on a foundation based on:

- Developing and maintaining well-designed and modernized public facilities and infrastructure;
- Implementing smart policies and strategic solutions to address the challenges of today and to ensure that we remain a Resilient and Sustainable community able to protect our future; and
- Ensuring that both the perception and reality of safety in our community remains uncompromised.

BUDGET DEVELOPMENT GOALS

In developing the proposed budget for FY 2021-2022, we focused on our key goals, which help ensure that our resources help achieve our vision and mission for Bal Harbour Village, thus further enhancing the “Bal Harbour Experience”.

The Proposed Budget is the culmination of an evaluation and assessment process undertaken each year. We carefully evaluate the existing activities, determine where the Village would benefit from additional investment and ensure that we establish appropriate levels of service and identify efficiencies or enhancements for each operational activity. It remains my goal to provide to you as much information as possible for you to make informed decisions, and to support and expand the Village’s vision and mission. This budget includes a multi-year Capital Project Plan in support of the Bal Harbour Experience and identified priorities.

The following is a breakdown of the allocations proposed for FY 2021-22 for each of the distinct Funds:

Expenditures Summary by Fund	
	FY 2022 Proposed Budget
General Fund	\$ 21,906,600
Resort Tax Fund	4,183,700
Water and Wastewater Fund	5,088,900
Security & Landscape Assessment Fund	982,500
Total Expenditures	\$ 32,161,700

As the current FY 2020-2021 comes to an end, I am pleased to share that several high-level priorities were achieved this past year, despite the Covid-19 pandemic continuing to have impacts at our local level and well beyond. State of Emergencies remained in place at the local and state levels for most of the current FY. Impacts from the pandemic remain in place and are expected to continue throughout the next FY. In addition, we faced an Emergency Declaration regarding the threat of Hurricane Elsa as well as emergency conditions resulting from the tragic collapse of the Champlain Tower South condominium in the Town of Surfside. Notwithstanding the need to redirect many of our resources to emergency related activities, the Village team made significant progress on many of our established priorities and objectives.

PROGRESS TO DATE ON OUR GOALS:

Our goals are based on our collective vision driven by the following elements which denote the essence of the Bal Harbour Experience:

Beautiful Environment

Presenting an aesthetically beautiful setting for our residents and visitors is a key component of the Bal Harbour Experience. The Parks and Public Spaces Department continues to improve the appearance of the Village through routine maintenance and cleaning of our public areas.

With the Village’s Capital Improvement Projects (CIP) Program now fully operationalized, progress continued to be made on several fronts, including on the waterfront park and the jetty. The Parks and

Public Spaces facility in North Miami was completed and staff relocation was completed in February 2021. This allowed for the former operations building in the Village to be torn down in preparation for the construction of the new Bal Harbour Waterfront Park and Community Center. The project bids were submitted in August and the award will be recommended at the September 13, 2021 Council meeting. The contractor is expected to begin construction in November 2021. The Community Center has been designed to maximize its use with various rooms that will serve the residents for a variety of uses, exercise, community meeting, teen gathering area and indoor playground for toddlers which adjoins the exterior playground for tots. The designers have also included a rooftop plaza that has vistas to the intercoastal waterway. The Park has a playground that will be centered on a huge specimen tree and provide fun for the older kids. The terrain terraces down to a small water feature and to the open play area. The Village Park will be beautifully landscaped and will have exercise equipment, waterside decking for yoga or lounging. The Seawall and Dock will be reconstructed and an amphitheater created where the residents can enjoy movies and concerts. The Seawall project is underway and its reconstruction and the new dock are expected to be completed by January 2022.

We also continued progress on the design services for the Bal Harbour Jetty/96th Street-end project to enhance the use of the jetty, the cut-walk and 96th street end as public spaces for the community. To date, the Jetty project is in Construction Documents Phase and the consultant has completed 90% of this phase. In addition, we have conducted extensive construction analysis and

probable cost estimating to ensure that the project as designed is buildable and within estimated funds available.

Progress is being made on the Bal Harbour Jetty as well. Our consultant, Mikyoung Kim Design, is currently in the Construction Document phase and the Environmental Engineers have submitted to all the jurisdictional environmental agencies for review. We anticipated the permitting will be approved in the Summer of 2022 and the Village expects to commence with the construction in the fall of 2022. The Jetty design offers an open space with vistas of the Haulover Inlet and Bal Harbour Beach with its tranquil stretch of hotels along the Atlantic coast. Together with the over the water platforms and underwater reef, visitors will be able to enjoy an up-close experience of the marine life or leisurely walk to the promontory at the end of the Jetty.

Earlier this year, we developed a Request for Qualifications (RFQ) for the design of the New Village Hall. Submissions were received and our selection committee shortlisted and ranked three qualified, prominent firms. Final selection of the firm for the design of our Village Hall is expected to be made by the Village Council at the September Council meeting.

It should also be noted that since the Capital Program was initiated, we have secured in excess of \$40 million in numerous grants and revenue from development agreements to help fund and continue with our capital efforts.

Miami-Dade County continues providing daily beach cleaning and seaweed removal service along the northern portion of Bal Harbour

Beach. The Village has retained funds to perform emergency supplemental seaweed removal, if necessary. Additionally, in the FY 2020-2021 Bal Harbour Village budget allocation, funding was provided to add one full-time position. This recently filled position is primarily responsible for the appearance of the coastal portion of Bal Harbour Village and assist with the annual sargassum seaweed mitigation efforts.

The Parks and Public Spaces Department continues to coordinate with the Condominiums and Hotels on the beach to develop back of house storage areas for surplus beach furniture and equipment which are screened with landscaping to enhance the overall cleanliness of the beach.

We also continued our efforts to promote Village recycling with site visits to all multi-family condominiums along Collins Avenue and meetings with management representatives to review their collection programs and provide site specific recommendations for recycling enhancements, and updated messaging on our Village website as well as in mailings sent out to our residential community.

Destination and Amenities

Prior to the onset of the Covid-19 pandemic in March 2020, the first five months of the FY 2019-2020 started out with record results for tourism in Bal Harbour Village, but the remainder of that fiscal year proved challenging due to the impacts of pandemic and the eventual travel restrictions, restaurant closures, hotel closures and beach closures for intermittent periods of time. Not knowing what to expect in the FY 2020-2021, we budgeted cautiously with optimistic expectations. Fortunately for the Village, the FY 2020-2021 proved

to be successful in many ways with regards to resort tax collections and revenues. Our beautiful weather, distinctive hotels featuring an abundance of suites for extended stay visitors, secluded beach, and exceptional culinary offerings featuring plenty of outdoor dining resulted in Bal Harbour Village continuing to be a favored extended “home-away-from-home destination” to both visitors as well as residents who normally only spent the winter months here. This led to a record-breaking recovery in our tourism and Resort Tax revenues and collections. For the first ten months (October 1 – July 31) of FY 2020-21, our hotels and restaurants reported very strong demand resulting in all-time record collections in a single year. Five of these ten months (March, April, May, June, and July) have been our best ever for those months, and with year-to-date (YTD) results already surpassing our record year in FY 2018-2019.

To continue to make our beaches even more beautiful and enjoyable, we continued to work with the U.S. Army Corps of Engineers, Florida Department of Environmental Protection (FDEP) and Miami-Dade County to prepare for the planned Beach Nourishment Project to place approximately 210,000 cubic yards of sand on Bal Harbour Beach expected to begin in the next few months.

Exclusivity and Access

Our commitment to engaging our community and visitors remained firmly in place so as to ensure that our community is closely connected with their government. Weekly calls with all of the General Managers of the Condominiums and the Hotels, digital communication efforts, including the My Bal Harbour Mobile Application (App), the Wireless Emergency Notification System (WENS), e-mails, social media (Facebook, Instagram and Twitter), and

our government and tourism websites have allowed us maintain our direct link with our Residents and Tourists.

Keeping our community and residents informed during both the Covid-19 Pandemic, as well as tragic Champlain Tower South building collapse in the Town of Surfside has been a top priority given the rapidly changing information and regulations. To date, approximately 90 Covid-19 advisory informational notices have been distributed and 10 Surfside advisories were distributed. We continue to focus on engaging our community and visitors through our public events and programming, and to ensure our communication and outreach with our Residents, General Managers of the Condominiums and Hotels is ongoing to ensure that our community is as connected as possible with their government. The proposed budget continues to fund and enhance these efforts wherever possible.

Traditionally, we produced printed newsletters and postcards advising our community of important information and sharing news about past and upcoming special events. In addition, as mentioned previously, we also use digital communication efforts, including the My Bal Harbour Mobile Application (App), the Wireless Emergency Notification System (WENS), e-mails, social media (Facebook, Instagram and Twitter), and our government and tourism websites to stay actively connected with our Residents and Tourists. Since the pandemic began to impact our community, we have not used printed materials very often, other than for the U.S. Census 2020 campaign, and have primarily relied on electronic means of communicating with our residents.

Approved in the current FY 2021-2022, and with funding and implementation planned for FY 2021-2022, is a new website for the Village. A well-designed, user-friendly website is an essential tool for any organization. This is especially true for organizations in the public and customer service and tourism industry. Historically, the Village has supported and maintained two separate websites for Tourism and Village Government. This budget includes funding to redesign both websites, and create a more seamless experience for stakeholders. Delayed due to Covid-19, the selection of the vendor for this project was approved by the Village Council in July 2021. Spearheaded by the Tourism Department, this project will ensure brand cohesiveness and a common navigational experience, which will result in a better overall experience. Additionally, it provides the Village the most up to date advancements in digital technology, the ability to add language capabilities and an enhanced Bal Harbour App interface.

Once our acclaimed Museum Partners began opening to the public, we reactivated our Museum Access Program with several of our museum partners who were open to the public and provided updates to our residents and hotels so that they could again begin enjoying this signature amenity. This program is again funded in the FY 2021-2022 with extra efforts planned to provide details about each museum and their scheduled events to our residents and visitors.

While large group gatherings or events were not advised for most of this current FY, we were able to plan a number of socially-distanced, outdoor events. In November 2020, we held our annual kick-off to the holiday season with the lighting and enhanced holiday décor on Founders Circle and along Collins Avenue. The scaled-down event was able to be enjoyed by the community live as well as virtually via

Zoom. In March 2021, Bal Harbour Village, in collaboration with the Bal Harbour Shops, partnered with the Fleurs de Villes group in support of the Breast Cancer Research Foundation for the world-wide launch of this floral exhibit which translates to “flowers of the city”. Nearly 30 floral-outfitted mannequins were located throughout the Village, mainly at the Bal Harbour Shops and one at the Ritz-Carlton Bal Harbour, with three Village sponsored mannequins, located one each at the north and south entrance to Bal Harbour Village and one in the Bal Harbour Shops, and a floral-decorated police vehicle in Founder’s Circle. In May 2021, as we began to prepare for the Village’s 75th Anniversary (August 14, 1946), new events were launched, including the first ever Farmers and Artisans Market which featured curated local vendors showcasing a variety of organic produce, spices, artesian breads, cheeses and other specialties; and the “Symphony by the Sea” pop-up music events in collaboration with the South Florida Symphony Orchestra were held. Out of respect for the families in Surfside, our 4th of July Independence Day fireworks was cancelled. In commemoration of the victims of the Champlain Tower South Building, an enhanced “Symphony by the Sea” music tribute event was held on the beach in conjunction with the Town of Surfside for residents and guests to attend. The final performance in this series is planned for September 26, 2021.

With the Village’s 75th anniversary taking place this year, several events are planned to take place in FY 2021-2022 to commemorate this milestone. An art in public places project featuring six Manolo Valdes sculptures will be placed throughout the Village beginning in November 2021 along with an art chat event with the artist scheduled to take place during Art Basel / Miami Beach. Several

events to celebrate the culinary scene in the Village are also planned, including participating in the annual South Beach Wine and Food Festival and our own “Taste of Bal Harbour” series featuring local restaurant and chefs.

Marketing efforts and allocation of funds from the Resort Tax Budget in the FY 2021-2022 will focus on continuing to position Bal Harbour Village as a premier luxury and lifestyle destination worldwide, and contribute to the Bal Harbour Experience by focusing on: Strengthening Brand awareness and demand; generating business for our partners; and preserving beautification and safety in our community.

With the groundbreaking of the new Waterfront Park approaching, our park and playground were closed earlier this year and subsequently, the existing Operations Building, Recreation Center and Playground were demolished to make way for the reconstruction of the Seawall and the New Village Park and Community Center. The Basketball Court remains open for our residents throughout the construction period but will be closed briefly for expected upgrades in 2022.

Safety

Creating a safe environment in our community will always be a top priority. Our efforts continue to be focused on public safety, with emphasis on continuing our ongoing community policing efforts, as well as enhancements in our building department.

The Bal Harbour Police Department (BHPD) continues to focus on its primary mission – to provide excellent public safety services to our

residents, businesses and visitors. Our police department remains dedicated to a community-oriented policing model, focused on increased police visibility through innovative directed patrol activities, and enhanced readiness for high liability incidents. Through these efforts, the Village experienced a 5.1% reduction in the 2020 Total Part I UCR Crimes as indexed annually for the Village by the Florida Department of Law Enforcement (FDLE); moreover, when compared to 2014 Total Part I UCR Crimes, when the community policing model was first implemented, this decrease grows to 13%.

As the Village continues to grapple with the ongoing Covid-19 pandemic, our Police Department remained focused on safeguarding the health and welfare of the community at large. As part of the Village's Emergency Operations model, the BHPD prepared weekly situational briefings for the management team, which included tracking pertinent Covid-19 statistics.

During the early hours of June 24, 2021, the Bal Harbour Police Department was called to action and responded to the Town of Surfside, as they faced the aftermath and human toll related to the tragic collapse of the Champlain Towers South Condominium. The Bal Harbour Police Department was among the first group of first responders to arrive at the scene, and through their quick and decisive action, they provided critical support for the setup of the initial family reunification center. In cooperation with the Town of Surfside, Miami-Dade County Police Department and the Miami Beach Police Department, the BHPD provided support for traffic management operations and staffing at the Family Assistance Center hosted at the Sea View Hotel.

In April 2021, I appointed a new Building Official and Director, with nearly 30 years of experience in the industry and nearly 15 years of experience as a Building Official. Shortly after his arrival, he appointed new, more experienced building inspectors in each of the trades. The focus of our Building Department this past FY has been to improve our customer service and efficiency in the department. In these past few months, the Building Department has achieved a great deal toward our goal of delivering a positive experience for our customers.

Several high-level accomplishments are worth mentioning, including increasing inspections and plan review to three days a week for all trades, and establishing an internal turnaround time for plan reviews – 14 days for commercial properties and 7 days for residential properties. The Department has also implemented new permitting procedures and streamlined existing forms for a more efficient permitting process.

Also significant, is the creation of a 40+ Year Building Inventory with notices to recertify being sent to all properties and working with properties and their engineers to confirm that buildings are safe. Staff has performed visual field inspections and the Building Official has taken action on unsafe conditions. The Building Department has also commenced the scanning of all plans and permits to be archived digitally. Going forward the department will continue to scan the daily work in order to have a fully digitized archive located in the our Laserfiche Repository. Staff established a "One Stop Shop" with Miami-Dade County offering concurrent plan review between the Village and the County. This will greatly reduce the plan review turnaround time for both residential and commercial projects.

Funding for a new permitting system is included in this proposed budget to be implemented in the Building Department in 2022. Both

current legacy systems will be converted in order to have all permit records in one, new system. This new permit software will allow for easier access to information and facilitating electronic plan review.

Lastly, we are conducting a fee analysis and cost allocation study in the Building Department to ensure that the fees are appropriate and in compliance with the recent statutory changes that have been enacted.

FOCUS ON OUR VISION:

The four areas described above define what it means to live, work, play and visit Bal Harbour Village and what makes our community so unique and special. Achieving our vision rests on a foundation based on the following:

Developing & Maintaining Public Facilities & Infrastructure

Safeguarding the fiscal integrity of the Village and ensuring the functionality of our infrastructure is a daily priority - one that is not so noticeable when all is going right - but typically engenders unfavorable attention when it goes wrong. To this end, we continue our efforts to establish appropriate controls and further improve the processes of the pasts while planning for the future and developing a more resilient community. During this past year, the Utility Infrastructure Improvements Project (UIIP) Phase 4 Park Drive; 16-inch to 20-inch transmission water main construction was completed along with the water system improvements related to UIIP Phases 3(A), (B) and (C). work continues to finalize the Sanitary Sewer and Stormwater system rehabilitation in these locations. In early 2022, all the planned work for the Residential Gated Community North of

Harbour Way will be complete and UIIP Phases 5(B), (C) and 6(A), (B) will commence.

The continuous maintenance of Village Infrastructure was again conducted this fiscal year with new sanitary and stormwater station pumps procured, annual fire hydrant flushing, repairs and replacements completed and Village-wide leak detection and repairs, which addressed leaks throughout the year amounting to over 2,300,000 gallons of water loss prevention per month. In order to maintain existing and newly constructed Village Facilities and Infrastructure, staff continues to receive cross training and during this fiscal year, Village operations and utility staff obtained (12) separate certifications related to Water delivery, Wastewater (sanitary) and Stormwater collections.

An increasing focus of the remaining Village Infrastructure work is the Stormwater system in terms of UIIP and non UIIP Capital improvements, along with the planning for the anticipated costs to maintain the system in future years.

These improvements include station components such as; pumps, motors, injection well rehabilitation, pipe lining, valve replacements and pump station upgrades. Additionally, system conveyance items including; curb and gutter replacement, new injection well development, new pipe installations, new connections to the existing system and additional pump station development if required are programmed.

As you are aware funding for these improvements and ongoing maintenance is allocated within the Village General Fund and Capital Improvements Program. The expected annual operating and capital

expense burden to the General Fund related to the Stormwater system and the (UIIP), Capital Program are estimated to be in excess of eight million (\$8,000,000) dollars over the next five years. This past year Stormwater system related Grant funding requests totaled five million thirty-five thousand (\$5,035,00) dollars. Unfortunately, Grant funding initiatives are by their nature uncertain due to annual federal and state budget activities, and they serve to supplement the funding pool only if approved.

As discussed during our 2021 Council Retreat, we continue to explore all avenues to fund these critical Village ventures.

Efforts to secure a consultant to analyze our costs and provide alternative approaches to fund these maintenance and Capital improvements is in process with the results of this activity to be discussed further during the FY 2023 budget development process.

With the pending completion of several phases of the planned UIIP work specifically north of Harbour Way within the Residential Gated Community, the restoration of the area roadways is approaching. The June 2020 Road Surfacing Agreement executed with the Bal Harbour Civic Association (BHCA), prescribes that as UIIP work is completed, the area roads will be milled and resurfaced using a proportionate cost share formula to fund the restoration work. It is anticipated that the locations north of Harbour Way will be ready for this action in early 2022. However, Florida Power and Light (FPL), has presented a draft Power Grid Improvements Masterplan to the BHCA and the timing of the proposed FPL improvements may affect the restorative paving schedule.

The Village's FY 2020 external audit was concluded with the issuance of the Comprehensive Annual Financial Report in March with an unqualified opinion, receiving GFOA recognition for the sixth year in a row. Additional activities this year, included continuing to closely work with various Federal, State and Local agencies to recapture eligible expenses the Village incurred as a result of Covid-19 pandemic as well as the tragic collapse of the Champlain Tower South condominium in the Town of Surfside.

In the last eight years, the Finance Department operations have evolved to improve the control environment between functional activities, timely issuance and filing of compliance reports, complete timely reconciliations of financial activity, continued enhancement of the financial reporting process, supporting capital project initiatives and drawing down funding reimbursements, and improving customer service delivery for ad valorem and non-ad valorem tax, and Village Utility inquires. In addition, the Finance Department worked with Miami Dade County to secure funding for the Future Jetty Project (\$7.5 million).

As mentioned earlier, as a result of the Covid-19 pandemic and economic impacts suffered by our communities, local governments received significant support from state and federal funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan (ARP). Through the CARES Act the Village received \$2.1 and through the ARP, the Village has been awarded \$1.48 million.

Over the last few years, we have completed a number of IT infrastructure improvements and productivity software

implementations, that help create a more efficient and effective working environment for Village departments.

With the opening of the New Village Operations Facility, various IT projects were undertaken to ensure security and the continuity of operations, while transitioning staff to different work locations. the need to provide a network connection to Village Hall to support day to day office activities. The IT Department designed, configured, and implemented the network allowing a stable connection to Village Hall, providing a seamless experience to department users. In addition, the new facility required the installation of an access control system, and this presented an opportunity to upgrade and integrate similar systems installed at Village Hall and Bal Harbour Police Headquarters. As such, IT installed and configured a new access control system, which provides additional security enhancements and integrates access control management to BHPD Headquarters, the New Village Operations Facility and Village Hall into a single platform. This enhanced access control system also allows the use of one access control card for all three locations. IT also coordinated the network extension and staff relocation to the new Parks and Public Spaces trailer at Village Hall, which would allow a direct and stable connection to Village Hall network resources.

While continuing to address the Covid-19 pandemic and ensuring the health and welfare of Village employees and stakeholders, we experienced a continued demand for a virtual work environment and greater opportunities for the public to interact virtually with its government. This year, upgraded the Village's virtual meeting platform to Zoom, which provides a more user-friendly interface and allows a cohesive and streamlined experience between the Village and remote participants. This implementation also required a reconfiguration of audio-visual equipment in the Village Council

Chambers to provide improved audio quality and stable video streaming. Moreover, the Village IT department enhanced and configured additional internet bandwidth systemwide, which improved the stability of virtual meetings and overall network efficiency and ultimately, provided a more seamless experience for members of the public interacting virtually with Village Hall. This upgrade also required firewall updates to accommodate the faster bandwidth and enhanced security.

The security and integrity of our network continue to be a priority. This year, the IT Department worked in conjunction with the Bal Harbour Police Department to complete the Florida Department of Law Enforcement (FDLE) Technical Audit, which serves to ensure that all law enforcement information, network infrastructure, computer systems and facilities are secured and encrypted. Village staff continued cyber security awareness training through the Village's software (KNOWBE4). This training serves to educate all employees on common techniques utilized by cyber attackers, such as phishing emails, malware downloads and virus infected attachments.

In the Building Department, as was previously mentioned, funding for a new permitting system is included in this proposed budget to be implemented in 2022. Both current legacy systems will be converted in order to have all permit records in one, new system. This new permit software will allow for easier access to information and facilitating electronic plan review. In addition, as we strive to use technology to improve our business processes, this year, the Building Department will begin to transition to a paperless records management system. Piggybacking off a Miami-Dade County contract, building records, permits and plans will be scanned to create an electronic building records repository within Laserfiche. This scanning service will also be utilized to support the Building

Department's concurrent plan review with Miami-Dade County, and facilitate electronic document submissions by customers.

A well-designed, user-friendly website is an essential tool for any organization. This is especially true for organizations in the public and customer service and tourism industry. Historically, the Village has supported and maintained two separate websites for Tourism and Village Government. This budget includes funding to redesign both websites, and create a more seamless experience for stakeholders. Delayed due to Covid-19, the selection of the vendor for this project was approved by the Village Council in July 2021. Spearheaded by the Tourism Department, this project will ensure brand cohesiveness and a common navigational experience, which will result in a better overall experience. Additionally, it provides the Village the most up to date advancements in digital technology, the ability to add language capabilities and an enhanced Bal Harbour App interface.

Implementing Solutions to Ensure a Resilient and Sustainable Community

We continued to make progress on our Resilience and Sustainability Initiatives this past year. We implemented efforts to efficiently distribute and conserve water use throughout the entire Village; continued the repair, improvement and upgrade of the stormwater system; enhancing our recycling system; passed and implemented an update to the Village Solid Waste to clarify the definition of Bulk Waste, enhance service delivery and provide clear provisions to enable continued enforcement of Chapter 16 of the Village Code.

As referenced earlier, in coordination with the U.S. Army Corps of Engineers, Florida Department of Environmental Protection and Miami-Dade County to prepare for the planned Beach Nourishment

Project to place approximately 210,000 cubic yards of sand on Bal Harbour Beach expected to begin in the next few months.

In terms of working with local state and federal agencies, during this fiscal year, the Federal Emergency Management Agency (FEMA) funded, the Dune Restoration Project was completed which strengthens the Village Dune system against storm surge.

The Village also recently completed our participation in the Florida Department of Environmental Protection (FDEP), Technical Advisory Committee (TAC) that was charged with the collaboration and review of the recently completed Baker's Haulover Inlet Management Plan (IMP). The main conclusions of the TAC related to the extension of the north side of the Baker's Haulover Jetty and use of the subsequent collected sand for future placement on Bal Harbour Beach, are included IMP. The completion of this plan furthers the efforts of the Village to seek a cost-effective mechanism to routinely replenish sand along our beach with the continued development of the long-discussed Sand By-Pass Project.

Work continues towards the development of a Resiliency Strategic Plan and preparation of a comprehensive plan amendment to make the Coastal Management element of our Comprehensive Plan consistent with the Peril of Flood requirements set out in section 163.3178(2)(f), F.S.

Factors Affecting FY 2021-22 Budget

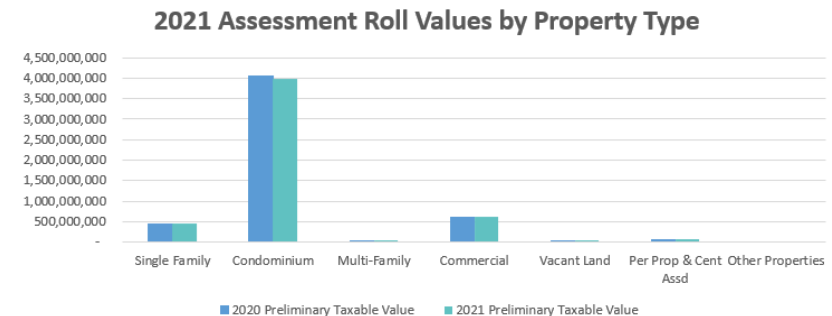
In developing a budget, we must look at available revenues, expected expenses, potential enhancements, opportunities for cost savings or efficiencies, and the anticipated impact of Covid-19 on our available revenues and expenses. By setting an appropriate millage ceiling, we established the first parameter in the development of the FY 2021-22 Operating Budget. It is important to set a level that offers appropriate opportunities to make prudent choices leading to the adoption of the final budget.

The Miami-Dade County Property Appraiser provides municipalities with a certification of Assessment Roll Values for the upcoming fiscal year on July 1 of each year. Pursuant to Florida Statutes (F.S.) 200.065, within thirty-five (35) days of certification of value, each taxing authority shall advise the Property Appraiser of its proposed millage rate, of its rolled-back rate, and of the date, time, and place at which its first public budget hearing will be held to consider the proposed millage rate and tentative budget.

This requires the setting of the preliminary millage rate, and establishing the date and time for the budget hearing at the July Village Council meeting. It should be noted that setting the preliminary millage rate is simply an initial step in our budget process. At the July 20, 2021 Village Council meeting, the Council set the tentative millage rate, the first step to formally adopting a budget, at 1.9654 mills, consistent with the current fiscal year rate. The Public Budget Hearing Dates were set for Monday, September 13, 2021 and the second public hearing for Thursday, September 23, 2021.

Tax Roll, Millage Rate, and Ad Valorem Revenue

The tax roll certified by the Miami-Dade County Property Appraiser on July 01, 2021 is \$5,263,076,143 which is a reduction of -0.26% from the same value last year, including almost \$51.5 million value decrease in the condominium stock in BHV. The reduction in value exacerbates a pattern of reductions through successful Value Adjustment Board appeals that have been eroding our tax roll for several years.



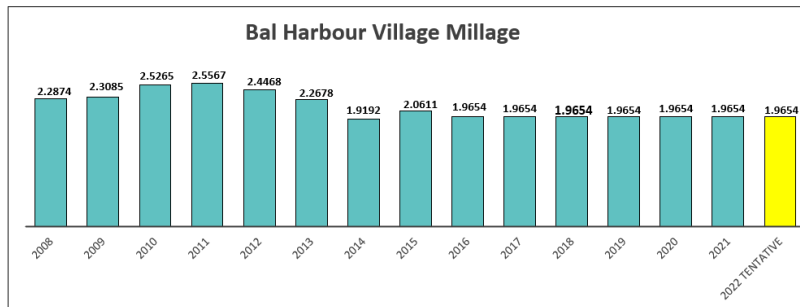
At the current and proposed tentative millage rate of 1.9654 mills, and calculated at 95% of the adjusted taxable value certified as required per F.S. 200.065(1)(a)1, the ad valorem revenue budgeted is \$9,826,800, resulting in a decrease of approximately \$26,100 of tax revenue Village wide over current year ad valorem budgeted revenue of \$9,852,900.

The rolled-back rate for FY 2021-22 would be 1.9193 mills. The rolled-back rate, calculated as required by the Florida State Department of Revenue will provide the same ad valorem tax revenue as levied during the prior year exclusive of new construction and improvements. The preliminary proposed millage rate of 1.9654

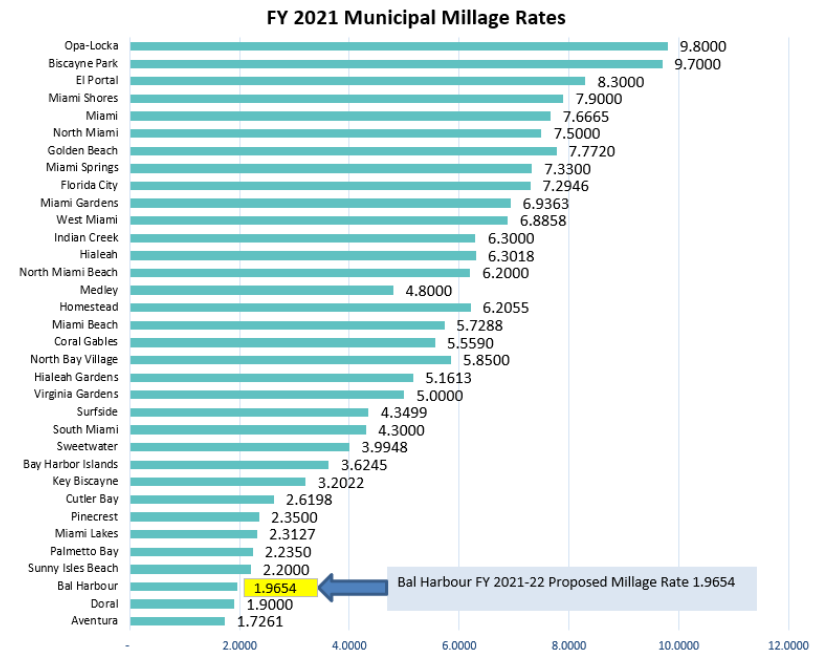
mills is 2.4% higher than the current year aggregate roll-back rate. The state required methodology for calculating the rolled back rate requires the use of the current year gross roll value.

Proposed Millage Rate History & Analysis

Since FY 2007 the millage rate for the Village has dropped significantly, by 32.27% from 2.9020 mills to 1.9654 mills for the current and proposed tentative millage rate for FY 2021-22. Maintaining this historically low millage rate for the last six fiscal years, has allowed the Village to plan for future capital projects through the appropriation of funding on an annual basis. The following chart reflects the millage rates for FY 2008 through FY 2021, and the continuation of the existing rate for FY 2022:



Currently, the FY 2020-21 adopted millage rate for Bal Harbour Village is the third lowest millage rate in Miami-Dade County as compared to other municipal rates. It is the only long-established municipality within the grouping of the lowest eight millage rates for Miami-Dade County cities. The following chart reflects the FY 2021 adopted millage rates for Miami-Dade County municipalities:



It is recommended that Village Council re-affirm their action taken at the July 20, 2021 Council meeting and set the millage rate for FY 2021-2022, at 1.9654 mills, a rate which is \$1.9654 per \$1,000 of assessed property value. The proposed tentative millage rate, calculated at 95% for budget purposes, and based upon the July 1, 2021 estimated adjusted Taxable Value as provided by the Miami-Dade County Property Appraiser is anticipated to yield \$9.827 million, for FY 2021-2022.

The recommended FY 2021-22 proposed tentative millage rate outlined for consideration by the Village Council, allows the Village to retain a historically very low rate, while providing for funding of

inflationary impacts to generally maintain existing service levels, and fund anticipated Village capital projects.

General Fund Expense

In developing the Proposed Budget, we considered the continued impact that the COVID-19 Pandemic is anticipated to have on revenues, expected expenses, opportunities for cost savings or efficiencies.

The Proposed General Fund Budget incorporates the funding for operating departments and activities within the proposed FY 2021-22 Budget expenditures of \$21,906,600 (includes \$3,546,200 in proposed capital project related appropriations), at the proposed millage rate of 1.9654 mills.

Capital Projects

The FY 2022-26 Capital Budget and 5-Year Capital Improvement Program includes capital improvements Village wide, as summarized in the following table:

	Budget		
	Previous Years	FY 2022	Total
FUNDING SOURCE			
General Fund:			
Miami-Dade General Obligation Bond Funds	\$ 1,416,700	\$ 363,200	\$ 8,063,000
Developer Contributions - Bal Harbour Shops (PPS)	3,500,000	-	3,500,000
Developer Contributions - Bal Harbour Shops (Village Hall)	-	1,700,000	19,923,318
Developer Contributions - Bal Harbour Shops (Other)	1,000,000	1,000,000	2,500,000
Developer Contributions - Other	-	-	150,000
Suntrust Rent	920,000	701,145	4,532,486
Miscellaneous Revenue - Grants	300,000	2,921,000	3,221,000
Budget Allocation	2,196,597	(1,228,400)	2,144,597
Appropriation of Fund Balance/Carryover	8,379,570	(2,186,000)	8,760,970
Village 2011 Bond Escrow Funds	368,933	-	368,933
Total General Fund	18,081,800	3,270,945	53,164,304
Resort Tax Fund:			
Appropriation of Fund Balance/Carryover	-	1,000,000	2,500,000
Total Resort Tax Fund	-	1,000,000	2,500,000
Utility Fund:			
Miami-Dade General Obligation Bond Funds	6,500,000	-	6,500,000
Developer Contributions - Oceana	950,000	-	950,000
Budget Allocation	2,221,800	-	2,221,800
Appropriation of Fund Balance/Carryover	1,267,700	-	1,267,700
Village 2011 Bond Escrow Funds	3,221,300	-	3,221,300
Village 2020 Utility Revenue Note	8,338,000	-	8,338,000
Total Utility Fund	22,498,800	-	22,498,800
TBD	-	-	18,687,700
TOTAL FUNDING SOURCE	\$ 40,580,600	\$ 4,270,945	\$ 96,850,804
EXPENDITURE BY PROJECT			
Parks and Public Spaces Operations Facility	\$ 2,972,000	\$ -	\$ 2,972,000
Waterfront Park (Phase A)	13,403,000	-	13,403,000
New Village Hall	-	1,700,000	19,923,318
Jetty/Cutwalk/96th Street Plaza	853,700	363,200	14,200,000
Collins Avenue Beautification	50,000	-	12,050,000
Waterfront Park (Phase B)	50,000	-	6,100,000
Utility Infrastructure - Sewer, Water and Stormwater Improvements	21,969,300	1,483,000	24,090,000
TBD:			
Use of Suntrust Funds	-	701,145	3,612,486
Use of Shop Funds	-	-	500,000
TOTAL EXPENDITURE	\$ 39,298,000	\$ 4,247,345	\$ 96,850,804

All appropriations and encumbrances related to the CIP are generally re-appropriated into the subsequent year's budget. Awards received subsequent to a projects appropriation will be used to offset the previously planned use of Fund Balance/Budget Allocations.

General Fund Capital

The FY 2021-22 Proposed Operating and Capital Fund Budget includes an investment toward the New Village Hall project (\$1,700,000); the Stormwater portion of the Utility Infrastructure project (\$1,483,000); and the Jetty/Cutwalk/96th Street Plaza Project (\$363,200). Totaling \$3,546,200 in new appropriations for capital

projects, of which \$1,700,000 is projected to be funded by Developer contribution, and \$1,483,000 will be funded by the ARP Coronavirus Local Fiscal Recovery Grant Award. Rental Income (\$701,145) from the Suntrust Building denoted in the chart above has been included in this year's capital project reserve for use on future capital projects.

Water & Wastewater Utility Fund and Rates

Water and Wastewater services within the Village are provided as an enterprise operation. Services are funded as payments for measurable water and wastewater services are consumed. Pursuant to Chapter 180, Florida Statutes, municipalities are authorized to establish just and equitable rates to be paid for the use of the utility. Rates established as charges for services should sustain its operations and satisfy any related debt.

For the Village utility operations, water is purchased at a wholesale rate from the Miami-Dade County Water and Sewer Department (Miami-Dade WASD), and the City of Miami Beach applies a wholesale rate for wastewater or sewer services which travels through their system for treatment at to the Miami-Dade WASD Virginia Key plant. The Wholesale water service is paid directly to Miami-Dade WASD, and wholesale sewer services are paid directly to the City of Miami Beach by the Village, for this reason their rates directly affect the rates the Village charges to our customers.

The Miami-Dade WASD has incorporated a water rate increase in their proposed FY 2022 Budget, and we propose to pass that increase on to our Village customers. The proposed wholesale water rate change is an increase of 3.88%, or \$0.0697 cent for Wholesale Water Rates, from \$1.7947/1,000 gallons to \$1.8644/1,000 gallons. If this

rate increase is passed-through to Village utility customers consistent with the past practice in the last few fiscal years inclusive of a cost-of-living increase in the Bal Harbour Village surcharge, it would result in an adjustment from \$4.9149/1,000 gallons, to \$5.0938/1,000 gallons or a 3.64% rate increase to Village customers, as summarized below.

Water Service Rates (per 1,000 gallons)				
	2019-20	2020-21	2021-22	Percent Change
Miami Dade - WASD Wholesale	\$ 1.6904	\$ 1.7947	\$ 1.8644	3.88%
Bal Harbour Village	3.05	3.12	3.23	3.50%
Total	\$ 4.7404	\$ 4.9149	\$ 5.0938	3.64%

The pass-through wholesale water rate increase would cost Village customers who average 12,000 gallons per month approximately \$25.76 over the prior fiscal year at the new rate of \$5.0938/1,000 gallons.

The City of Miami Beach pays Miami-Dade WASD for sewer services, and the Village pays the City of Miami Beach. This year, Miami-Dade WASD has proposed a sewer rate increase. The proposed rate increase is a result of increased debt service bond payments.

Wastewater Service Rates (per 1,000 gallons)				
	2019-20	2020-21	2021-22	Percent Change
City of Miami Beach Wholesale	\$ 3.5263	\$ 3.6346	\$ 3.8233	5.19%
Bal Harbour Village	4.9600	5.0741	5.2517	3.50%
Total	\$ 8.4863	\$ 8.7087	\$ 9.0750	4.21%

The pass-through sewer rate increase in the Bal Harbour Village surcharge, would cost Village customers who average 12,000 gallons

per month approximately \$52.74 over the prior fiscal year at the new rate of \$9.0750/1,000 gallons.

The FY 2021-22 Proposed Utility Fund Budget is balanced with the proposed rate increase for wholesale water services of \$5.0938/1,000 gallons, and a rate increase for wholesale sewer service of \$9.0750/1,000 gallons.

At their September 1, 2021 meeting, the Village's Budget Advisory Committee reviewed the proposed pass-through water wholesale rate increase, and the wholesale sewer rate increase and voted to recommend approval of the recommended increase respectively.

The FY 2021-22 Operating Budget for the Utility Fund is \$5.089 million.

Resort Tax

Bal Harbour Village is one of only three Miami-Dade County municipalities, along with the City of Miami Beach and the Town of Surfside, to levy a resort tax, and in doing so takes advantage of the benefits derived from this revenue source. This includes the reinvestment in the promotion of tourism and enhancing tourist eligible activities throughout the Village as well as efforts related to the beautification and maintenance of the Village in areas visited by tourists.

Bal Harbour Village levies a Resort Tax of four (4) percent of the amount received for the occupancy of a room in any hotel, motel, or apartment house. In addition, it levies a two (2) percent on retail sales of all items of food or beverages, alcoholic or otherwise, sold at

retail for consumption on the premises, at any place of business within the Village. Both these levies are consistent with Part I, Chapter 212, of Florida Statutes.

The Resort Tax Fund Proposed Operating Budget is \$4,183,700, which is an increase of 79.31% over the current fiscal year amended budget. Prior year Resort Tax collections was significantly impacted as a result of the COVID-19 Pandemic. Programming of Tourism and Beautification budgeted activities within the anticipated Resort Tax collections for FY 2020-21 was reduced. Through the date of the issuance of this book, Resort Tax collections for FY 2020-21 have been at historically high levels. As a result, the FY 2021-22 Resort Tax Budget is more in line with pre-pandemic periods.

Budget Advisory Committee Review Process & Recommendation

The Bal Harbour Village Budget Advisory Committee (BAC) was established to assist with the development of the budget and fiscal policy. The BAC began meeting in May 2021 to review the development of the Proposed Budget for FY 2021-22, and to provide recommendations for the Village Council's consideration. The Budget Advisory Committee met throughout the summer and as recently as September 1, 2021 to review current year progress and to provide advisory recommendations on the budget development process. In addition to carefully reviewing at a "line item" level, the Village's two largest cost centers; Police and Parks and Public Spaces Departments; the Committee reviewed the recommended millage rate, and proposed operating and capital budgets. The Committee voted unanimously to recommend the proposed operating budget, water and sewer rates and the solid waste assessment.

Acknowledgments

As always, I would like to thank Mayor Gabriel Groisman, Vice Mayor Seth Salver, Councilman David Albaum, Councilman Jeffrey Freimark and Councilman Buzzy Sklar for your continued guidance, support and leadership with our budget process and in helping to accomplish so much on behalf of our residents and the entire Bal Harbour Village community. As we all know, this has been an especially challenging year, not just in Bal Harbour Village, but throughout our country and the world, but I am proud of how our Village Council, staff, residents and stakeholders have come together to deal with the ongoing effects of the pandemic.

In addition, I would like to thank the Village's Budget Advisory Committee (BAC) chaired this year by Neca Logan and Committee Members: Andrew J Shechtel, Raj Singh, Raymond Slate, Jose Biton and David Wolf for their time, efforts and thoughtful guidance and recommendations during the preparations of the FY 2021-22 Proposed Operating and Capital Budget. I would also like to thank all our Village staff, particularly our Chief Financial Officer Claudia Dixon, her team as well as all our department directors, who worked so hard to identify every opportunity for improved service delivery. I appreciate all of us working together to get through these challenging times and to accomplish our collective goals to achieve our vision and to continue to preserve and enhance the *Bal Harbour Experience* for all who live, work, play in and visit Bal Harbour Village!

Respectfully submitted,



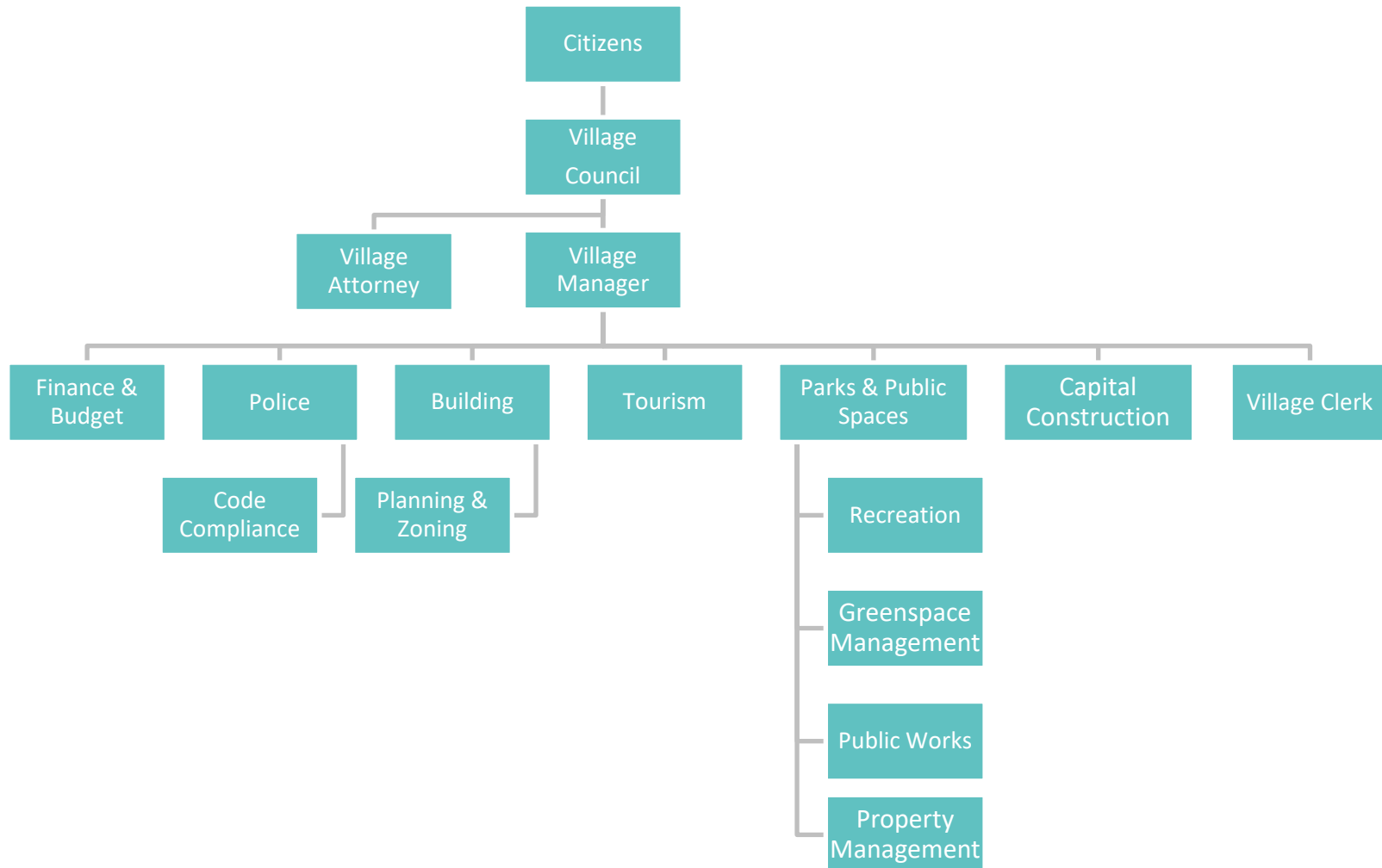
Jorge M. Gonzalez
Village Manager

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BAL HARBOUR

- V I L L A G E -

Functional Table of Organization Fiscal Year 2021-22



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BAL HARBOUR

- VILLAGE -

Overview

Bal Harbour Village remains a pristine community, a carefully designed haven for the very best in residential living and upscale tourism. With elegant homes and condominiums, elite shops and exquisitely manicured roadways, the Village is widely recognized as the jewel in the crown of South Florida's communities - a model for the good life.

The "dream village" that was envisioned so many years ago continues to prosper and thrive today. The vision for this subtropical paradise began in 1929 when Miami Beach Heights, a Detroit-based real estate development corporation purchased the raw land. Headed by industrialist Robert C. Graham with associates Carl Fisher and Walter O. Briggs, Miami Beach Heights began the task of crafting a new community. Perhaps most significantly, they hired one of the leading urban planning firms of the twentieth century - Harland Bartholomew & Associates - to design the Village. Bal Harbour is one of only a few Miami-Dade County municipalities that were built with a fully conceived master plan in place.

From the beginning, the Village was envisioned as a modern community that would maintain exceptionally high standards, provide superior services and foster civic pride.

Village founders thoughtfully master-planned this model community and it has evolved into an internationally renowned place to live and visit. Their goal was to make this Village, with its unique advantages of ocean, bay and South Florida climate, a lovely place to live.



GOVERNMENT STRUCTURE

The Village exists as a Council-Manager form of municipal government. Under Florida law, Bal Harbour is considered a municipal corporation. The Village is governed by a Council of five (5) qualified persons. The Charter allows, and the Village Council has enacted, legislation requiring the creation of five (5) districts. To qualify as a candidate for election, the person must be a resident of such district at the time he or she stands for election, must be a legal resident of the State, and must have resided within the Village for one year prior to filing qualification papers. Village registered voters elect each of the

Overview

five Council Members without regard to districts. The Council elects one of its members as Mayor. The Mayor presides at the meetings of the Council. The Council also elects one of its members as an Assistant Mayor who acts as Mayor during the absence or disability of the Mayor. The Council appoints the Village Manager and the Village Clerk. The Village Manager appoints Department Directors and administers the government of the Village.

The Department Directors have the primary responsibility to hire and fire employees, however, the final decision ultimately rests with the Village Manager.

The Village is organized into various Departments as shown in the organization chart on Page 21.

ADMINISTRATION:

- The Village Manager's Office is responsible for leadership and the overall management of the Village. Any policy that the Village Council wishes implemented becomes the responsibility of this Office.
- The Village Clerk is appointed by the Village Council and serves as the secretary and custodian of the Village Seal, compiling official Village Council committee agendas and minutes, and serving as the facilitator in providing public records and information expeditiously to the Village Council, the public, Village staff and other governmental agencies. In January 2020, The Village Clerk started to report to the Village Manager.

FINANCE DEPARTMENT is responsible for Financial Administration, Business and Tourism Taxes, Payroll, and Water & Sewer Utility Administration and Customer Service.

BUILDING DEPARTMENT is responsible for Planning, Zoning, Land Use activities, Building Permits and Inspections.

POLICE DEPARTMENT is responsible for all aspects of Law Enforcement services, inclusive of Code Enforcement.

PARKS AND PUBLIC SPACES DEPARTMENT combines the Public Works, Park and Recreation, Water & Sewer Utility Operations, and Beautification activities and is responsible for the Village's facilities and infrastructure, beach maintenance, solid waste and recycling, landscaping efforts, recreational and cultural activities.

TOURISM DEPARTMENT is responsible for the marketing and branding efforts of the Village and is the liaison for the Tourism Board.

CAPITAL CONSTRUCTION DEPARTMENT The Capital Construction Department is responsible for capital improvement administration of consulting services and construction contracts for the development of new construction projects and improvement of existing Village owned facilities as well as interdepartmental capital improvements.

FINANCIAL STRUCTURE

The following details the Bal Harbour Village Fund Structure, describing the various funds and providing information regarding appropriations, or spending authority, within those funds. A fund is a set of self-balancing accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives, as required by special regulations, restrictions, or limitations. Bal Harbour Village's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Only governmental funds and proprietary funds, are appropriated as part of the annual budget. The budget resolution that is presented to the Council in September for the two public budget hearings follows this fund structure.

Overview

Governmental Funds

Governmental funds account for most of the Village's basic services. Taxes, intergovernmental revenues, and charges for services principally support the activities reported in this fund. The General Fund is the Village's primary operating fund. It is used to account for the financial resources of the general government and operating departments except those required to be accounted for in another fund. Within the general fund, the operating budget separates expenditures by departments and operational activities. The separation provides accountability for directors to manage and monitor their departmental expenditures and also to track expenditures at the more discrete activity level. The activities within the General Fund include Legislative, Administration, Finance, General Government, Law Enforcement, Building & Permitting, Public Works, Parks & Recreation, Information Technology, Capital Construction and Legal Support Services.

The Proposed General Fund Operating and Capital Budget for FY 2021-22, reflects an decrease of 25.95% over the current fiscal year budget. The net decrease of \$7,678,800 is due to capital project appropriations within the Capital Construction and Public Works capital activities than the prior year.

The Resort Tax Fund is a special revenue fund derived from hotel and food and beverage purchases within the Village, used to account for proceeds for resort tax revenue restricted for tourism development and maintaining the aesthetics of the community. Resort Taxes are paid monthly by establishments doing business within the Village based on a rate of four-percent of their revenues from hotel room rentals and two-percent of food and beverage sales. The Proposed Resort Tax Fund Operating and Capital Budget for FY 2021-22, reflects an increase of 79.31% over the current fiscal year budget. The Proposed Budget provides for both Tourism and Beautification activities within the anticipated Resort Tax collections for FY 2021-22.

The Security and Landscape Assessment Fund, includes an assessment rate applied to residents of the gated area within the Village, sufficient to provide for landscape and security related expenditures within the coming fiscal year. The FY 2021-22 Proposed Budget reflects a proposed rate of \$4,000.00 for each Single Family Residential Unit, half that number, \$2,000.00, for each Unimproved Property and \$16,000.00 for each Private Recreational Facility, , which remains unchanged from the current fiscal year rates.

In addition, the Village currently has forfeiture moneys from prior fiscal years held in two special revenue funds. The use of these funds must follow an approval process required by State Statute with subsequent approval by the Village Council.

Proprietary Funds

Proprietary funds are those funds where the Village charges a user fee in order to recover costs; they are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Village has one proprietary fund, the Water & Wastewater Utility Fund.

The Water & Wastewater Utility Fund is used to account for water and sewer utility operations, which are financed and operated in a manner similar to a private enterprise. This fund captures the fees for service and expense, related debt, and capital projects associated with operations of the utility. The FY 2021-22 Proposed Utility Fund Budget is balanced with the proposed rate increase for wholesale water services of \$5.0938/1,000gallons, and a rate increase for wholesale sewer service of \$9.0750/1,000 gallons.

The Fund includes the appropriations and expense for advancement of water and sewer components of the Utility Master Plan capital project.

Overview

The FY 2021-22 Proposed Operating and Capital Budget for the fund reflects a decrease of 66.61% due primarily to Utility Infrastructure Sewer and Water Improvement projects appropriated in the prior year.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trust for a specific purpose. In addition, the Village has two pension related fiduciary funds for the General Employee and Police Pensions, each administered by a separate Retirement Board. These funds are not a part of the Village's annual operating and capital budget.

WHAT IS A BUDGET?

An annual budget is a financial, operating, and capital plan for the coming fiscal year. It provides an outline of service levels provided to the citizen, and public capital investments in the community, for use by both our customers and the village. Bal Harbour Village's Proposed Budget for FY 2021-22 is a tool that serves five purposes:

- Planning: The budget process is an annual plan for management of the Village to coordinate and schedule program and services to address the Village's priorities.
- Prioritization: Village resources that address needs identified by the Mayor, Councilmembers, and residents, are prioritized through this process.
- Information: The Proposed Budget document is the primary way for the Village to explain to the public what it intends to do with the taxes and fees it collects. Through the document, the public can see how and where tax dollars and other revenues raised by the Village will be spent.
- Evaluation: The budget is used to help determine how well services are provided and how successful the Village is in meeting the community's needs.

- Accountability: The budget is a tool for legally authorizing public expenditures and to account for and control the use of public resources.

The FY 2021-22 Proposed Operating and Capital Budget for Bal Harbour Village, Florida is intended to serve as a policy guide, a financial plan, and a means of communication.

The annual budget is determined for a fiscal year, which is the twelve-month cycle that comprises the jurisdiction's reporting period. The State of Florida and certain Federal programs have different fiscal years than the Village. The Village's fiscal year starts on October 1 and ends September 30 of the following year.

This Proposed Operating and Capital Budget is for the period October 01, 2021 to September 30, 2022 and is shown as either 'FY 2021-22' or 'FY 2022'.

Budgetary controls

The Village maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget that the Village Council approves. The level of budgetary control is established at the department level. Annual operating budgets are adopted for all Governmental Funds. Budgetary control for Capital Projects is achieved on a project-by-project basis when funding sources become available.

Overview

Revenue Policies

The Village will make all efforts to attain additional major revenue sources as a way to ensure a balanced budget and reduce the tax burden on taxpayers.

The Village will strive to establish all user charges and fees at a level related to the full cost of providing the service. This will be reviewed annually and will be modified to include provisions that will allow charges to grow at a rate that keeps pace with the cost of providing the service.

Year-End Appropriations

Appropriations lapse at the end of the fiscal year except for:

- Grants, encumbrances and available balances for active grant programs
- Departmental capital outlay encumbrance
- Capital improvement encumbrances
- Available balances for active capital projects

REVENUES AND EXPENDITURES ESTIMATED METHODS

The methods used to estimate revenues for the budget consist of financial budgetary trend analysis and projected data. Each revenue is described by source and collection history. Expenditures estimates are based on prior year's actual and departmental requests.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The CIP is an official statement of public policy regarding long-range capital development for expenditures of \$100,000 or higher. Capital expenditure is for the acquisition of infrastructure, park development, building, construction or expansion and addition to fixed assets.

The Village will develop a Five-Year CIP Budget along with the Operating Budget. This will be updated annually to add new projects, reevaluate

programs and project priorities, and to revise recommendations based on new requirements and new funding sources.

All projects costing over \$100,000 will be included in the Five-Year CIP Budget. The Village shall adopt the annual capital budget as part of the budgetary process. All capital projects that are budgeted for the upcoming fiscal year will impact the Village's annual operating budget.

In order for a major capital project to become effective, it must not only include the cost and justifiable need, but also a financing plan for the entire life of a project. The financing plan must include an analysis of the available resources, which will be used to fund not only the Capital Improvement project, but also the associated expenses and debt service requirement of the Village.

To ensure the availability of funding for future capital needs, the Village has implemented:

- A policy to allocate fifty percent of excess revenue over expenditure at the close of each fiscal year to assigned fund balance for a Capital Projects Reserve,
- A policy to budget funds for future pay-as-you go capital projects on an annual basis;
- Continued the identification of alternative funding sources toward the completion of prioritized capital projects, and allocate Village funding in support of these initiatives;
- Competitive design and solicitation processes for the development of capital projects.

PROPERTY TAXES

Millage Rates

The millage rate is the tax rate that is applied to property values to generate the revenue needed to pay for services proposed and adopted in the budget. A mill is a rate of tax equal to \$1 for each \$1,000 of assessed taxable property value. If a piece of property has a taxable

Overview

value of \$100,000 and the millage rate is 1, the property owner would pay \$100 in taxes. The rolled-back rate, calculated as required by the State Department of Revenue will provide the same ad valorem tax revenue as levied during the prior year exclusive of new construction and improvements.

Overall, the proposed millage rate is 2.4% higher the state defined aggregate rolled-back rate. The tentative operating millage rate for FY 2021-22 is 1.9654 mills, is the same as the current year millage rate and still among the three lowest of Miami-Dade County municipalities.

Setting the Millage Rate

Each year, the Proposed Budget is developed with millage rates necessary to fund the property tax supported portion of the budget. At its July meeting, the Council must determine the millage rates that will be used for the tax notices mailed to all property owners in August. The tax notices also referred to as TRIM notices; TRIM stands for Truth In Millage. The tax rates that are on the notices property owners receive in August represent the ceiling of the rates that can be approved by the Council at the September budget hearings, unless additional notices are sent to all property taxpayers. Because re-noticing all taxpayers is difficult and expensive, the tax rates included in the TRIM notices are considered the ceiling.

Several years ago, the State Legislature approved legislation intended to provide tax relief to the citizens of Florida. In addition to requirements to lower the tax rates themselves for one fiscal year, it instituted new definition and voting requirements that apply to governing boards when setting millage rates. Already established was the State defined rolled-back millage rate, which is the millage rate that, when applied to the tax roll for the new year, excluding the value of new construction and any dedicated increment value, would allow the taxing authority to raise the same amount of property tax revenue for the new budget as it estimates to receive in the current year. Section 200.065 of

State Statutes outlines this rate, known as the “no tax increase” rate because it allows the entity to generate the same property tax revenue from year to year, adjusted only by any new properties that may have been placed on the property tax roll. Because it does not take into account value adjustments for properties already on the property tax roll, the rolled-back rate does not take into account inflationary growth in the Village. The current year rolled-back rate for the Village is 1.9193.

The State has defined the highest millage rate that may be levied by a simple majority vote of the governing body known as the maximum millage rate. This rate is the rolled-back rate, adjusted for the growth in per capita personal income in Florida (1.0322). Beginning in FY 2009-10, the maximum millage rate is based on the rolled-back rate (the rate that generates the same property tax revenue) assuming the maximum millage rate had been adopted for the prior year and then adjusted for growth in per capita Florida personal income, whether or not the maximum millage rate had been adopted in the prior year. In other words, if the millage rate that was adopted was higher than the calculated maximum millage rate, that rate is the cap. If a millage rate below the maximum millage rate is adopted, an adjustment is made to credit the revenue that was lost because a rate below the maximum millage rate was adopted. The formulas used to calculate the various millage rates is promulgated by the Florida Department of Revenue.

The Council may adopt a rate that is higher than the state-defined maximum millage rate. State law provides that a millage rate of up to 110 percent of the calculated maximum millage rate may be adopted if approved by a two-thirds vote of the governing body of the Village. A millage rate higher than 110 percent may be adopted by unanimous vote or a three-fourths vote if the governing body has nine or more members. The penalty for violating these standards is the loss of state revenue from the local government half-cent sales tax for a period of twelve months.

Overview

Calculation of Property Taxes

There are four factors for calculating the amount of property tax assessed on property:

1. The assessed value of the property;
2. Adjustments for Amendment 10 of the Florida Constitution, if applicable this amendment limits the growth in assessed value of residential properties with a homestead exemption to the lesser of the growth in the Consumer Price Index (CPI) or three percent;
3. The amount of value that is not subject to taxes (e.g., the \$50,000 homestead exemption and the additional homestead exemption for senior citizens who meet income criteria, the \$25,000 exemption for personal property); and
4. The millage rate, established according to state law restrictions.

According to state law, the County Property Appraiser determines the market value of each property in Bal Harbour Village as of January 1 each year. Then Amendment 10 adjustments are applied to find the assessed value. Finally, appropriate exemptions are applied to reach the taxable value. The taxable value is then multiplied by the millage rates set by the Council in September to determine the amount of property taxes assessed for the property in November.

The Village levies a municipal millage rate and a solid waste assessment, and security and landscape assessment, these items appear on the tax notice for the Village along with County, School Board, and Special District taxes.

Additional Property Tax Legislation

Amendment 10 to the State Constitution from 1992, also known as Save Our Homes limits the growth in assessed value of residential properties with a homestead exemption to the lesser of the growth in the

Consumer Price Index or three percent. Adjustments for Amendment 10 have resulted in a disparity for assessed values among homestead exempt properties with long standing owners and non-homestead exempt properties or those which have changed hands in recent years.

The State Constitution allows an exemption of up to \$50,000 for homesteaded properties and caps the assessment value increase for non-homestead properties at ten percent. There is also an exemption of \$25,000 for tangible personal property (TPP), which is usually the equipment and other assets of a business.

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BAL HARBOUR

- V I L L A G E -

General Fund - Revenues and Expenditures Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Proposed Budget
GENERAL FUND						
REVENUE:						
Ad Valorem Taxes	\$ 9,656,500	\$ 9,704,300	\$ 9,869,400	\$ 9,852,900	\$ 9,852,900	\$ 9,826,800
Delinquent Ad Valorem Taxes	354,200	435,000	389,100	-	-	-
Utility Service Tax	917,100	917,300	890,500	864,000	864,000	938,600
Franchise Fee	684,400	695,900	628,500	607,000	607,000	685,200
Intergovernmental Revenue	747,800	756,700	1,046,700	632,100	1,001,800	2,595,900
Permits & Licenses	2,282,900	2,703,800	2,229,900	2,102,900	2,102,900	2,138,400
Fines & Forfeitures	375,500	911,300	540,400	662,500	662,500	833,200
Miscellaneous	609,700	1,018,600	1,275,000	1,081,800	1,081,900	1,143,300
Solid Waste Assessments	676,400	689,900	708,900	752,800	752,800	814,100
Subtotal Operating Revenue	16,304,500	17,832,800	17,578,400	16,556,000	16,925,800	18,975,500
Suntrust Rent	-	-	-	693,000	693,000	701,100
Appropriation of Fund Balance - Capital	-	-	-	11,836,400	12,717,600	530,000
Developer Contributions	500,000	3,525,000	459,000	500,000	1,045,000	1,700,000
TOTAL GENERAL FUND REVENUE	\$ 16,804,500	\$ 21,357,800	\$ 18,037,400	\$ 29,585,400	\$ 31,381,400	\$ 21,906,600
EXPENDITURES:						
LEGISLATIVE						
Salaries & Benefits	\$ 89,800	\$ 161,600	\$ 180,200	\$ 239,600	\$ 239,600	\$ 237,100
Other Operating	49,600	65,000	37,700	120,600	120,600	123,100
Operating Capital	-	-	-	-	-	-
TOTAL LEGISLATIVE	139,400	226,600	217,900	360,200	360,200	360,200
ADMINISTRATION						
Salaries & Benefits	1,065,500	1,207,300	1,381,800	1,424,500	1,424,500	1,403,200
Other Operating	72,100	91,900	60,600	98,800	98,800	97,300
Operating Capital	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,137,600	1,299,200	1,442,400	1,523,300	1,523,300	1,500,500

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Proposed Budget
FINANCE						
Salaries & Benefits	517,400	535,700	518,300	583,700	583,700	623,900
Other Operating	108,400	98,600	128,800	171,000	171,000	196,800
Operating Capital	-	-	-	-	-	-
TOTAL FINANCE	625,800	634,300	647,100	754,700	754,700	820,700
GENERAL GOVERNMENT						
Salaries & Benefits (Primarily Worker's Compensation)	169,300	152,700	150,700	149,900	149,900	149,900
Other Operating	786,700	801,100	867,700	1,371,500	1,371,500	1,524,900
Operating Capital	-	-	-	200,000	200,000	901,100
TOTAL GENERAL GOVERNMENT	956,000	953,800	1,018,400	1,721,400	1,721,400	2,575,900
LAW ENFORCEMENT						
Salaries & Benefits	5,542,100	5,938,800	6,403,400	7,241,700	7,241,700	7,123,600
Other Operating	549,400	631,200	584,800	644,100	644,100	695,000
Operating Capital	597,100	135,100	81,200	175,000	252,200	485,000
TOTAL LAW ENFORCEMENT	6,688,600	6,705,100	7,069,400	8,060,800	8,138,000	8,303,600
BUILDING & PERMITTING						
Salaries & Benefits	641,700	705,100	758,000	861,600	861,600	903,200
Other Operating	178,200	286,100	240,800	345,000	345,000	355,000
Operating Capital	12,200	-	-	42,000	42,000	250,000
TOTAL BUILDING & PERMITTING	832,100	991,200	998,800	1,248,600	1,248,600	1,508,200
PARKS AND PUBLIC SPACES DEPARTMENT - GENERAL FUND:						
PUBLIC WORKS						
Salaries & Benefits	344,300	545,400	472,200	508,000	508,000	485,800
Other Operating	1,421,300	1,427,900	1,337,700	1,342,400	1,342,400	1,380,800
Operating Capital	276,800	1,216,500	412,100	616,600	876,700	1,797,000
TOTAL PUBLIC WORKS	2,042,400	3,189,800	2,222,000	2,467,000	2,727,100	3,663,600
PARKS & RECREATION						
Salaries & Benefits	167,400	173,000	170,300	78,900	78,900	35,800
Other Operating	147,500	243,400	116,300	5,900	5,900	5,900
Operating Capital	78,100	125,600	(3,800)	-	-	-
TOTAL PARKS & RECREATION	393,000	542,000	282,800	84,800	84,800	41,700
PARKS AND PUBLIC SPACES DEPARTMENT	2,435,400	3,731,800	2,504,800	2,551,800	2,811,900	3,705,300

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Proposed Budget
INFORMATION TECHNOLOGY						
Salaries & Benefits	-	-	95,800	105,100	105,100	108,700
Other Operating	284,200	247,100	193,600	213,800	213,800	224,400
Operating Capital	206,800	340,400	65,000	90,000	140,000	90,000
TOTAL INFORMATION TECHNOLOGY	491,000	587,500	354,400	408,900	458,900	423,100
CAPITAL CONSTRUCTION						
Salaries & Benefits	-	-	208,800	225,000	225,000	233,900
Other Operating	-	-	1,200	25,000	25,000	25,000
Operating Capital (Capital Projects Only)	-	-	1,273,800	12,355,700	13,764,400	2,063,200
TOTAL CAPITAL CONSTRUCTION	-	-	1,483,800	12,605,700	14,014,400	2,322,100
LEGAL SUPPORT SERVICES (General Fund Only)						
Salaries & Benefits	-	-	-	-	-	-
Other Operating	467,000	368,400	373,700	350,000	350,000	387,000
Operating Capital	-	-	-	-	-	-
TOTAL LEGAL SUPPORT SERVICES	467,000	368,400	373,700	350,000	350,000	387,000
GENERAL FUND TOTAL - EXPENDITURES	\$ 13,772,900	\$ 15,497,900	\$ 16,110,700	\$ 29,585,400	\$ 31,381,400	\$ 21,906,600
ALL DEPARTMENTS EXPENDITURES						
Salaries & Benefits	8,537,500	9,419,600	10,339,500	11,418,000	11,418,000	11,305,100
Other Operating	4,064,400	4,260,700	3,942,900	4,688,100	4,688,100	5,015,200
Operating Capital (Including Capital Projects)	1,171,000	1,817,600	1,828,300	13,479,300	15,275,300	5,586,300
TOTAL ALL DEPARTMENTS EXPENDITURES	\$ 13,772,900	\$ 15,497,900	\$ 16,110,700	\$ 29,585,400	\$ 31,381,400	\$ 21,906,600

BAL HARBOUR

- VILLAGE -

Resort Tax Fund - Revenues and Expenditures Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
RESORT TAX FUND						
REVENUE:						
Operating Revenue	\$ 3,865,700	\$ 4,959,100	\$ 2,841,500	2,103,700	2,103,700	4,183,700
Appropriation of Fund Balance/Carryover	-	-	-	229,500	229,500	-
TOTAL RESORT TAX REVENUE	\$ 3,865,700	\$ 4,959,100	\$ 2,841,500	\$ 2,333,200	\$ 2,333,200	\$ 4,183,700
EXPENDITURES:						
TOURISM						
Salaries & Benefits	\$ 200,500	256,100	299,000	306,800	306,800	355,900
Other Operating	1,864,700	1,843,700	919,300	393,800	393,800	1,734,400
Operating Capital	-	7,700	-	-	-	80,000
TOTAL TOURISM	2,065,200	2,107,500	1,218,300	700,600	700,600	2,170,300
Salaries & Benefits	251,500	258,300	234,600	304,700	304,700	600,200
Other Operating	1,277,100	1,170,800	847,700	1,327,900	1,327,900	1,383,200
Operating Capital	63,600	-	9,700	-	-	30,000
TOTAL BEAUTIFICATION/GREENSPACE/OTHER RESORT TAX ELIGIBLE	1,592,200	1,429,100	1,092,000	1,632,600	1,632,600	2,013,400
TOTAL RESORT TAX FUND - EXPENDITURES	\$ 3,657,400	\$ 3,536,600	\$ 2,310,300	\$ 2,333,200	\$ 2,333,200	\$ 4,183,700

BAL HARBOUR

- V I L L A G E -

Water & Wastewater Utility Fund - Revenues and Expenditures Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
WATER & WASTEWATER UTILITY FUND						
REVENUE:						
Operating Revenue	\$ 4,364,100	4,500,500	4,344,400	4,429,700	4,429,700	4,832,800
Intergovernmental Revenue	-	2,057,800	658,200	-	-	-
Contributions	7,000	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	3,966,700	10,811,800	256,100
CAPITAL AND OPERATING REVENUE	\$ 4,371,100	\$ 6,558,300	\$ 5,002,600	\$ 8,396,400	\$ 15,241,500	\$ 5,088,900
EXPENDITURES:						
Salaries & Benefits	546,200	660,600	724,900	787,300	787,300	822,800
Other Operating	3,206,000	3,223,600	3,257,100	3,810,600	3,810,600	4,201,100
TOTAL UTILITES OPERATIONS	3,752,200	3,884,200	3,982,000	4,597,900	4,597,900	5,023,900
Capital Projects	1,787,600	1,909,200	3,799,100	3,798,500	10,643,600	65,000
WATER & WASTEWATER UTILITY FUND - EXPENDITURES (BUDGETARY BASIS)	\$ 5,539,800	\$ 5,793,400	\$ 7,781,100	\$ 8,396,400	\$ 15,241,500	\$ 5,088,900
Depreciation	287,200	405,300	509,400	TBD	TBD	TBD
Debt Principal Payment	(644,700)	(652,100)	(661,500)	TBD	TBD	TBD
Capital Asset Clearing	(1,744,500)	(1,863,400)	(3,795,800)	TBD	TBD	TBD
Other Uses	(85,500)	130,400	38,400	TBD	TBD	TBD
WATER & WASTEWATER UTILITY FUND - EXPENDITURES (GAAP BASIS)	\$ 3,352,300	\$ 3,813,600	\$ 3,871,600	8,396,400	\$ 15,241,500	\$ 5,088,900

BAL HARBOUR

- VILLAGE -

Security & Landscape Assessment Fund - Revenues and Expenditures Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
SECURITY AND LANDSCAPE ASSESSMENT FUND						
REVENUE:						
Operating Revenue	\$ 604,300	592,900	724,900	910,900	910,900	982,500
Appropriation of Fund Balance/Carryover (1)	101,000	-	-	(61,300)	(61,300)	-
OPERATING REVENUE	\$ 705,300	\$ 592,900	\$ 724,900	\$ 849,600	\$ 849,600	\$ 982,500
EXPENDITURES:						
Salaries & Benefits	40,100	41,200	45,100	48,500	48,500	35,000
Other Operating	609,400	486,600	570,700	576,100	586,100	766,100
Operating Capital	55,800	24,000	8,900	225,000	215,000	181,400
TOTAL SECURITY AND LANDSCAPE ASSESSMENT FUND EXPENDITURES	\$ 705,300	\$ 551,800	\$ 624,700	\$ 849,600	\$ 849,600	\$ 982,500

(1) - Includes \$300K appropriation of Fund Balance for FYE 2021 and FYE 2022 for Infrastructure and Security Enhancements.

BAL HARBOUR

- V I L L A G E -

FY 2021-2022 Proposed Operating & Capital Budget

The Millage and Budget Resolutions are the legislation approved by the Village Council to adopt the annual budget. The attachment to the Resolutions, which establishes the expenditure authority by department and by fund, are included in this document. The following are presented to the Village Council for adoption:

- Resolutions delineating the millage rate, revenues and expenditures for the Village departments and funds;
- Resolution establishing solid waste service assessments;
- Resolution establishing the assessment rate for security and landscape services within the gated residential section;
- Resolution establishing Water & Wastewater rates for the Village Utility;
- Resolution adopting a comprehensive fee schedule for the Village.

Discussion of the millage rate must be the first substantive action taken at the public hearings.

As you know, Bal Harbour Village has three (3) primary funds used for Village operations – the General Fund, the Resort Tax Fund, and the Water and Wastewater Utility Fund. By way of process, budget development begins with an evaluation of anticipated revenue, an evaluation of reductions or savings that can be derived over the prior year, and a determination of the cost associated with the current level of service delivered to residents; this generates the development of the Base Budget for the fiscal year. Revenue permitting, an evaluation of additional service enhancements or capital projects may be evaluated for inclusion to comprise the Proposed Budget. The Proposed General Fund Operating and Capital Budget for FY 2021-22 is \$21,906,600 which is a decrease of

25.95% over the current fiscal year amended budget. The Proposed Capital Budget for the General Fund of \$3,546,200 includes the planning and design phase of the New Village Hall project as well as funding for the Stormwater portion of the Utility Infrastructure project.

The Resort Tax Fund Proposed Operating Budget is \$4,183,700, which is an increase of 79.31% over the current fiscal year amended budget. Prior year Resort Tax collections was significantly impacted as a result of the COVID-19 Pandemic. Programming of Tourism and Beautification budgeted activities within the anticipated Resort Tax collections for FY 2020-21 was reduced. Through the date of the issuance of this book, Resort Tax collections for FY 2020-21 have been at historically high levels. As a result, the FY 2021-22 Resort Tax Budget is more in line with pre-pandemic periods.

The FY 2021-22 Operating Budget for the Utility Fund is \$5,023,900, and the Proposed Capital Budget is \$65,000.

The Security and Landscape Assessment Fund, is a minor budgeted fund, which accounts for the special assessments received from the property owners residing in the special district maintaining the security and common areas.

GENERAL FUND REVENUE

Municipalities within the State of Florida are entitled by law to collect revenues for eligible public purposes. Municipalities generate their revenue from a combination of sources, including fees and charges,

FY 2021-22 Proposed Operating & Capital Budget

property taxes, state shared revenue and specifically authorized taxes. A summary of primary General Fund revenue sources is provided below.

AD VALOREM TAXES

Ad valorem tax or “property tax” is a major source of revenue for local governments in Florida. “Ad valorem” is Latin for “the value of.” Ad valorem taxes comprised the majority of total county revenue as well as total municipal revenues. This makes it by far the largest single source of general revenue for general-purpose governments in Florida. The property tax is a limited revenue source. The Florida Constitution caps the millage rate assessed against the value of property at 10 mills per taxing entity. That is, taxing units are prohibited from levying more than \$10 in taxes per \$1,000 of taxable value on properties they tax, without obtaining voter approval.

The proposed millage rate for FY 2021-22 is 1.9654 mills, this rate is consistent with the last four fiscal years, and equates to \$1.9654 per \$1,000 of assessed value to generate ad valorem revenue. FY 2020-21 projected current year ad valorem revenue is \$9,500,000, an amount that is \$360,000, less than budgeted as a result of Value Adjustment Board action. Delinquent ad valorem revenue collected in the current year, is projected at \$311,000, bringing total FY 2021 collections to \$9,811,000, or \$41,900 less than budgeted. FY 2020 experienced \$10,925 less ad valorem revenue collected than budgeted, and FY 2019 experienced \$127,733 less collected than budgeted. Although the multi-year backlog of appeals generating these impacts are now cleared by the Miami-Dade County Property Appraiser’s Office, the Village continues to experience annual appeals which include all units within some of our largest developments, a trend we do not expect to change.

The budgeting of ad valorem revenue is governed by the Truth in Millage (TRIM) process required by the State of Florida, with the intent to inform the public about the legislative process determining local property taxes. The TRIM process commencing in July with the certification of taxable values by the property appraiser, and the establishment of a proposed millage rate by the governing body, a public hearing date is established for

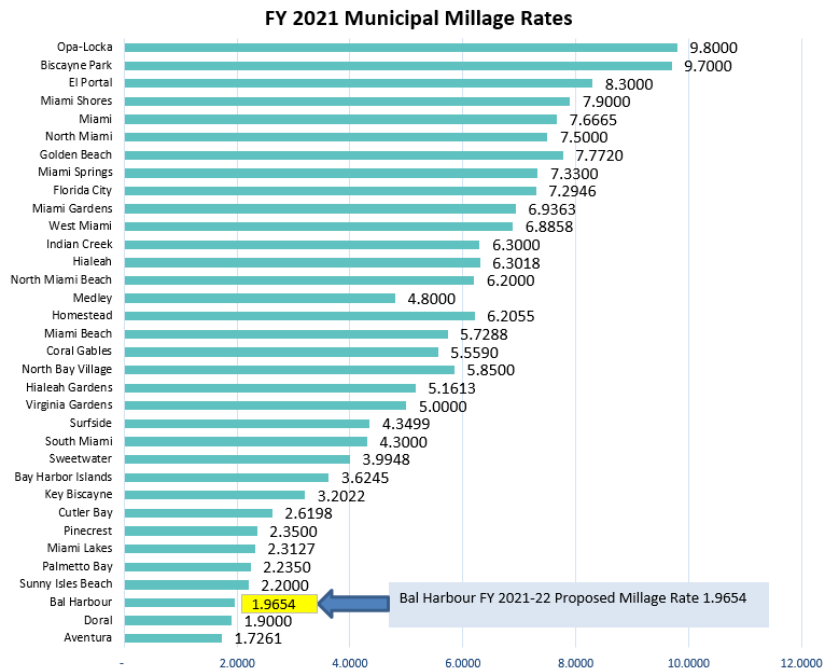
the first September budget hearing where the tentative millage rate will be set by the governing body. The tentative budget presented is required to include at least 95% of ad valorem proceeds as a revenue source, computed as required by F.S. 200.065, multiplying the tentative millage rate to the certified taxable value provided by the property appraiser. The five-percent (5%) is intended to allow for value adjustments and discounts up to four-percent (4%), offered for early tax payments. This does not allow local governments to budget anticipated revenue collection based upon recent trends, the same latitude we have with all other revenue sources. If we had this ability, we could reasonably estimate a reduction of \$200,000 in ad valorem collections due to value adjustment board appeals; to mitigate this impact the Proposed Budget incorporates a budget stabilization line item in the amount of \$150,000.

The TRIM process incorporates a very prescriptive timeframe, providing for specific advertising placements, notification to taxpayers commencing in July and concluding in September. However, in contrast, the tax year runs from January to December, with the Value Adjustment Board appeal window for taxpayers believing their property value is incorrectly assessed running through September; in short, a process is commencing which can result in an adjusted taxable value as municipalities are adopting their budgets and millage rates for the following fiscal year. The budget stabilization line item will minimize or prevent the swings we have experienced in the last few fiscal years with ad valorem proceeds.

Ad valorem revenue for the FY 2021-22 Proposed Operating and Capital Budget, derived from a tentative millage rate of 1.9654 mills are \$9,826,800. While it is likely additional impacts resulting from future Value Adjustment Board action will result in FY 2021, the State Statutes require ad valorem revenue are budgeted at 95%, a budget stabilization reserve is incorporated into the Proposed Budget to offset revenue decreases anticipated in the coming fiscal year in the amount of \$150,000. This is the fifth year in a row we have incorporated this line item to mitigate potential Value Adjustment Board impacts to our Ad Valorem revenue.

FY 2021-22 Proposed Operating & Capital Budget

At 1.9654 mills, Bal Harbour Village's millage rate is the third lowest in Miami-Dade County out of all 34 municipalities, and the lowest municipality that is not newly-incorporated. This means that Bal Harbour Village is the only municipality within the seven with the lowest millage rates, that is a full-service municipality with legacy related expenses such as pensions; all others were incorporated in 2000 or later. The table below provides a comparison of Miami-Dade County municipal millage rates in the current fiscal year with Bal Harbour the third from the bottom of the chart as one of the lowest.



Preliminary Tax Roll

By law, the Property Appraiser is required to give a “preliminary certification” of the tax roll by June 1 of each year. The “final” certification by the Property Appraiser is due by July 1 of each year. Each jurisdiction is then required to set a “tentative” millage no later than July 31 of each

year. Finally, a “final” millage is set by the Village Council after two public meetings held in September of each year.

The tax roll certified by the Miami-Dade County Property Appraiser on July 01, 2021 is \$5,263,076,143 which is a reduction of -0.26% from the same value last year, including almost \$51.5 million value decrease in the condominium stock in BHV. The reduction in value exacerbates a pattern of reductions through successful Value Adjustment Board appeals that have been eroding our tax roll for several years. At the current and proposed tentative millage rate of 1.9654 mills, and calculated at 95% of the adjusted taxable value certified as required per F.S. 200.065(1)(a)1, the ad valorem revenue budgeted is \$9,826,800, resulting in a decrease of approximately \$26,100 of tax revenue Village wide over current year ad valorem budgeted revenue of \$9,852,900.

STATE PASS THROUGH REVENUE

Sales and Option Taxes, State Revenue Sharing, and Communications Service Taxes are received by the Village through the State of Florida, overall these revenues showed a slight decline in the last few years, and are anticipated to improve in FY 2021-22. Estimates of these revenues are provided by the Florida Department of Revenue, budgeted values are derived from State projections based upon prior year actual collections, combined with current market trends within key industries such as statewide tourism.

Local Government Half-cent Sales Tax Program

Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments.

Additionally, the program distributes a portion of communications services tax revenue to eligible fiscally constrained counties. Allocation formulas serve as the basis for these separate distributions. The program's primary purpose is to provide relief from ad valorem and utility taxes in

FY 2021-22 Proposed Operating & Capital Budget

addition to providing counties and municipalities with revenues for local programs. FY 2020 revenues for the Village were \$199,100 and FY 2021 revenue projections are \$240,000, FY 2021 budgeted revenue is \$232,000.

Local Option Sales Tax

Seven different types of local discretionary sales surtaxes (also referred to as local option sales taxes) are currently authorized by law and represent potential revenue sources for county and municipal governments and school districts. The local discretionary sales surtaxes apply to all transactions subject to the state tax imposed on sales, use, services, rentals, admissions, and other authorized transactions, and communications. FY 2020 revenues for the Village were \$143,000, FY 2021 revenue is projected at \$148,000, and FY 2022 budgeted revenue is anticipated at \$160,200.

Revenue Sharing

The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties, identified appropriate revenue sources, specified formulas for redistribution and listed eligibility requirements. Subsequent changes have not resulted in major revisions to the overall program. Changes have centered on the expansion of county bonding capacity and changes in the revenue sources and tax rates.

The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: a percent of net sales; use tax collections and the net collections from the one-cent municipal fuel tax. FY 2020 revenues for the Village were \$72,000, FY 2021 projections are \$80,000, and FY 2022 budgeted revenue is anticipated at \$80,000.

PUBLIC SERVICE OR UTILITY TAX

Section 166.231(1)(a), Florida Statutes, provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity,

metered or bottled gas (natural liquefied petroleum gas or manufactured), and water service. This tax is often referred to as a “utility tax.” The tax shall be levied only upon purchases within the municipality. FY 2020 revenues for the Village were \$890,500, FY 2021 projections are \$880,000, and FY 2022 budgeted revenue is anticipated at \$938,600.

COMMUNICATIONS SERVICES TAX

In 2000, the Florida Legislature created the Communications Services Tax. This legislation created a new simplified tax structure for communications services which is codified in Chapter 202, Florida Statutes.

Municipalities and charter counties are authorized to levy a tax up to 5.1 percent on the transmission of voice, data, audio, video or other information services, including cable services. In addition, municipalities are authorized to levy an additional surcharge up to 0.12 percent to cover the costs of permitting activity within public rights of way. Some cities’ rates are higher due to a revenue-neutral conversion rate enacted by the Legislature for this law. FY 2020 revenue collections for the Village were \$276,000, FY 2021 projections are \$233,000 and FY 2022 budgeted revenue is anticipated at \$241,000.

FRANCHISE FEES

A “franchise fee” is often confused with a public service or utility tax. There is, however, a very clear distinction. A franchise fee is a negotiated fee to a company or utility for the use of municipal rights of way (for their poles, lines, pipes, etc.), and could include the value of the right for the utility to be the exclusive provider of its services within a specified area. It is charged directly to the utility and payable to the municipal governing body by the utility as a cost of doing business. It cannot be a direct charge to the customers of the utility, but it appears to be done so due to a Florida Public Service Commission rule. FY 2020 revenues to the Village were \$629,000, FY 2021 projections are \$635,000, and FY 2022 budgeted revenue is anticipated at \$685,000.

BEVERAGE LICENSE TAX

FY 2021-22 Proposed Operating & Capital Budget

Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3 percent General Revenue Service Charge.

From the alcoholic beverage license tax proceeds collected within an incorporated municipality, a portion is returned to the appropriate municipal officer. An authorized use of the proceeds is not specified in the statutes. FY 2020 revenue distributed to the Village was \$6,700, FY 2021 projections are \$7,200, and FY 2022 budgeted revenue is anticipated at \$6,800.

FINES AND FORFEITURES

This revenue source includes, receipts from fines and penalties imposed for the commission of statutory offenses, violation of legal administrative rules and regulations, and for neglect of official duty.

Fines include, but are not limited to, red-light camera program, court fines, violations of municipal ordinances, pollution control violations, animal control fines and library fines. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees, and proceeds from the sale of contraband property seized by law enforcement agencies.

The majority of this revenue for the Village is derived from the Village's red-light camera program, traffic, and code enforcement fines comprise the balance. FY 2020 revenues collections for the Village were \$554,000, FY 2021 projection is \$804,000, and FY 2021 budgeted revenue is anticipated at \$836,000.

INVESTMENT INCOME

Revenues derived from the investment of cash receipts and idle funds are an important source of revenue. Many local governments in Florida recognize the importance of establishing effective investment policies and cash management programs.

The 1995 Florida Legislature, also recognizing this critical need of state and local governments, enacted Chapter 95-194, Laws of Florida. This act creates the state investment policy for public funds and provides its applicability to the state, local governments, and public officers. This act also creates the "State Investment Policy Committee" and provides for its duties in recommending changes to the state investment policy and its duties in reviewing investments and vendors of investments eligible for receiving public funds.

Section 166.261, Florida Statutes, is amended by this legislation to prescribe the duties of municipalities with respect to investment funds: "The governing body of each municipality shall invest and reinvest any surplus funds in its control or possession in accordance with the state investment policy for public funds." The term "surplus funds" is redefined as "funds in any general or special account or fund of the municipality, held or controlled by the governing body of the municipality, which funds are not reasonably contemplated to be needed to meet current expenses".

This law further requires that all municipalities shall adopt written investment policies by October 1, 1995 or a municipality's investments must be limited to certain categories of investments authorized by statute. FY 2020 revenue is \$98,500, FY 2021 projections are \$46,000, and the FY 2022 budgeted revenue is anticipated at \$50,000.

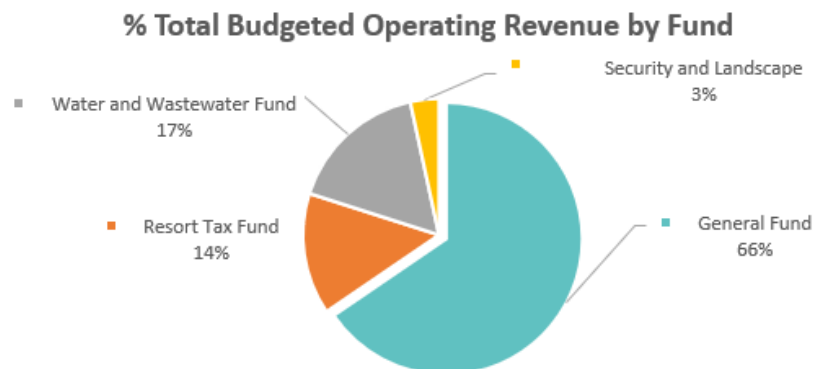
FY 2021-22 Proposed Operating & Capital Budget

REVENUE SUMMARY ALL FUNDS

Total operating revenue by Fund are summarized in the chart below for five fiscal years. Total FY 2021-22 proposed operating revenue for the Village's three primary funds is \$27,992,000. The General Fund comprises just over sixty-six percent of all operating Village revenue, seventeen percent is the revenue for the Water and Wastewater Utility Fund, and fourteen percent is the Resort Tax Fund revenue.

Operating Revenues Summary by Fund							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget	% Change from FY 2021 Budget
General Fund	16,304,500	17,832,800	17,578,400	16,556,000	16,925,800	18,975,500	12.11%
Resort Tax Fund	3,865,700	4,959,100	3,550,400	2,103,700	2,103,700	4,183,700	98.87%
Water and Wastewater Fund	4,364,100	4,500,500	4,344,400	4,429,700	4,429,700	4,832,800	9.10%
Total Operating Revenues	24,534,300	27,292,400	25,473,200	23,089,400	23,459,200	27,992,000	19.32%

The Security and Landscape Assessment Fund is three percent of total operating for all funds revenue at \$982,500.



Revenue for the General Fund is largely comprised of property taxes, Franchise Fees and Utility Taxes, Fees and Charges for Services, and Intergovernmental revenue sources. Intergovernmental revenue for FY 2022 includes a \$1.483 million grant award from the state of Florida Division of Emergency Management American Rescue Plan Act (ARP) Coronavirus Local Fiscal Recovery Fund. These monies will be used for the Stormwater portion of the Utility Infrastructure project. The Resort

Tax Fund derives revenue from taxes levied on lodging and food and beverages sold within the Village, of four-percent, and two-percent rates respectively. The Water and Wastewater Utility Fund derives revenue through direct charges for metered services provided to customers.

The largest source of total General Fund Revenues within the FY 2021-22 Proposed Operating and Capital Budget are property taxes at forty-five percent, followed by Intergovernmental revenue at twelve percent, Permit and Licensing revenue at ten percent, Utility Tax at four percent, Solid Waste Assessments at four percent, Fines and forfeitures at four percent, Franchise Fees at three percent and Suntrust rent at three percent.

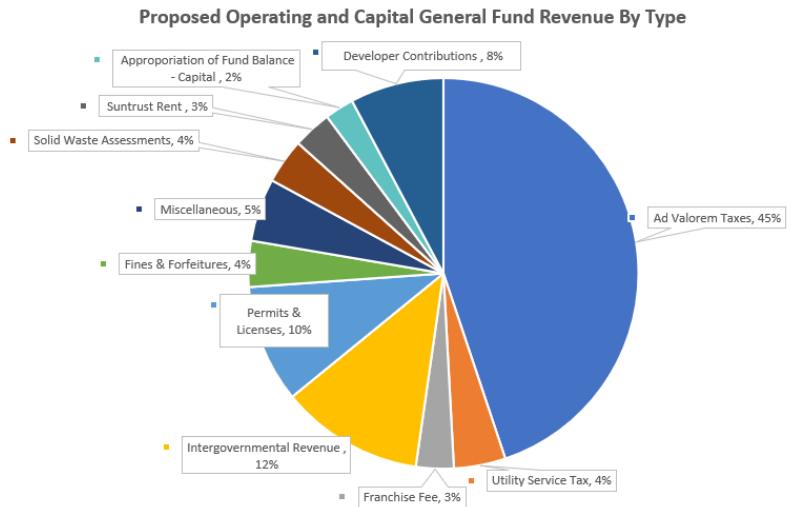
Licenses and Permit revenue includes Local Business Tax collections and Building Permit revenue, the latter of which is to offset the costs associated with operating processing building permits in operating a Building and Permitting Department.

Assessments include revenue for Residential Solid Waste collection services at four percent of total General Fund revenue at \$814,100 for FY 2021-22. Miscellaneous revenue are those which are not otherwise categorized for financial reporting purposes, these include the off duty police services, interest earnings, lobbyist registration fees, parking meter collections, and administrative service charges, for the Village these comprise five percent of total General Fund revenue at \$1,143,300. Included in miscellaneous revenue is police off-duty revenue (\$670,100).

FY 2021-22 Proposed Operating & Capital Budget

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND - OPERATING & CAPITAL						
REVENUE:						
Ad Valorem Taxes	9,656,500	9,704,300	9,869,400	9,852,900	9,852,900	9,826,800
Delinquent Ad Valorem Taxes	354,200	435,000	389,100	-	-	-
Utility Service Tax	917,100	917,300	890,500	864,000	864,000	938,600
Franchise Fee	684,400	695,900	628,500	607,000	607,000	685,200
Intergovernmental Revenue	747,800	756,700	1,046,700	632,100	1,001,800	2,595,900
Permits & Licenses	2,282,900	2,703,800	2,229,900	2,102,900	2,102,900	2,138,400
Fines & Forfeitures	375,500	911,300	540,400	662,500	662,500	833,200
Miscellaneous	609,700	1,018,600	1,275,000	1,081,800	1,081,900	1,143,300
Solid Waste Assessments	676,400	689,900	708,900	752,800	752,800	814,100
Subtotal Operating Revenue	16,304,500	17,832,800	17,578,400	16,556,000	16,925,800	18,975,500
Suntrust Rent	-	-	-	693,000	693,000	701,100
Appropriation of Fund Balance/Carryover	-	-	-	11,836,400	12,717,600	530,000
Developer Contributions	500,000	3,525,000	459,000	500,000	1,045,000	1,700,000
TOTAL OPERATING & CAPITAL REVENUE	16,804,500	21,357,800	18,037,400	29,585,400	31,381,400	21,906,600

Recurring and non-recurring are two broad classifications applied to revenue. Recurring revenue, are from sources which can be anticipated year over year, examples of these are ad valorem taxes, state revenue sources, and fees or charges for service. Non-recurring revenue are those which cannot be anticipated in future years, examples of these for the Village are proceeds from developer agreements, the programming of prior year fund balance, single year funding allocations from other agencies, and debt proceeds. Non-recurring revenue is typically used for capital projects, and initiatives which are one-time in nature, it is not advisable to use one-time revenue for ongoing operating purposes.



The FY 2021-22 Proposed Operating and Capital Budget includes \$1,700,000 in Developer Contributions and \$701,000 in Suntrust Rent within the General Fund. These funds will be used to fund capital improvements. In addition, Appropriation of fund balance represents the use of reserves to purchase 5 vehicles for the Police Department; as well as to purchase a permitting software for the Building department.

The FY 2021-22 Proposed Operating and Capital Budget for the Security and Landscape Assessment Fund includes the anticipated use of \$300,000 of fund balance revenue for Infrastructure and Security Enhancements in the coming fiscal year; as well as \$136,000 towards the pavement reserve.

Fees and Charges

The evaluation of fees and service charges, provides an opportunity to ensure those that use the services pay for the cost of service provision. An annual evaluation of existing fees for service within the Village is a part of each year's budget development process. A comprehensive fee schedule accompanies the proposed budget for adoption by the Village Council to provide a singular reference point for all Village fees, so they are clearly identified for customers and staff alike. The annual evaluation of fees provides an opportunity, if so desired, to limit the proportionate

FY 2021-22 Proposed Operating & Capital Budget

share of revenue generated from property taxes. Fee changes are proposed for the coming fiscal year and the Proposed Budget recommends a pass-through rate increase to Water rates and pass-through increase in sewer rates for the Village Utility customers, which are proposed for incorporation into the comprehensive fee schedule.

Water & Wastewater Utility Fund Rates and Adjustments

Water and Wastewater services within the Village are provided as an enterprise operation. Services are funded as payments for measurable water and wastewater services are consumed. Pursuant to Chapter 180, Florida Statutes, municipalities are authorized to establish just and equitable rates to be paid for the use of the utility. Rates established as charges for services should sustain its operations and satisfy any related debt.

Water & Wastewater Utility Rates

For the Village utility operations, water is purchased at a wholesale rate from the Miami-Dade County Water and Sewer Department (Miami-Dade WASD), and the City of Miami Beach applies a wholesale rate for wastewater or sewer services which travels through their system for treatment to the Miami-Dade WASD Virginia Key plant. The Wholesale water service is paid directly to Miami-Dade WASD, and wholesale sewer services are paid directly to the City of Miami Beach by the Village, for this reason their rates directly affect the rates the Village charges to our customers.

The Miami-Dade WASD has incorporated a water rate increase in their proposed FY 2022 Budget, and we propose to pass that increase on to our Village customers. The proposed wholesale water rate change is an increase of 3.88%, or \$0.0697 cent for Wholesale Water Rates, from \$1.7947/1,000 gallons to \$1.8644/1,000 gallons. If this rate increase is passed-through to Village utility customers consistent with the past practice in the last few fiscal years inclusive of a cost-of-living increase in the Bal Harbour Village surcharge, it would result in an adjustment from

\$4.9149/1,000 gallons, to \$5.0938/1,000 gallons or a 3.64% rate increase to Village customers, as summarized below.

Water Service Rates (per 1,000 gallons)				
	2019-20	2020-21	2021-22	Percent Change
Miami Dade - WASD Wholesale	\$ 1.6904	\$ 1.7947	\$ 1.8644	3.88%
Bal Harbour Village	3.05	3.12	3.23	3.50%
Total	\$ 4.7404	\$ 4.9149	\$ 5.0938	3.64%

The pass-through wholesale water rate increase would cost Village customers who average 12,000 gallons per month approximately \$25.76 over the prior fiscal year at the new rate of \$5.0938/1,000 gallons.

The City of Miami Beach pays Miami-Dade WASD for sewer services, and the Village pays the City of Miami Beach. This year, Miami-Dade WASD has proposed a sewer rate increase. The proposed rate increase is a result of increased debt service bond payments.

Wastewater Service Rates (per 1,000 gallons)				
	2019-20	2020-21	2021-22	Percent Change
City of Miami Beach Wholesale	\$ 3.5263	\$ 3.6346	\$ 3.8233	5.19%
Bal Harbour Village	4.9600	5.0741	5.2517	3.50%
Total	\$ 8.4863	\$ 8.7087	\$ 9.0750	4.21%

The pass-through sewer rate increase in the Bal Harbour Village surcharge, would cost Village customers who average 12,000 gallons per month approximately \$52.74 over the prior fiscal year at the new rate of \$9.0750/1,000 gallons.

A surcharge is included within the City of Miami Beach wholesale sewer rate as an administrative fee and a renewal and replacement infrastructure fee. In addition, Miami-Dade County requires a Service Fee of \$8.00 per each one hundred (\$100.00) of the receipts of the utility, this 8.0% is collected on each bill as Utility Tax and is remitted to the County

FY 2021-22 Proposed Operating & Capital Budget

at the conclusion of each fiscal year; this rate has remained unchanged since FY 2015.

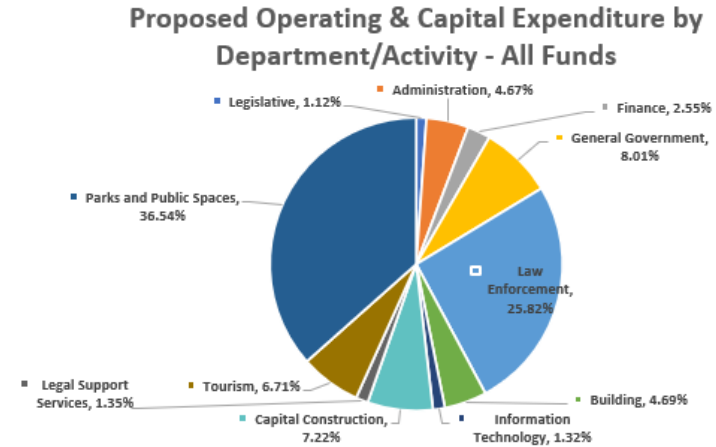
The FY 2021-22 Proposed Utility Fund Budget is balanced with the proposed rate increase for wholesale water services of \$5.0938/1,000 gallons, and a rate increase for wholesale sewer service of \$9.0750/1,000 gallons.

At their September 1, 2021 meeting, the Village's Budget Advisory Committee reviewed the proposed pass-through water wholesale rate increase, and the wholesale sewer rate increase and voted to recommend approval of the recommended increase respectively.

EXPENDITURES

EXPENDITURE SUMMARY

FY 2021-22 proposed expenditure by Department or Activity for all funds totals \$32,161,700. Just under thirty-seven percent of total expenditures, or \$11,827,400 are within the Parks and Public Spaces Department, which is comprised of the Public Works, Parks & Recreation, Utility, Beautification Security & Landscape activities for the Village, across all funds. Law Enforcement comprises just under twenty six percent or \$8,303,600 of expenditures. Lesser single digit percentage allocations are proposed for the remaining departments and activities, as summarized in the following charts.

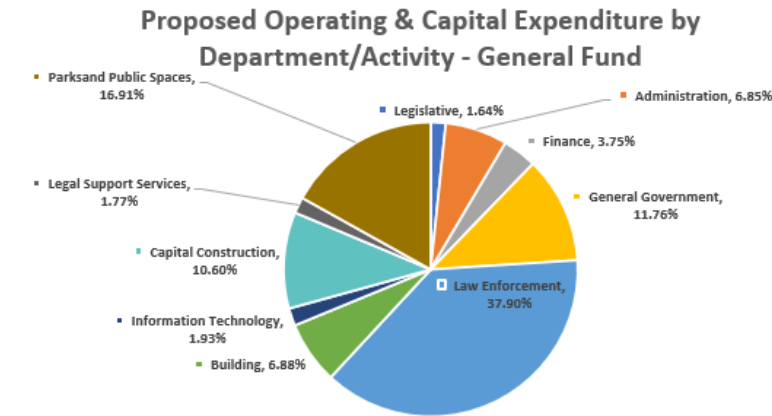


	FY 2022 Proposed Budget	% of Total
Proposed Operating and Capital Expenditures - All Funds by Department/Activity		
Legislative	360,200	1.12%
Administration	1,500,500	4.67%
Finance	820,700	2.55%
General Government	2,575,900	8.01%
Law Enforcement	8,303,600	25.82%
Building	1,508,200	4.69%
Information Technology	423,100	1.32%
Capital Construction	2,322,100	7.22%
Legal Support Services	435,200	1.35%
Tourism	2,159,400	6.71%
Parks and Public Spaces	11,752,800	36.54%
Total Operating and Capital Expenditures	\$ 32,161,700	100.00%

GENERAL FUND

FY 2021-22 Proposed Operating & Capital Budget

The FY 2021-22 proposed General Fund expenditure by Department or Activity are comprised of Law Enforcement at just over thirty-seven percent of the whole, Parks and Public Spaces including the Public Works and Parks & Recreation activities at just under seventeen percent, General Government by just over ten percent, Capital Construction by just over ten percent, followed by single digit percentages for the remaining activities, as summarized in the following charts.



	FY 2022 Proposed Budget	% of Total
Proposed Operating & Capital Expenditures - General Fund by Department/Activity		
Legislative	360,200	1.64%
Administration	1,500,500	6.85%
Finance	820,700	3.75%
General Government	2,575,900	11.76%
Law Enforcement	8,303,600	37.90%
Building	1,508,200	6.88%
Information Technology	423,100	1.93%
Capital Construction	2,322,100	10.60%
Legal Support Services	387,000	1.77%
Parks and Public Spaces	3,705,300	16.91%
Total Operating & Capital Expenditures	21,906,600	100.00%

PROPOSED EXPENDITURE SUMMARY OF ALL FUNDS

Bal Harbour has three primary Funds used for operating the Village; the General Fund, the Resort Tax Fund, and the Water & Wastewater Utility Fund. The FY 2021-22 Proposed Operating and Capital Budget for all funds includes an overall decrease of \$17.6 million over the FY 2020-21 Amended Budget, as summarized in the chart below. The General Fund inclusive of capital appropriations reflects an decrease of thirty percent from the current year amended budget with proposed expense of \$21,906,600, the Resort Tax Fund reflects a seventy-nine percent increase from the current year amended budget, the Tourism and Beautification activities at \$4,183,700, and the Water and Wastewater Utility Fund reflects a sixty-six percent decrease from the current amended budget at \$5,088,900. In addition, the minor Security and Landscape Assessment Fund includes an increase of just under sixteen percent with a proposed expense of \$982,500.

Operating & Capital Expenditures Summary by Fund					
	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget	% Change from FY 2021 Budget
General Fund	16,110,700	29,585,400	31,381,400	21,906,600	-30.19%
Resort Tax Fund	2,310,300	2,333,200	2,333,200	4,183,700	79.31%
Water and Wastewater Fund	7,781,100	8,396,400	15,241,500	5,088,900	-66.61%
Total Operating Expenditures	26,202,100	40,315,000	48,956,100	31,179,200	-36.31%
Security & Landscape Assessment Fund	551,800	849,600	849,600	982,500	15.64%

Water & Wastewater Utility Fund Proposed Expense

The Proposed FY 2021-22 Operating and Capital Budget for the Utility Fund is \$5,088,900. Operating expenses reflect work performed for the proprietary fund inclusive of personnel expenses, absent a General Fund subsidy which occurred prior to FY 2015.

FY 2021-22 Proposed Operating & Capital Budget

	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget	% Change from FY 2020 Budget
WATER & WASTEWATER UTILITY FUND					
Salaries & Benefits	724,900	787,300	787,300	822,800	4.51%
Other Operating	3,257,100	3,810,600	3,810,600	4,201,100	10.25%
Utility Operations	3,982,000	4,597,900	4,597,900	5,023,900	9.27%
Operating Capital	3,799,100	3,798,500	10,643,600	65,000	-99.39%
WATER & WASTEWATER UTILITY FUND EXPENDITURES					
	7,781,100	8,396,400	15,241,500	5,088,900	-66.61%

Resort Tax Fund Proposed Expense

FY 2021-22 proposed expenditures for the Resort Tax Fund reflect an overall increase of seventy-nine percent from the FY 2020-21 amended budget. The Proposed Budget provides for both Tourism and Beautification activities within the anticipated Resort Tax collections for FY 2021-22.

	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget	% Change from FY 2021 Budget
RESORT TAX FUND					
TOURISM					
Salaries & Benefits	299,000	306,800	306,800	355,900	16.00%
Other Operating	919,300	393,800	393,800	1,734,400	340.43%
Operating Capital	-	-	-	80,000	0.00%
TOTAL TOURISM	1,218,300	700,600	700,600	2,170,300	209.78%
BEAUTIFICATION/GREENSPACE/OTHER RESORT TAX ELIGIBLE					
Salaries & Benefits	234,600	304,700	304,700	600,200	96.98%
Other Operating	847,700	1,327,900	1,327,900	1,383,200	4.16%
Operating Capital	9,700	-	-	30,000	0.00%
BEAUTIFICATION/GREENSPACE/ OTHER RESORT TAX ELIGIBLE	1,092,000	1,632,600	1,632,600	2,013,400	23.32%
TOTAL RESORT TAX FUND EXPENDITURES	2,310,300	2,333,200	2,333,200	4,183,700	79.31%

Security & Landscape Assessment Fund

The FY 2021-22 Proposed Budget for the Security and landscape Assessment Fund reflects an increase over the current year of \$132,900, for potential infrastructure and security enhancements expenses.

	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget	% Change from FY 2021 Budget
SECURITY & LANDSCAPE ASSESSMENT FUND					
SECURITY & LANDSCAPE ASSESSMENT AREA EXPENSE					
Salaries & Benefits	45,100	48,500	48,500	35,000	-27.84%
Other Operating	570,700	576,100	586,100	766,100	30.71%
Operating Capital	8,900	225,000	215,000	181,400	-15.63%
TOTAL SECURITY & LANDSCAPE ASSESSMENT FUND EXPENDITURES	624,700	849,600	849,600	982,500	15.64%

The FY 2021-22 Proposed Budget reflects a proposed rate of \$4,000.00 for each Single Family Residential Unit, half that number, \$2,000.00, for each Unimproved Property and \$15,000.00 for each Private Recreational Facility, which remains the same as the current year rates.

FY 2021-22 Proposed Operating & Capital Budget

CAPITAL IMPROVEMENT PROGRAM (CIP)

The FY 2021-22 Proposed Operating and Capital Budget includes capital improvements Village wide, as summarized in the following table.

	Budget		
	Previous Years	FY 2022	Total
FUNDING SOURCE			
General Fund:			
Miami-Dade General Obligation Bond Fund	\$ 1,416,700	\$ 363,200	\$ 8,063,000
Developer Contributions - Bal Harbour Shops (PPS)	3,500,000	-	3,500,000
Developer Contributions - Bal Harbour Shops (Village Hall)	-	1,700,000	19,923,318
Developer Contributions - Bal Harbour Shops (Other)	1,000,000	1,000,000	2,500,000
Developer Contributions - Other	-	-	150,000
Suntrust Rent	920,000	701,145	4,532,486
Miscellaneous Revenue - Grants	300,000	2,921,000	3,221,000
Budget Allocation	2,196,597	(1,228,400)	2,144,597
Appropriation of Fund Balance/Carryover	8,379,570	(2,186,000)	8,760,970
Village 2011 Bond Escrow Funds	368,933	-	368,933
Total General Fund	18,081,800	3,270,945	53,164,304
Resort Tax Fund:			
Appropriation of Fund Balance/Carryover	-	1,000,000	2,500,000
Total Resort Tax Fund	-	1,000,000	2,500,000
Utility Fund:			
Miami-Dade General Obligation Bond Funds	6,500,000	-	6,500,000
Developer Contributions - Oceana	950,000	-	950,000
Budget Allocation	2,221,800	-	2,221,800
Appropriation of Fund Balance/Carryover	1,267,700	-	1,267,700
Village 2011 Bond Escrow Funds	3,221,300	-	3,221,300
Village 2020 Utility Revenue Note	8,338,000	-	8,338,000
Total Utility Fund	22,498,800	-	22,498,800
TBD	-	-	18,687,700
TOTAL FUNDING SOURCE	\$ 40,580,600	\$ 4,270,945	\$ 96,850,804
EXPENDITURE BY PROJECT			
Parks and Public Spaces Operations Facility	\$ 2,972,000	\$ -	\$ 2,972,000
Waterfront Park (Phase A)	13,403,000	-	13,403,000
New Village Hall	-	1,700,000	19,923,318
Jetty/Cutwalk/96th Street Plaza	853,700	363,200	14,200,000
Collins Avenue Beautification	50,000	-	12,050,000
Waterfront Park (Phase B)	50,000	-	6,100,000
Utility Infrastructure - Sewer, Water and Stormwater Improvements	21,969,300	1,483,000	24,090,000
TBD:			
Use of Suntrust Funds	-	701,145	3,612,486
Use of Shop Funds	-	-	500,000
TOTAL EXPENDITURE	\$ 39,298,000	\$ 4,247,345	\$ 96,850,804

All appropriations and encumbrances related to the CIP are generally re-appropriated into the subsequent year's budget. Awards received subsequent to a projects appropriation will be used to offset the previously planned use of Fund Balance/Budget Allocations.

General Fund Capital

The FY 2021-22 Proposed Operating and Capital Fund Budget includes an investment towards the New Village Hall project (\$1,700,000); the Stormwater portion of the Utility Infrastructure project (\$1,483,000); and the Jetty/Cutwalk/96th Street Plaza Project (\$363,200). Totalling \$3,546,200 in new appropriations for capital projects, of which \$1,700,000 is projected to be funded by Developer contribution, and \$1,483,000 will be funded by the ARP Coronavirus Local Fiscal Recovery Grant Award.

In addition, capital project reserves (\$901,145 which includes Rental Income for the Suntrust Building), as well as renewal and replacement reserves for fleet (\$200,000) and IT Machinery & equipment reserves (\$50,000).

BAL HARBOUR

- V I L L A G E -

Legislative

DESCRIPTION

The Bal Harbour Village Council is made up of the Mayor, Vice Mayor and three Councilmembers. The Mayor presides over Council meetings and is considered the Village's representative locally, nationally and internationally. The Mayor, Vice Mayor and Councilmembers set policy for the Village. Setting policy means making decisions about what is allowed and what is not allowed in the Village, about what services need to be provided to the residents, businesses and visitors, and about how to solve problems that concern citizens.

As elected officials, the Mayor and Councilmembers respond to citizens who seek their assistance in matters involving the governance and operation of the Bal Harbour Village. Through the enactment of ordinances and resolutions, the review and approval of contracts, and proclamations, the Village Council works to improve the quality of life, economic development, and enhanced communication between Village government and the community.

On November 3, 2020, a General Election was held resulting in the unopposed re-election of two Councilmembers. On November 16, 2020 at the Council Induction Ceremony, the Mayor and Vice Mayor were re-elected by the Council to serve an additional two year term.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
LEGISLATIVE						
Salaries & Benefits	89,800	161,600	180,200	239,600	239,600	237,100
Other Operating	49,600	65,000	37,700	120,600	120,600	123,100
Operating Capital	-	-	-	-	-	-
TOTAL LEGISLATIVE	139,400	226,600	217,900	360,200	360,200	360,200

BUDGET HIGHLIGHTS

- The Proposed Budget includes full funding of health insurance coverage for the five elected officials at Point of Service level coverage; if officials opt not to avail themselves of the insurance, funds will not be spent.
- The Proposed Budget incorporates funds for travel.

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BAL HARBOUR

- V I L L A G E -

Administration

DESCRIPTION

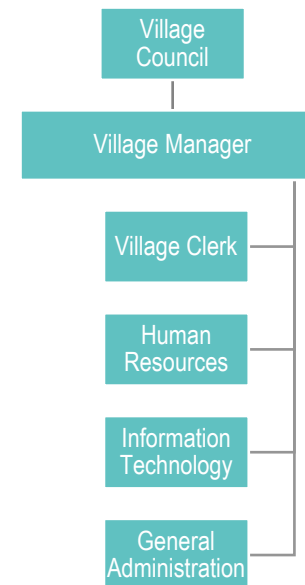
The Village Manager is appointed by the Village Council, and vested with the responsibility to ensure that policies, directives, resolutions, and ordinances adopted by the Village Council are enforced and implemented. As the Village's Chief Executive Officer, the Village Manager is responsible for providing executive-level leadership, vision, and guidance to the organization, providing recommendations to the Village Council and implementing policy directives in an efficient and effective manner. In addition, the Village Manager is responsible for the daily operations of the Village, preparing and administering the budget, planning the development of the Village, supervising Village employees, interacting with citizen groups and businesses, and is otherwise responsible for the health, safety, and welfare of the residents, members of the business community, and the visitors to the Village.

The Administration operating budget includes the following functions:

- Human Resources, which is responsible for personnel, recruitment, benefits, compensation, risk management and labor relations.
- General Administration, which encompasses activities related to the coordination and supervision of day-to-day operations of the Village administration, including contract management, records management, agenda coordination, and information technology, among others.
- The Village Clerk is appointed by the Village Council and serves as the secretary and custodian of the Village Seal, compiling

official Village Council committee agendas and minutes, and serving as the facilitator in providing public records and information expeditiously to the Village Council, the public, Village staff and other governmental agencies. In January 2020, The Village Clerk started to report to the Village Manager.

FUNCTIONAL TABLE OF ORGANIZATION



Administration

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
ADMINISTRATION						
Salaries & Benefits	1,065,500	1,207,300	1,381,800	1,424,500	1,424,500	1,403,200
Other Operating	72,100	91,900	60,600	98,800	98,800	97,300
Operating Capital	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,137,600	1,299,200	1,442,400	1,523,300	1,523,300	1,500,500

BUDGET HIGHLIGHTS

- The proposed budget includes compensation for the Manager's Office.

SIGNIFICANT ACCOMPLISHMENTS

- Developed the Council approved 2021-2022 FY Budget which ensures that the "Bal Harbour Experience" continues to be fulfilled, with the low millage rate unchanged for the seventh year at 1.9654, resulting in the reduction of the millage by 4.6% since 2015 and a cumulative reduction of 32.27% since 2004.
- Fully implemented the tenants of the "Bal Harbour Experience" developed in January 2019 to fully focus on our Village's Beautiful Experience, Destination and Amenities, Exclusivity and Access, and Safety.
- Continued to successfully negotiated and implemented several items of the Development Agreement with Bal Harbour Shops, triggering many of the public benefits to the Village.
- Capital improvements remained one of our top priorities again this FY. With the formalization of the Village's Capital Improvement Projects (CIP) Program, progress was made on several fronts, including the following:

- The Operations Facility remodeling/renovation project was completed. This new facility houses the administrative offices and warehouse for the Village's Parks and Public Spaces Department and will be used as the Village's Emergency Operations Center (EOC).
- The Bal Harbour Jetty/96 Street-end project is currently 90% complete with the Construction Document Phase. This project will enhance the use of the Jetty, Cutwalk and 96 Street-end as public spaces for the community. Mikyoung Kim Design has completed a concept design for the 96th Street End.
- The Bal Harbour Park construction documents were completed and permitted. Currently, there are seven bids from reputable construction firms for the provision of the construction work for the new Community Center and Park. The finalized project will provide amenities such as a splash pad, kayak launch and playground. The Village secured a nearly \$500 million grant from the Florida Department of Environmental Protection for this project.
- Staff developed a separate project for the Reconstruction of the Seawall and Dock. This project has undergone a year of Environmental Agency reviews for the approval. The project is currently in the construction phase and we anticipate the completion for January 2022.
- A Request for Qualifications (RFQ) for the New Village Hall was issued and after a two-phase process for the selection of a design firm, the selection committee ranked three firms with final selection pending by the Village Council.
- Developed agenda for the annual Village Leadership and Strategic Planning Retreat with Mayor and Council to continue

Administration

refining and developing group-solving strategies and memorialize the priorities for the Village's long-term goals – with specific focus on beach re-nourishment, tourism, waterfront park, Jetty / Collins Corridor.

- Continued our robust response and clean-up strategy to deal with the ongoing excessive accumulated sargassum seaweed issue on Bal Harbour beach resulting in frequent clean-ups and working with Miami-Dade County on a longer-term clean-up strategy.
- Published Letters to Council (LTC) detailing weekly events, police information, monthly check disbursements, along with policy changes and other pertinent information for the Village Council.
- The Coronavirus (COVID-19) pandemic continued to impact all levels of society, not just in our community, but throughout the U.S. and worldwide throughout this FY. Since late February 2020 and well into this FY, our Village team has been working to safeguard our community. Our decisions and efforts regarding this pandemic continue to be measured, driven by the best available recommended medical advice and guidance, and carefully considered in order to ensure the overall safety and well-being of our residents and the entire Bal Harbour Village community. Local Executive Orders have been issued as well as the enforcement of all County, State and Federal orders and proclamations.
 - Secured funds through the Coronavirus Aid, Relief, and Economic Security (Cares) Act in the amount of \$2.1 million and through the Covid American Relief Program of \$1.5 million
 - Keeping our community and residents informed is always a top priority. Our communication efforts during the pandemic have been as frequent and as thorough as possible. Since March, nearly 100 Community Updates and Notices have been sent to residents and other

community stakeholders via our various communication platforms to keep the community updated and informed.

- Our team continued to play a lead role on several fronts regional, including Mayor Groisman and the Village Manager initiating and leading calls with all coastal cities mayors and city managers in Miami-Dade County; the Police Chief participating in frequent conference calls with the Miami-Dade County Police Chiefs Association to discuss issues of mutual concern and areas of multi-jurisdictional issues; and our Assistant Village Manager, through his position as the President of the Miami-Dade City/County Management Association actively involved in Miami-Dade County's "New Normal" Task Force.
- The Building Department was also a top priority this FY with several important accomplishments taking place, including:
 - The hiring of a new Building Official with nearly 30 years of experience as a building official and professional, as well as the hiring of a Building Department Administrator and additional inspectors to improve our processes and delivery of service.
 - Increased inspections and plan review to three days a week for all trades.
 - Created a 40+ Year Building Inventory. Notices to recertify were sent out to all properties and we have received either recertification reports or properties have proven that they are working with an engineer and are safe. Staff has performed visual field inspections and the Building Official has taken action on unsafe conditions.
 - Established a "One Stop Shop" with Miami Dade County offering concurrent plan review between the Village and the County. This will greatly reduce the plan review

Administration

- turnaround time for both residential and commercial projects.
- Establish an internal turnaround time for plan reviews; Commercial 14 days, Residential 7 days and developed new permitting procedures and streamline forms for a more efficient permitting process.
- Submitted annual CRS Recertification documents required by FEMA and maintained a CRS Recertification with a Score of 8, ensuring residents lower flood insurance costs.

Village Clerk

- Successfully completed and certified the November 3, 2020 General Election and Special Charter Amendment Referendum cycles, working with the Tourism Department and Miami-Dade County Department of Elections to educate electors and coordinate a smooth and compliant election.
- Successfully completed and certified the January 26, 2021 Special Charter Amendment Referendum election, including noticing and advertising the election, serving as a member of the Canvassing Board, review the conduct of Logic and Accuracy tests, and canvassing of the ballots, certifying election results, and working with the Miami-Dade County Department of Elections, the political action committee, and the general public to coordinate a smooth and compliant election.
- Clarified the Village Code regarding procedures for Charter amendments by petitions submitted by electors of the Village, to align with existing Charter requirements for referendum and initiative petitions.
- Organized, co-hosted and broadcast 53 Council, Board and Committee virtual meetings and workshops, publicly noticed and prepared agenda packets and minutes for 51 Council/Board/Committee meetings and workshops, archived 75

resolutions, and codified 8 ordinances and 2 Charter amendments.

- Began the transition of Brian Garces to the position of Deputy Village Clerk, including providing training on agenda coordination, recording/broadcasting/timestamping live meetings, records management, authoring meeting minutes and lien search requests.
- Attended weekly COVID-19 Pandemic meetings, as a member of the COVID-19 Pandemic B-Team, authoring, publishing 22 COVID-19 Pandemic Advisories on the Village's Website, and notifying the public through email blasts, Facebook updates and the Village's Wireless Emergency Notification System.
- Completed public records requests and lien searches, registered lobbyists, administered Certificates of Appropriateness, conducted bid openings, crafted proclamations/awards/certificates, and performed oaths of office for new council and committee members and employees.

BAL HARBOUR

- V I L L A G E -

Information Technology

DESCRIPTION

As a part of Administration, Information Technology provides support services to both internal and external customers to enhance operational effectiveness and continuity through technology. Partially through a contracted service delivery model information technology provides sound, secure and stable infrastructure, allowing for the smooth flow of communications and information.

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
INFORMATION TECHNOLOGY						
Salaries & Benefits	-	-	95,800	105,100	105,100	108,700
Other Operating	284,200	247,100	193,600	213,800	213,800	224,400
Operating Capital	206,800	340,400	65,000	90,000	140,000	90,000
TOTAL INFORMATION TECHNOLOGY	491,000	587,500	354,400	408,900	458,900	423,100

BUDGET HIGHLIGHTS

- The Proposed Budget includes a \$50,000 reserve for IT related Machinery and Equipment Replacement.
- IT related Machinery and Equipment purchases for the Building Department, Resort Tax Fund and Water & Wastewater Utility Fund are included within those respective budgets.

SIGNIFICANT ACCOMPLISHMENTS

- Completed the relocation of the Police Simulator Training system to the New Village Emergency Operations Center.
- Installed and configured a new access control system in which provides additional security enhancements and integrates access control management to PD, Public Spaces and Village Hall into a single platform. This enhanced access control system also allows the use of one access control card to be used at all three locations.
- In support of the Building Department's implementation of electronic plans review, large monitors were acquired to allow inspectors and building employees the ability to review large plans in electronic formats.
In support the Building Department's Concurrent Plan Review and electronic filing, one (1) high performance business grade scanner and one (1) high performance desktop were acquired to facilitate scanning of documents for submittal to Miami-Dade County, which can be directly routed to Village document repository (Laserfiche).
- Enhanced overall network performance and security with the latest updates and patches to allow a more stable and secured environment across each location.
- Assisted in identifying software vendors for productivity applications, including for the permitting and electronic plan review process for the Building Department and asset management/work order system for Parks & Public Spaces.
- Worked in conjunction with the Bal Harbour Police Department to complete the Florida Department of Law Enforcement (FDLE) Technical Audit, which serves to ensure that all law enforcement

Information Technology

information, network infrastructure, computer systems and facilities are secured and encrypted.

- Implemented additional security enhancements to police officer mobile device units through a dual factor authentication system, providing an encrypted connection to our Computer Aided Dispatch platform (CAD).
- Coordinated the network extension and staff relocation to the new Parks and Public Spaces trailer at Village Hall, which would allow a direct and stable connection to Village Hall network resources.
- Social distancing norms due to the COVID-19 pandemic created a greater demand for a virtual work environment, including establishing a virtual Village Hall, and continuing to provide services to all Village stakeholders, while, at the same time, ensuring the health and safety of both stakeholders and Village employees. As a result, the Information Technology Department focused a great deal of its efforts into implementing software solutions, as well as procuring and installing the necessary equipment to support the continuation of government services during the Village's COVID-19 response.
 - Transition to a new virtual meeting software (Zoom) for all Village Council and Committee meetings
 - Upgraded the Village's virtual meeting platform to Zoom which allows a cohesive and streamlined experience between the village and outside participants.
 - Implemented a new configuration to allow live Zoom meeting interaction with the public and outside vendors. This method required a new configuration that allows the internal microphones and computer to stream audio and video simultaneously without video lag and audio feedback.
- Enhanced and configured additional internet bandwidth systemwide, which improved the stability of virtual meetings and overall network efficiency and provided a more seamless experience for members of the public interacting virtually with Village Hall.
- Performed additional configuration to the Village firewall to accommodate faster bandwidth and enhanced security.
- Designed, configured, and implemented the network at our new Public Spaces facility allowing a smooth connection to village hall creating a unifying experience without disruption.
- Replaced ten (10) Village computers based on the renewal and replacement timeframes established in the IT Masterplan.
- Continued to promote employee security awareness by utilizing training software (KNOWBE4) to educate all employees on common techniques utilized by cyber attackers, such as phishing emails, malware downloads and virus infected attachments, as well as deploying automated campaigns and trainings to reinforce the importance of cyber security.
- Assisted in the implementation and training process for Telestaff (Police scheduling software).
- Assisted in the procurement and selection process for the new website redesign, which was approved in July 2021.
- Transitioned Village air card service to AT&T First Net service to allow the Village Departments receive priority access to the First Net public Safety spectrum. This new spectrum gives public safety the ability to stay online in the event of a disaster or high usage in the area. In addition, AT&T First Net would allow the Village to be part of the FirstNet Service, which places the Village account in

Information Technology

priority service, as well as priority recovery during critical events (i.e., hurricanes, etc.).

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BAL HARBOUR

- V I L L A G E -

Legal Support Services

DESCRIPTION

Village legal services are provided by Weiss Serota Helfman Cole & Bierman, P.L., a full-service municipal law firm (the "Firm"). The Firm has served as Village Attorney for more than 20 years, providing guidance to the Village Council, its advisory committees and Village staff on a wide array of legal matters in order to ensure that the various laws, rules and requirements of the local, state and federal governments are understood and followed by the Village. While the legal services required by the Village vary slightly from time to time, the Firm employs attorneys with expertise in each area of the law that has been or may be required.

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
LEGAL SUPPORT SERVICES (All Funds)						
Salaries & Benefits	-	-	-	-	-	-
Other Operating	497,600	440,300	461,300	395,000	395,000	435,200
Operating Capital	-	-	-	-	-	-
TOTAL LEGAL SUPPORT SERVICES	497,600	440,300	461,300	395,000	395,000	435,200

BUDGET HIGHLIGHTS

- Funding for legal support services is shared by all funds based upon the nature of the work performed, at \$387,000 the General Fund is the largest share of the total annual expense. This includes \$312,000 for general legal expenses, \$50,000 for Defense of Officials and \$25,000 for negotiation of the Police collective bargaining agreement. The proposed budget allocation for the remaining funds are \$27,300 for the Utility

Fund, \$10,900 for Resort Tax and \$10,000 for the Security and Landscape Assessment Fund.

- Base legal fees are provided under a retainer agreement with a fixed fee component of \$32,782/month subject to an annual review along with a cost of living adjustment. Not included in the fixed fee are expenses including litigation expenses, support for collective bargaining negotiations, and Security and Landscape area related legal support.

SIGNIFICANT ACCOMPLISHMENTS

Litigation:

- With the support and assistance of the Village Council and Village Manager, we were successful in obtaining a monetary settlement resolving the lawsuit against Santa Fe News and Espresso and its principals in May 2020 for civil theft and resort tax delinquencies. The only other currently pending litigation matters are liability claims being defended by insurance counsel.
- We continue to work with the Village Manager to work proactively to resolve various controversies that could lead to litigation. This sometimes involves engaging Firm litigators to assist in resolving matters before the filing of any claim.
- Analyzed the dismissal of the litigation over the park properties in the gated community and worked with the Civic Association's attorney to assure that the Village's interests were protected.
- Provide regular email updates to Council on significant developments in any pending litigation, and schedule Council executive sessions if needed to manage litigation.
- Defend red light camera program from procedural challenges.
- Support police regarding employment actions.

Legal Support Services

- Support Village Clerk in records requests and maintenance activities related to litigation matters.

Legislation:

- Draft ordinance for Charter Amendments by the Village Council and electors to avoid litigation and uncertainty regarding the relevant procedures (adopted).
- Draft ordinance to implement the Village-Council-sponsored Charter amendment for height on single-family properties (adopted).
- Draft perimeter walls and fences ordinance to define and regulate perimeter walls and fences surrounding the gated community (adopted).
- Draft combined assessment ordinance to streamline notice processes for special assessments (adopted).
- Work with the Administration to develop and adopt the Beach Management Ordinance in a manner that avoids the need for future Code changes while allowing the staged implementation of the program (adopted).
- Revise Solid Waste Ordinance to create a definition for bulk waste and impose penalties related to bulk waste pickup (adopted).
- Revise Code related to use of beach path and regulations related to dogs and dog leashes (adopted).
- Revise Code defining procedures for charter changes by the Village Council and by petition of the electors (adopted).

Administration Support:

- Advise Village Clerk on the process for the Shops' proposed Charter Amendment placed on the January 2021 ballot.
- Coordinate with the Finance Director on extension negotiations with two vendors to obtain a Merchant Agreement with terms more favorable to the Village.

- Assist the Finance Director to create the Auditor Selection Committee and procure the auditor for the next fiscal year (ongoing).
- Advise Police Department on issues related to arrests.
- Assist and coordinate with Clerk's Office related to numerous public records requests concerning the Jetty arrests and the Open Carry laws.
- Participate in the Village management team's ongoing effort to respond to the COVID-19 emergency, which included drafting emergency orders, tracking and interpreting of orders from County/state/federal governments, monitoring developments, addressing personnel-related issues. Unprecedented participation in team meetings and in regular meetings with other Miami-Dade County city attorneys to address common issues related to COVID-19.
- Provide advice regarding termination of COVID-19 state of emergency.
- Provide advice regarding CARES and American Rescue Plan Act funding to support Village activities impacted by COVID-19.
- Engage in extensive negotiations and analysis related to Shops request to delay implementation of key Village benefits in the Development Agreement and the failure to comply with monetary condition of the Development Agreement. Continue advice and assistance to Village Manager re implementation of Shops expansion approval and development agreement, including monitoring of compliance with conditions.
- Continue drafting and implementing form agreement language for common Village activities, while drafting unique agreements for procurements and activities that are not suitable for form agreements.
- Draft resolutions appointing replacement board members for the 2020-2022 term to advisory boards, and advise re qualifications. Draft resolution re appointment of Special Master.

Legal Support Services

- Advise on soliciting and selecting architectural, engineering and coastal management consulting services in accordance with state law, and prepare various related agreements and resolutions.
- Advise regarding procurement of multiple designs, survey and construction services and materials related to sewer, water, North Miami facility, Waterfront Park, Jetty and Cutwalk, and other activities, and prepare and review various related agreements and resolutions.
- Review proposed LETF purchases and donations, and agreements for police software, license plate readers and vehicles. Advise management on grievances and pension amortization issues related to police collective bargaining agreement
- Handle grievances re: police pension and reprimands under the Collective Bargaining Agreement.
- Attend Special Magistrate hearings on request, and advise Village Code Enforcement staff. Advise staff on permit and compliance matters.
- Work with staff to negotiate and adopt amendment to milestone agreement with Civic Association.
- Advise Building Official on interpretation of Village Code and Building Code, and on the operation of Architectural Review Board. Analyze and advise staff re applications, interpretation of code standards and other development issues. Draft/review various applications, including unities of title and resolutions ratifying alcohol license decisions. Provide advice re handling of open permits and private providers. Advise staff re use of aesthetic review process in B district and of the uniform sign plan.
- Review/revise various interlocal agreements.
- Advise regarding the declaration of a state of emergency due to the Champlain Towers South building collapse.
- Advise staff on the development of a comprehensive assessment of the Village's high-rise buildings, reviewing and revising recertification letters to buildings covered by the 40-year

recertification program in response to collapse. Advise staff on related unsafe structures proceedings.

- Draft professional services agreement for the analysis and reassessment of building permit fees.
- Advise staff on ADA issues related to Village videocasts, website maintenance, public records matters, and on Village election for November 2020.
- Draft resolutions taking positions on state legislation and activities. Advise staff re impact of revisions to state law.
- Advise staff/draft documents re General Employees' Pension agreements and revisions. Advise staff re interpretation of employee health insurance.
- Work with staff to implement website design consulting contract in an effort to re-establish Village as a tourist destination and re-establish the Art in Public Places program to demonstrate the Village's support of the arts.
- Review Finance items related to annual budget, millage rate, special assessment resolutions and implementation.
- Review all Council agenda items, and draft various memos, summaries, agreements, and resolutions.
- Review and analyze state and county legislative activities from 2020-21 likely to affect Village operations and programs.

Other

- Staff Architectural Review Board (and Resort Tax Committee if requested), and train all boards and board member replacements.
- Train police pension board as needed.
- Participate in Village Council Retreat.
- Attend Village Council workshops.
- Respond to Council and Village Staff inquiries regarding the application of ethics rules to Village activities.

Legal Support Services

Monitor the County's amendments to the Lobbying Reporting and Registration Ordinance and its impact on the Village Clerk's operations.

BAL HARBOUR

- V I L L A G E -

General Government

DESCRIPTION

The General Government activity has historically included expenses which were not uniquely attributable to a specific operating department. Expense related to workers compensation, liability insurance, debt service, accrued time payouts, health stipends for retiring law enforcement officers, excess benefit plan expenses, lobbying services and the establishment of a capital projects reserve are included within this activity.

half percent (\$394,000), a General reserve for 173,000, Millage stabilization reserve to mitigate the impacts resulting from Value Adjustment Board action (\$150,000); and a hurricane contingency (\$50,000).

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
GENERAL GOVERNMENT						
Salaries & Benefits	169,300	152,700	150,700	149,900	149,900	149,900
Other Operating	786,700	801,100	867,700	1,371,500	1,371,500	1,524,900
Operating Capital	-	-	-	200,000	200,000	901,100
TOTAL GENERAL GOVERNMENT	956,000	953,800	1,018,400	1,721,400	1,721,400	2,575,900

BUDGET HIGHLIGHTS

- The Proposed Budget provides funding for the part-time position from the Best Buddy Program.
- The Proposed Budget includes a Capital Projects Reserve (\$901,000 - which includes \$701,145 expected to be received in rental income for the Suntrust Property) for use toward future capital projects, a general contingency line item at two and one

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BAL HARBOUR

- V I L L A G E -

Finance & Budget

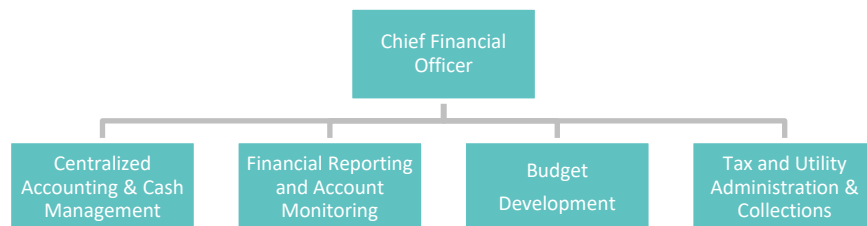
DESCRIPTION

As a part of Village Administration, the Finance Department delivers financial services for sound management decision-making and is responsible for centralized accounting, cash management, financial and debt management, tax and utility collections, preparation of the annual budget and performs financial management of the City's Capital Improvement Plan.

The Finance Department provides fiscal and accounting controls over financial resources by processing vendor payments, and payroll, maintaining the Village's financial management and utility billing system, and issuing annual of financial reports.

The Finance Department serves both internal and external customers, including those entities conducting financial transactions with the Village including Water and Wastewater Utility customers, Local Business Tax renewal and Resort Tax customers, and vendors providing Village services. The Department prepares non-ad valorem special assessment rolls, issues and collects local business tax receipts, and resort taxes, issues timely financial statements and quarterly and annual compliance documents for funding partners, in addition to managing and monitoring all fiduciary assets and related debt.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
FINANCE						
Salaries & Benefits	517,400	535,700	518,300	583,700	583,700	623,900
Other Operating	108,400	98,600	128,800	171,000	171,000	196,800
Operating Capital	-	-	-	-	-	-
TOTAL FINANCE	625,800	634,300	647,100	754,700	754,700	820,700

BUDGET HIGHLIGHTS

- The Proposed Budget includes the proportionate split of employee costs for direct work performed on the Water and Wastewater Utility system within the Utility Fund.
- The Proposed Budget includes temporary staffing costs to assist with process enhancement projects.

SIGNIFICANT ACCOMPLISHMENT

- Worked with Miami Dade County secure funding for the Future Jetty Project (\$7.5 million).
- Renegotiated the Credit Card Fees and agreement which resulted in reduced fees for FYE 2021.
- Performed audits internally of systems and processes to identify necessary corrective actions and improvements.

Finance & Budget

- Worked with various Village Manager and departments to identify and facilitate the grant related reimbursement process for their respective projects (including those relating to the COVID-19 Pandemic; the tragic collapse of the Champlain Tower South condominium in the Town of Surfside; and various capital projects).
- Worked with the Village Manager to support the PBA negotiation process.
- Revamped the Resort Tax and Business Tax Receipt Processes.
- Timely preparation and completion of the Adopted Annual Budget Document.
- Worked with the budget advisory committee to facilitate the budget review and recommendation process.
- Worked with various departments to update the Proposed 5-Year Capital Improvement Program.
- Continue to proactively provide notification to residential Utility customers of potential leaks and assisted in leak resolution through the use of improved system data.
- Assisted departments with enhancing their performance measures.
- Issued Business Tax Receipts, generating approximately \$772,000 (not including delinquency fees of approximately \$67,000) in general revenue to the Village.
- Completed the FY 2020 Village annual external audit with the issuance of the Comprehensive Annual Financial Report by March of 2021.
- Awarded the Government Finance Officer Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the sixth year in a row.
- Completed timely filing of the FY 2019-20 Annual Financial Report to the State of Florida Department of Finance.
- Completed the timely filing of the FY 2019-20 Annual Audit Report to the State of Florida Auditor General's Office.
- Issued monthly check by date reports which allows the public to view all vendor payments, and wire transfers issued by the Village to further enhance transparency.
- Prepared the annual operating and capital budget in compliance with State Laws.
- Prepared the non-ad valorem assessment rolls in compliance with State Laws to facilitate the collection of Solid Waste and Security and Landscape Assessments by the Miami-Dade County Tax Collector.
- Continued to streamline the reporting process.
- Continued to provide monthly resort tax revenue monitoring and trend analysis.
- Continued to follow-up of delinquent receipts.

BAL HARBOUR

- V I L L A G E -

Law Enforcement/Police Department

DESCRIPTION

The Bal Harbour Police Department (BHPD) was established in 1946 when the Village was incorporated. The BHPD provides public safety services to Village residents, visitors and businesses based on a community policing philosophy. The BHPD is comprised of two main functions; Operations and Administration. The department is the most visible representative of Village services, with 25 full-time sworn personnel and 10 civilian staff members, including support staff, dispatchers and Code Officers.

Operations Division

This Division is responsible for high profile, proactive public safety and crime prevention patrol functions including:

- Directed Patrol (including bike patrol, golf cart, ATV, and beach patrol)
- Marine Patrol
- Traffic Enforcement
- Code Enforcement

In addition, this Division is responsible for reactive public safety services, such as responding to calls for service, as well as the investigation of any crimes, which occur within the Bal Harbour Village jurisdiction. A summary of primary activities includes:

- Criminal incident investigative follow up
- Prosecution of cases via the Criminal Justice System
- Tracking crime trends and Uniform Crime Reporting (UCR) to the State of Florida
- Arrest and Search Warrant Affidavit Coordination and Verification

Administration

The Police Administration, which includes the Office of the Chief of Police, is responsible for the fulfillment of the mission of the BHPD by providing leadership, and the establishment of the managerial functions of planning, organizing, motivating, controlling, disciplining and coordinating the subordinate members of the police department, inclusive of:

- Budget monitoring and fiscal management
- Personnel management consistent with Fair Labor Standards/Collective Bargaining Agreement/State Law Enforcement Standards
- Media Relations
- Mutual aid coordination with local, state and federal law enforcement agencies
- Establishment of policies, protocols and regulations to complete the Police Department's service mission within the guidelines of State procedural law and substantive law.

Support and departmental logistics also form part of the Police Administration functions, including:

- Emergency Communications (9-1-1 radio service)
- Sworn mandatory training, such as firearms and tactics, as well as ensuring that sworn officers receive necessary legal updates (i.e., new State statutes, procedural law updates and changes, etc.)

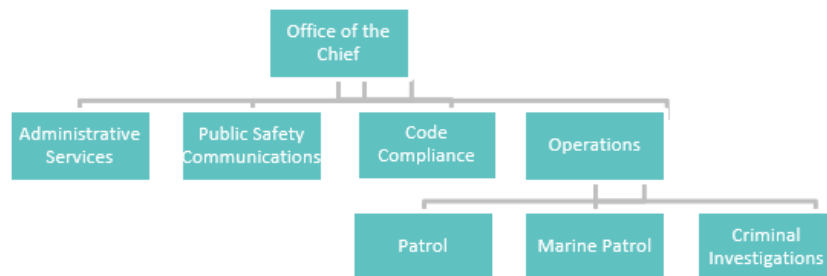
Support functions also include:

- Fleet Management

Police Department

- Equipment inventory and maintenance
- Property and Evidence Management
- Off Duty and Special Event Police Service Coordination
- Internal Affairs and Personnel Compliance
- Major Event Coordination and Operational Response
- Beach Access Permitting.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
LAW ENFORCEMENT						
Salaries & Benefits	5,542,100	5,938,800	6,403,400	7,241,700	7,241,700	7,123,600
Other Operating	549,400	631,200	584,800	644,100	644,100	695,000
Operating Capital	597,100	135,100	81,200	175,000	252,200	485,000
TOTAL LAW ENFORCEMENT	6,688,600	6,705,100	7,069,400	8,060,800	8,138,000	8,303,600

BUDGET HIGHLIGHTS

- The Proposed Budget includes funding for purchase five police vehicles. These vehicles will be funded through the fleet

reserves set aside in prior years in anticipation of Fleet replacement needs.

- The Proposed Budget includes a \$150,000 reserve for Fleet Replacement.

SIGNIFICANT ACCOMPLISHMENTS

- Bal Harbour Village experienced one violent crime in 2020, as indexed annually for Bal Harbour Village by the Florida Department of Law Enforcement (FDLE).
- 2020 Total Part I UCR Crimes decreased by 5.1%; however, when compared to 2014, Total Part I UCR Crimes decreased by 13%.
- Clearance rates for Part I UCR Crimes increased by 13.5%, reflecting the BHPD's commitment to solving crimes in our community
- Since late February 2020, the Bal Harbour Police Department has focused a great deal of its efforts on ensuring the safety of the community in response to the COVID-19 pandemic.
 - Spearheaded regional law enforcement conference calls with the Miami-Dade County Police Chiefs to discuss multi-jurisdictional challenges and issues, as well as enforcement strategies related to COVID-19.
 - Prepared the situational briefings for the weekly management team COVID-19 conference call, which included tracking important COVID-19 statistics, such as daily positivity rate, daily case count, number of hospitalizations, and availability of ventilators, which would serve as the basis for decision-making on Village actions
 - Moreover, all pending police training activities and community outreach events were postponed due to COVID-19; however, in August, the BHPD reassessed training requests and community events to transition to

Police Department

more normal operations, approving limited events which were consistent with safety protocols.

- Participated and coordinated active shooter training for Bal Harbour police officers along with Bay Harbour Islands Police Department. BHPD supported the Town of Surfside's efforts in the aftermath of the Champlain Towers Building collapse. This included initial response, support of traffic operations and staffing at the Family Assistance Center at the Sea View Hotel.
- Continue to invest in officer training and preparedness through participation in the following training courses:
 - One (1) Sergeant completed the FBI-Law Enforcement Executive Development Association (FBI-LEEDA) Trilogy Course, which includes coursework in Supervisor Leadership Institute, Command Leadership Institute and Executive Leadership Institute. The purpose of this Trilogy course is to advance the science and art of law enforcement leadership and promote the exchange of information to improve law enforcement management practices through training, education, and networking among police professionals across the United States and beyond.
 - One (1) Sergeant completed the University of Louisville, Southern Police Institute (Command Officer Development Course). The CODC is SPI's 400-hour flagship educational program for law enforcement mid to upper-level managers, which provides a solid foundation for practical law enforcement administration and a comprehensive overview of management practices.
 - Through the Village's tuition reimbursement program, one (1) of our Sergeant's graduated from Barry University with a Master's degree in Emergency Management.
- Completed the implementation and training for Telestaff, a scheduling and reporting software, which will eliminate paper-based leave requests, ensure the accuracy of time and attendance data, ensure fairness and consistency in the approval of leave and the assignment of overtime and off duty assignments, as well as increasing productivity of staff by automating leave time approvals. Go live is scheduled for Fall 2021.
- Continued to conduct Autism Awareness Trainings for Law Enforcement professionals throughout the state of Florida, with a total of 18 trainings in FY 20/21. To date, over 30,000 Florida Law Enforcement Officers have participated in the training.
- Continue to promote the use of Crime Tips email address (CrimeTips@balharbourfl.gov) aimed at generating tips on investigations. Continue to grow participation in The Exchange, a two-way communication initiative, for residents & business owners about arrests, crime prevention tips, fraud offenses and wanted subject information.
- Worked in conjunction with the Bal Harbour Information Technology Department to complete the Florida Department of Law Enforcement (FDLE) Technical Audit, which serves to ensure that all law enforcement information, network infrastructure, computer systems and facilities are secured and encrypted.
- Continued community outreach and relations activities and events. The police department's efforts enhanced community partnerships with department personnel, facilitated an opportunity to share crime prevention strategies, and elicit feedback from residents and business owners regarding community concerns. Some of the department's notable events include: Cops & Kids, Holiday Toy Drive, Book Bag Give Away, Annual Veterans Day Ceremony, Feeding Homeless Veterans,

Police Department

participation in Child Cancer Awareness Month and Command Staff participation in the Bal Harbour Rotary Club. Planning activities for the Rotary Club 5K & 10K are underway for the 2022 race season.

- The Beach Safety Officer program was implemented and serves to provide additional enforcement and to proactively address safety concerns for residents and beachgoers in the Oceanfront District. In addition, in support of the department's efforts to increase diversity of in its ranks, the department hired the first African American female officer in BHPD's history.
- Completed the recertification of all Bal Harbour Police Communication Dispatchers in order to ensure that our agency remains a Certified Public Safety Telecommunications Training Center.
- In order to provide augmented presence during the high-volume hours, the department implemented a swing shift, which provides an additional officer during the mid afternoon to late evening hours.
- Worked with condominium associations and hotel general managers to develop an ordinance regulating beach equipment in the Oceanfront District.
- Expanded the Police Reserve Officer Program to include one (1) additional Reserve Officers (RO). The ROs' are experienced retired officers that will provide volunteer police assistance and augment police services as needed for traffic control, special events details and off duty details.
- Participated in field force training, consisting of a simulated unrest/riot scenario as part of the Regional Field Force Unit, which includes eight (8) additional agencies in the surrounding area.
- In a continued effort to update the BHPD Fleet, added one (1) additional hybrid vehicle. In addition, five (5) hybrid vehicles are

on order as part of the fleet replacement cycle and expected delivery is in summer 2022.

BAL HARBOUR

- V I L L A G E -

Building Department

DESCRIPTION

The Building Department is responsible for Enforcing the Florida Building Code, Village Ordinances, and Miami-Dade County Ordinances. In House Building Department Professionals (Village) employees work together to provide permitting, plan review and inspection services to Village residents as governed by the Florida Building Code.

The Building Department is self-funded through permit fees, and is specifically, per the Florida Building Code required to:

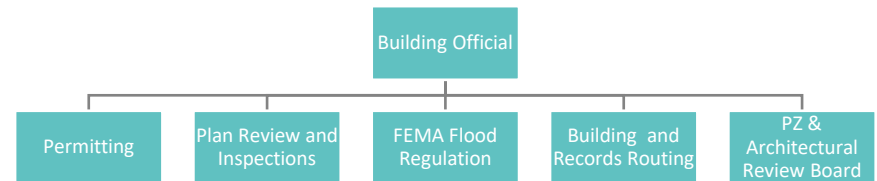
- Enforce the Florida Building Code and Floodplain Management;
- Coordinate with outside departments including Fire, DERM, Public Works, and Utilities;
- Perform Building, Mechanical, Electrical, Plumbing, Floodplain Management, Civil Engineering Onsite and Offsite Utility and Onsite Drainage Reviews and Inspections and Structural plan review;
- Performs inspections for all Building Code disciplines as well as Floodplain Management Reviews; and
- Issue Permits and, Certificates of Completion and Occupancy.

The unique needs of the Village's Building Department necessitate additional responsibilities. Some of the additional work unique to this Village includes:

- Review of all plans prior to submittal to the Architectural Review Board (ARB) and making the appropriate recommendations;
- Verification of compliance with the Zoning through plan review and inspections;
- Enforcing ARB Certificates of Appropriateness through construction completion;

- Administering the Community Rating System to ensure residents receive maximum discount for flood insurance;
- Representing the Village in Local Mitigation Strategy Groups;
- Participating in ISO's Building Code Effectiveness Grading Schedule which is used to develop insurance rates for individual properties; and
- Implementing a standardized permitting system through development of a standard operating procedures manual and standardization of forms and letters.

FUNCTION TABLE OF ORGANIZATION



Building Department

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
BUILDING AND PERMITTING						
Salaries & Benefits	641,700	705,100	758,000	861,600	861,600	903,200
Other Operating	178,200	286,100	240,800	345,000	345,000	355,000
Operating Capital	12,200	-	-	42,000	42,000	250,000
TOTAL BUILDING AND PERMITTING	832,100	991,200	998,800	1,248,600	1,248,600	1,508,200

BUDGET HIGHLIGHTS

- The Proposed budget includes additional funding for professional services to assist with the Bal Harbour Shops Expansion Projects.
- The Proposed budget includes use of reserves for the purchase of a new permitting software project (\$250K).

COVID PROTOCOL SUMMARY

Even though COVID remains a challenge, we have shifted our services back to pre-covid adjusting when necessary. Nevertheless, we continue to offer options to in person service for the safety of our residents

- The bin system remains in place in order to accept permit applications and plans via drop-off at the bins located outside of the Building Department.
- Continue to make available Virtual Appointments with Permit Technicians.
- Continue to make available Virtual Appointments with Plan Review/Inspectors and Building Official.

SIGNIFICANT ACCOMPLISHMENTS

- The hiring of a new Building Official, Building Administrator and additional inspectors.
- Increase inspections and plan review to 3 days a week for all trades.
- Created a 40+ Year Building Inventory. Notices to recertify were sent out to all properties and we have received either recertification reports or properties have proven that they are working with an engineer and are safe. Staff has performed visual field inspections and the Building Official has taken action on unsafe conditions.
- Pop up permits, for Shops, have been converted to CU/BTR electronic submission to Miami-Dade County DERM and Fire.
- We have commenced the scanning of all plans and permits to be archived digitally. Going forward the department will continue to scan the daily work in order to have a fully digitized archive located in the our Laserfiche Repository.
- Established a "One Stop Shop" with Miami Dade County offering concurrent plan review between the Village and the County. This will greatly reduce the plan review turnaround time for both residential and commercial projects.
- Establish an internal turnaround time for plan reviews; Commercial 14 days, Residential 7 days.
- New permitting procedures and streamline forms for a more efficient permitting process.
- Submitted annual CRS Recertification documents required by FEMA and maintained a CRS Recertification with a Score of 8, ensuring residents lower flood insurance costs.
- Continue to update building department operations manual and procedures as required. Forms are published on the Village portal.

Building Department

- New permitting system is being evaluated to be implemented in 2022. Both legacy systems will be converted in order to have all permit records in one system. New permit software will allow for easier access to information and facilitating electronic plan review.

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BAL HARBOUR

- V I L L A G E -

Parks and Public Spaces Department

DESCRIPTION

The Parks and Public Spaces Department, is comprised of four (4) areas of focus; Facilities, Public Works, Recreation and Greenspace Management. Each unit provides services in support of the Department's areas of responsibility. The Department provides public right-of-way and infrastructure maintenance services; utility and solid waste management, landscape design and maintenance, as well as recreation program management. These activities are conducted by a small team of in-house staff, along with various contracted service providers. Additionally, the Department provides management and support for all Village conducted utility system capital improvement projects, supports the Building Department's permitting activities, operates the community shuttle service and supports the enforcement activities of the Bal Harbour Police Department's Code Compliance Division.

Facilities

The Facilities Unit is responsible for the maintenance, repair, and operation of Village buildings and equipment at the following sites:

- Village Hall
- The Police Department Administration and Annex
- The Recreation Center
- Bal Harbour Park
- The Parks and Public Spaces Operations Facility in North Miami
- The Guardhouse, access and security equipment, within the Gated Residential Community

The Facilities Unit also provides services in the following areas:

- Village wide cleanliness
- Street and landscape up lighting maintenance
- Street furniture and signage maintenance

- Bus Shelter cleaning and maintenance

Public Works

The Public Works Unit provides services related to the repair, maintenance, and operation of Village infrastructure, and other services including:

- Water, sewer and storm water utility system maintenance and operation
- Solid waste collection, disposal and recycling services
- Utility System Capital Project management
- Plan reviews*
- Code enforcement support
- Pedestrian walkways and surfaces maintenance
- Curb, gutter and roadway maintenance
- Community shuttle services
- Park maintenance

(*) The Public Works Unit supports the Building Department with the review of all utility and landscape related plans submitted for permitting to the Building Department and post construction utility and landscape installation inspections prior to permit closures.

Recreation

The Recreation Unit which is currently inactive pending the completion of the Bal Harbour Park and Community Center. The site remains closed during the pending construction activities with the exception of the Basketball court.

Parks and Public Spaces Department

New service and program enhancements for the New Waterfront Park are currently under development, are planned for introduction after completion of the Project.

Greenspace Management Program

The Greenspace Management Program is responsible for the landscape maintenance and appearance of the Village, including:

- All building grounds
- Bal Harbour Park
- Village-controlled medians, swales, and landscape areas
- Bal Harbour Beach and adjacent areas
- The Gated Residential Section common areas
- Management of the Village urban forestry program

FISCAL ENVIRONMENT

Services provided by the Parks and Public Spaces Department are supported through several funding sources, including the General Fund, for Public Works and Parks and Recreation activities, the Water & Sewer Fund for Utility activities, the Resort Tax Fund for greenspace and beautification activities, and dollars from the Gated Residential Section Special Assessment. A breakdown of services funded through each fund is provided below:

General Fund

Property Maintenance

This provides funds for the operation of all Village-owned buildings, such as Village Hall and the Public Works Facility. Expenditures include on-going contractual services, such as air conditioning, pest control, elevator and copier services, along with the janitorial contract. In addition, other operational supplies used to maintain Village Hall, Police Department Administration, and the Parks and Public Spaces Operations Facility buildings are supported through this fund.

Additionally, the Pooper Scooper (Dog Waste) Bag Program and landscape maintenance contract for Village Hall and the adjacent parking lot is budgeted within this fund.

Public Works

This unit performs activities such as the maintenance of the storm drains, solid waste and recycling collection contract, equipment and vehicle rentals/leases and repairs, maintenance of the street sweeper and grapple truck, maintenance of street lights, storm drainage pump station in the residential area, transit services, management of residential solid waste service, and the maintenance of Florida Department of Transportation (FDOT) storm pumps for 96th Street. Operating supplies, signs and posts are also budgeted as part of this fund.

The Water & Wastewater Utility Fund

This fund supports the operation and maintenance of the infrastructure, which distributes potable water to residents and businesses; collects, pumps, and transmits wastewater to the County treatment facilities. The activities funded in this area include:

- Professional engineering services
- Utility locates
- Water testing
- Maintenance of sewer station pumps
- Wet wells and generators
- Meter installation and service
- Fire hydrant and water/sewer mains service
- Capital projects relating to the Utility
- Regulatory compliance
- Staff training for utility operations

Parks and Public Spaces Department

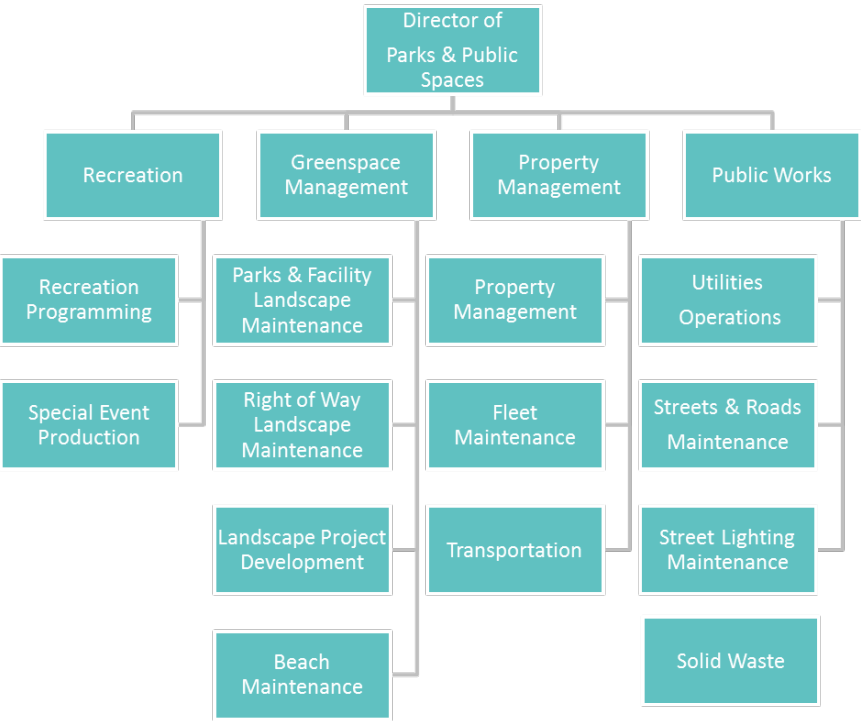
Resort Tax Fund/ Beautification and Maintenance

This fund, through Resort Tax Collections, supports the operations for greenspace, beautification, and other Resort Tax eligible activities. All operations related to the purchasing and maintenance of landscaping and irrigation systems on Collins Avenue, 96th Street, and on the Beach. The costs for the maintenance of the bus stops, landscaping lights, signs, buoys, emergency life rings, warning flags, holiday decorations, bollard lights along the jogging path, benches/trash receptacles are also budgeted within this fund.

Security & Landscape Assessment Fund

The assessment provides the funding necessary for security and landscape maintenance services through a contracted provider for all the green space within the residential gated community which is not privately maintained.

FUNCTIONAL TABLE OF ORGANIZATION



Parks and Public Spaces Department

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
PARKS AND PUBLIC SPACES DEPARTMENT						
GENERAL FUND						
PUBLIC WORKS						
Salaries & Benefits	344,300	545,400	472,200	508,000	508,000	485,800
Other Operating	1,421,300	1,427,900	1,337,700	1,342,400	1,342,400	1,380,800
Operating Capital	276,800	1,216,500	412,100	616,600	876,700	1,797,000
TOTAL PUBLIC WORKS	2,042,400	3,189,800	2,222,000	2,467,000	2,727,100	3,663,600
PARKS AND RECREATION						
Salaries & Benefits	167,400	173,000	170,300	78,900	78,900	35,800
Other Operating	147,500	243,400	116,300	5,900	5,900	5,900
Operating Capital	78,100	125,600	(3,800)	-	-	-
TOTAL PARKS AND RECREATION	393,000	542,000	282,800	84,800	84,800	41,700
RESORT TAX FUND						
BEAUTIFICATION/GREENSPACE/OTHER RESORT TAX ELIGIBLE						
Salaries & Benefits	251,500	258,300	234,600	304,700	304,700	600,200
Other Operating	1,277,100	1,170,800	847,700	1,327,900	1,327,900	1,383,200
Operating Capital	63,600	-	9,700	-	-	30,000
BEAUTIFICATION/GREENSPACE/ OTHER RESORT TAX ELIGIBLE	1,592,200	1,429,100	1,092,000	1,632,600	1,632,600	2,013,400
WATER & WASTEWATER UTILITY FUND						
Salaries & Benefits	546,200	660,600	724,900	787,300	787,300	822,800
Other Operating	3,206,000	3,223,600	3,257,100	3,810,600	3,810,600	4,201,100
TOTAL UTILITY OPERATIONS	3,752,200	3,884,200	3,982,000	4,597,900	4,597,900	5,023,900
Operating Capital	1,787,600	1,909,200	3,799,100	3,798,500	10,643,600	65,000
TOTAL UTILITY	5,539,800	5,793,400	7,781,100	8,396,400	15,241,500	5,088,900
SECURITY & LANDSCAPE ASSESSMENT FUND						
SECURITY & LANDSCAPE ASSESSMENT AREA EXPENSE						
Salaries & Benefits	40,100	41,200	45,100	48,500	48,500	35,000
Other Operating	609,400	486,600	570,700	576,100	586,100	766,100
Operating Capital	55,800	24,000	8,900	225,000	215,000	181,400
TOTAL SECURITY & LANDSCAPE ASSESSMENT FUND	705,300	551,800	624,700	849,600	849,600	982,500
TOTAL PARKS AND PUBLIC SPACES DEPT	10,272,700	11,506,100	12,002,600	13,430,400	20,535,600	11,790,100

BUDGET HIGHLIGHTS

The Proposed Budget:

- Reflects minimal funding in the Parks and Recreation Unit to coincide with the commencement of the planned construction of the future Bal Harbour Waterfront Park Project. There is full closure of the park but will allow open play for the basketball court. Parking will not be available once Waterfront Park Project begins.
- Includes funding for a Storm Water Cost Analysis.
- Includes Security and Infrastructure Enhancements to be funded by an appropriation of Fund balance.
- Details regarding Utility Budget Highlights are included in the Utility Fund Narrative.

SIGNIFICANT ACCOMPLISHMENTS

- Completed the Federal Emergency Management Agency (FEMA) funded, Dune Restoration Project;
- Completed the revision of the Solid Waste Ordinance to clarify the definition of Bulk Waste, enhance service delivery and provide clear provisions to enable continued enforcement of Chapter 16 of the Village Code.
- Retained an additional support project review engineer to support the Building Department plan review process related to Public Works;
- Completed the required actions to retain a vendor to perform construct and repair Concrete/Sidewalk Construction, Milling and resurfacing of asphalt concrete and Striping of Village Streets and Parking Lots services at prescribed pricing;

Parks and Public Spaces Department

- Completed the Utility Infrastructure Improvements Project Phase 4 Park Drive; 16-inch to 20-inch transmission water main construction;
- Completed the relocation of the Parks and Public Spaces Operations function to the North Miami location;
- Completed participation on the Florida Department of Environmental Protection (FDEP), Technical Advisory Committee to review the updated Baker's Haulover Inlet Management Plan;
- Completed the procurement process and received Council approval to purchase up to three sanitary sewer station pumps in order to maintain the stations in good working order and enhance redundancy within the Sanitary Sewer system
- Completed the procurement process and received Council approval to purchase a replacement stormwater station pump in order to maintain the stations in good working order and enhance redundancy within the Stormwater system;
- Completed the procurement process and received Council approval to procure the required services to perform cleaning and rehabilitation of four (4) stormwater injection wells prior to the start of the Bal Harbour Park and Community Center project;
- Completed the required actions to retain the Construction Administration Services for Utility Infrastructure Improvements Project Phase 3A and 3C;
- Coordinated with the Bal Harbour Civic Association to develop and conduct procurement activities to retain a Security System Integration Firm for the provision, installation and maintenance of

various security access control devices, vehicular tag recognition control point and perimeter cameras, with a video management system and an intercom

- communication system within the Gated Residential Section of the Village;
- Completed the participation activities with the Town of Surfside and Bay Harbor Islands as required to develop and procure the tri-municipal unified Shuttle and On-demand service provider;
- Provided departmental response to 124 emergency calls (water, sewer, tree, etc.) for service during the fiscal year;

Water:

- Repaired seven (7) fire hydrants with Village Staff;
- Installed five (5) backflow preventers with Village Staff;
- Certified all Village-owned backflow prevention devices utilizing Village Staff;
- Responded to eighty-two (82) water-related service calls;
- Monitored construction sites for possible water breaks and illegal connections;
- Performed 260 data logs per customer requests;
- Performed a Village-wide leak detection and addressed leaks throughout the year which amounted to over 2,300,000 gallons of water loss prevention per month;
- Completed annual hydrant flushing;
- There were no "Boil Water Notices" issued for the year;
- Performed planned hydrant flushing, exercised water valves and obtained associated statistical data on all Village fire hydrants, water valves;
- Sandblasted and coated the dump trailer with a complete body liner to extend the service life;

Parks and Public Spaces Department

- Continued to meet ALL water quality requirements by the Florida Department of Environmental Protection (FDEP) and the Department of Health (DOH) including, collecting all required water samples for lead and copper testing due annually. The test results were accepted and approved by the County/State Department of Health;
- Submitted a total of forty-eight (48) compliance reports to the Miami-Dade County Department of Environmental Resources Management; Three (3) annual Illicit Stormwater Discharges Report / Annual Water and Sewer and As-Built GIS Plans / Sanitary Sewer Evaluation System annual report / Annual Water accounting Data Form / Monthly sewer pump stations running time / Monthly water analysis testing results by the County Lab / Monthly Fats-Oil and Grease report;
- The Village issued 14 right-of-way permits to private utilities companies

Utility Master Plan:

- Utility Infrastructure Improvements Project Phase 4 Park Drive; 16-inch to 20-inch transmission water main construction notice to proceed was issued on March, 2020. Project has been completed and is in-service since June, 2021.
- Utility Infrastructure Improvements Project Phase 3 (A) Park Drive and Bal Cross Drive; the construction notice to proceed for the 8" to 10" inch water main replacement, water meter relocation from existing rear of property utility easements to the front of properties and drainage improvements was issued in March 2020. The Water main replacement has been completed since June, 2021. The

Drainage project was substantially completed in late 2020. The Village Engineer of Record is revisiting the drainage area of the Park Drive / Bal Cross Drive intersection as flooding occurs during high intensity rainfall events. Curb and Gutter replacement was completed early May, 2021. The 700 foot Sanitary sewer main replacement is scheduled to start in early September, 2021 with completion date planned for November, 2021. Milling and pavement first layer of asphalt scheduled late 2021 or early 2022.

- Utility Infrastructure Improvements Project Phase 3(B); the water system and curb and gutter installations are complete, with roadway milling and pavement (first layer of asphalt), scheduled following the completion of Phase (A).
- Utility Infrastructure Improvements Project Phase 3(C); water main and relocation of water meters to front of properties, is complete. The Sanitary sewer portion of this phased work is scheduled to start October, 2021. The curb and gutter replacement will follow the sewer project completion. Milling and pavement with the first layer of asphalt scheduled for first quarter of 2022.
- Utility Infrastructure Improvements Project Phase 5(C) and 5 (B) Bal Bay Drive / Camden Drive; Water main, relocate water meters from the Easement to the front of properties, stormwater improvements, curb and gutter replacement with milling and pavement first layer of asphalt is scheduled for commencement late 2021 or early 2022.
- Utility Infrastructure Improvements Project 6(a) and 6 (b) Park Drive / Balfour Drive and Bal Bay Drive; Water main,

Parks and Public Spaces Department

relocate water meters from the Easement to the front of properties, stormwater improvements and, milling / pavement of first layer of asphalt is scheduled to commence third quarter of 2022.

- Utility Infrastructure Improvements Project Phase (5(A); Water main, relocate water meters from the Easement to the front of properties, curb and gutter replacement, stormwater improvements and milling / pavement, scheduled to commence early 2023.

Sanitary Sewer:

- Obtained Miami Dade County, Department of Environmental Resource Management (DERM) full compliance with the Sanitary Sewer Evaluation Survey (SSES) Cycle #2 and full compliance for SSES Cycle #3, over three years ahead of the November, 2022 due date;
- Installed 190 linear feet of sanitary sewer and 2 wyes to correct a reverse flow condition in the sanitary main;
- Refurbished a bypass pump at PS #1 to like new condition and added corrosion prevention to prolong the life of the machine;
- Replaced two (2) sanitary sewer pumps at PS #2;
- Performed quarterly cleaning of the wet-wells at both pump stations;
- Cleaned 105 sewer manholes and jetted 17,000 linear feet of sewer pipe;
- Installed a new odor control unit at PS #1.

Wastewater

- Implemented Air Release Valve maintenance program;

- Replaced 10 air release valves on the Collins Avenue force-main

Stormwater:

- Cleaned 163 Storm water manhole and catch basin structures and jet spray cleaned 9,200 linear feet of Storm Water system pipe; video inspected an additional 100 linear feet of stormwater pipe in the Residential Gated Community;
- Repaired one (1) 36-inch check valve at the Harbour Way Storm Water Station;
- Replaced a 36-inch elbow and two (2) 36-inch dresser couplings at the Harbour Way Storm Water Station;
- Replaced two (2) air release valves (ARV's) at the Harbour Way Storm Water Station;
- Rebuilt the motor for the new pump at the Storm Water station on 96th Street;
- Replaced a 10-foot section of 30-inch pipe that carries storm water to the injection well;
- Cleaned 240 feet of 48-inch stormwater pipe near the 96th Street Storm Water Station;
- Procured the replacement of a Storm Water pump at the 96th Street Stormwater Station;
- Performed Storm Water system outfall inspections utilizing Professional Association of Diving Instructors (PADI), certified Village Staff;
- Continued to meet annually the National Pollutant Discharge Elimination System (NPDES) permit requirements.
- Rehabilitated four (4) injection wells
- Replaced the well caps and air release valves on four (4) injection wells

Parks and Public Spaces Department

- Repaired a 36" Stormwater Check Valve at the 96th Street Stormwater Station.

Landscaping:

- Replaced perennials and annuals in Founders Circle;
- Enhanced the landscaping at the Bal Cross Drive and Balfour Drive triangular median;
- Installed annuals at the bridge approach to the Herman B. Fultz Bridge;
- Installed native plants at the bridge approach to the Herman B. Fultz Bridge;
- Restored the landscaping from the Phase 3A, 3B, 3C, and 4 from the Utility Master Plan Project.
- Performed in-house irrigation maintenance by utilizing Village Staff to help with budget impacts;
- Conducted 24 landscape plan reviews and inspections.

Coastal

- Performed periodic and prior to storm event, drone flights to assess coastal erosion assessments.
- Installed 9,000 Sea Oats on the dunes;
- Installed landscaping to provide screening for the storage of beach furniture for three (3) oceanfront condominiums;
- Performed shoreline litter control three (3) days a week with the new Beach Tech;
- Performed dune inspections to ensure condominium and hotel beach furniture is not placed in the dunes;

Sidewalks & Streets:

- Reduced street sweeping services to cut costs and implemented increased litter control in the street utilizing Village Staff, in response to COVID 19.
- Increased street sweeping in the gated community to assist with master plan cleanliness;
- Replaced sidewalk sections on Collins Avenue that were affected by the Florida Department of Transportation (FDOT) Streetlighting Project;

Sanitation:

- Minimal service complaints during the year;
- Decreased damaged dumpster complaints in the Oceanfront Condominiums by 60%;
- All of the services were performed throughout the year as scheduled;
- No garbage fluid spills reported for the year,
- Provided additional bulk inspections utilizing in-house Staff;
- Renewed the Disaster Debris Management Site (DDMS) Permit from the Florida Department of Environmental Protection for hurricane debris storage.

Property Management:

- Sandblasted and powder-coated beach furniture.
- Responded to 13 emergency (FPL power outage, Surfside roadway assistance, beach sink hole) and 40 after-hours calls (gated community gate malfunctions) during the fiscal year
- Upgraded Stormwater #2 station outdoor lighting to LED
- Cross-training for 2 employees to support the water- utility division.

Parks and Public Spaces Department

- Implemented weekly cleaning with anti-viral product for the benches along the beach jogging, biking path & cut walk in response to COVID 19.

Recreation:

- Currently closed during the reconstruction period, expected to re-open in 2023.

Training:

Village Staff obtained:

- One (1) Florida Water and Pollution Control Operators Association (FWPCOA) Stormwater "A" Certification;
- Two (2) FWPCOA Stormwater "C" Certifications;
- Four (4) Backflow Inspector Certifications from the FWPCOA;
- One (1) Backflow Repairer Certification from the FWPCOA;
- Three (3) Wastewater Collection Operator "B" Certifications from the FWPCOA;
- One (1) Wastewater Collection Operator "C" Certification from the FWPCOA;
- Through training and continuing education units (CEU's) the Department renewed five (5) FDEP Water Distribution Operators Licenses;
- Zero (0) work-related accidents in the past year;
- Zero (0) Workers' Compensation claims during the past year.

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BAL HARBOUR

- V I L L A G E -

Capital Construction Department

DESCRIPTION

The Capital Construction Department is responsible for capital improvement administration of consulting services and construction contracts for the development of new construction projects and improvement of existing Village owned facilities and interdepartmental capital improvements.

FUNCTION TABLE OF ORGANIZATION

Capital
Program
Manager

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND						
CAPITAL CONSTRUCTION						
Salaries & Benefits	-	-	208,800	225,000	225,000	233,900
Other Operating	-	-	1,200	25,000	25,000	25,000
Operating Capital	-	-	1,273,800	12,355,700	13,764,400	2,063,200
TOTAL CAPITAL CONSTRUCTION	-	-	1,483,800	12,605,700	14,014,400	2,322,100

BUDGET HIGHLIGHTS

- The Proposed Capital Program Budget herein includes General Fund Funding for the following Capital Projects:
 - Waterfront Park
 - Jetty/Cutwalk/96th Street
 - Collins Avenue Beautification
 - New Village Hall
 Capital Project allocations associated with these projects through FY 2018-19 were recorded within the Public Works and Parks activities.
- The Proposed Budget includes funding for a professional to provide grant request support.
- Further details regarding Capital Construction activities are included in the Capital Outlay Narrative.
- Capital Program Budget for the Utility activities are reflected as a part of the Utility Fund.

SIGNIFICANT ACCOMPLISHMENTS

- The Operations Facility remodeling/renovation project was completed and we received the TCO on February 22nd staff commenced the move-in process. The new facility houses administrative offices and warehouse for the Village's Public Works Department, and will provide an area that can be used as the Village EOC if a storm event renders our present facility inoperable. We have applied for an UASI grant thru Miami Dade County that will assist with the cost of the EOC equipment.

Capital Construction Department

- The Bal Harbour Jetty/96 Street-end project is currently 90% complete with the Construction Document Phase. This project will enhance the use of the Jetty, Cutwalk and 96 Street-end as public spaces for the community. Mikyoung Kim Design has completed a concept design for the 96th Street End. We will be meeting with the Surfside personnel to discuss our mutual benefits in developing the street-end.
- The Bal Harbour Park construction documents were completed and permitted. Currently, we received 7 bids from reputable construction firms for the provision of the construction work for the new Community Center and Park. The finalized project will provide amenities such as a splash pad, kayak launch and playground.
- Staff developed a separate project for the Reconstruction of the Seawall and Dock. This project has undergone a year of Environmental Agency reviews for the approval. We advertised the RFP and received bids from 2 reputable marine construction companies. The project is currently in the construction phase and we anticipate the completion for January 2022.
- On March 26th, 2021, staff advertised the Request for Qualifications for the New Village Hall. After a 2-phase process for the selection of a design firm, the selection committee ranked 3 firms. The selected firms will be presenting at the September Council meeting.
- Implemented a Capital Program Grants initiative and obtained the following grants from several agencies:
 - Florida Inland Navigational District (FIND) – Jetty and Cutwalk Design \$252,000 for Phase I Design
 - Florida Inland Navigational District (FIND) – Village Park Seawall \$705,097
 - FDEP Resilience Implementation grant – Village Park Seawall \$479,760
 - FDOT ROW Beautification Grant-\$100,000 for the Jetty Plaza Grants
- *Applications submitted and pending award:*
 - DHS USAI grant – New Ops Facility EOC +/- \$50,000 is pending
 - DEO-Rebuild Florida CDBG Mitigation for General Infrastructure Grant for Stormwater and Jetty project – approx. 5 million
 - House of Representative Appropriation for Jetty & Cutwalk \$500,000
 - Village Park \$425k for ADA Implementation
 - FDEP Florida Resiliency Grant – Construction Phase for the Jetty \$3 million
 - FDEP Florida Resiliency Grant - Planning & Design Phase for the New Village Hall \$500,000

BAL HARBOUR

- V I L L A G E -

Water & Wastewater Utility Fund

DESCRIPTION

Water and Wastewater services within the Village are provided as an enterprise operation, through the Utility within the Parks and Public Spaces Department. Services are funded as payments for measurable water and wastewater services are consumed. Pursuant to Chapter 180, Florida Statutes, municipalities are authorized to establish just and equitable rates to be paid for the use of the utility. Rates established as charges for services should sustain its operations and satisfy any related debt.

This fund supports the operation and maintenance of the infrastructure, which distributes potable water to residents and businesses; collects, pumps, and transmits wastewater to the County treatment facilities. The activities in this area include:

- Professional engineering services
- Utility locates
- Water testing
- Maintenance of sewer station pumps
- Wet wells and generators
- Meter installation and service;
- Fire hydrant and water/sewer mains service
- Capital projects relating to the Utility

The FY 2021-22 Operating and Capital Budget for the Water and Wastewater Utility Fund is \$5.089 million.

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
WATER & WASTEWATER UTILITY FUND						
REVENUE						
Operating Revenue	4,364,100	4,500,500	4,344,400	4,429,700	4,429,700	4,832,800
Intergovernmental Revenue	-	2,057,800	658,200	-	-	-
Other Sources (TBD)	-	-	-	-	-	-
Contributions	7,000	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	3,966,700	10,811,800	256,100
TOTAL CAPITAL AND OPERATING REVENUE	4,371,100	6,558,300	5,002,600	8,396,400	15,241,500	5,088,900
EXPENDITURES:						
Salaries & Benefits	546,200	660,600	724,900	787,300	787,300	822,800
Other Operating	3,206,000	3,223,600	3,257,100	3,810,600	3,810,600	4,201,100
TOTAL UTILITY OPERATIONS	3,752,200	3,884,200	3,982,000	4,597,900	4,597,900	5,023,900
Operating Capital	1,787,600	1,909,200	3,799,100	3,798,500	10,643,600	65,000
TOTAL EXPENDITURES (BUDGETARY BASIS)	5,539,800	5,793,400	7,781,100	8,396,400	15,241,500	5,088,900
Depreciation	287,200	405,300	509,400	TBD	TBD	TBD
Debt Principal Payment	(644,700)	(652,100)	(661,500)	TBD	TBD	TBD
Capital Asset Clearing	(1,744,500)	(1,863,400)	(3,795,800)	TBD	TBD	TBD
Other Uses	(85,500)	130,400	38,400	TBD	TBD	TBD
TOTAL EXPENDITURES (GAAP BASIS)	3,352,300	3,813,600	3,871,600	8,396,400	15,241,500	5,088,900

BUDGET HIGHLIGHTS

- The wholesale services are purchased from the Miami-Dade County Water and Sewer Department for water and the City of Miami Beach for sewer services, as such the Village's Utility is subject the rate adjustments of our service providers.
- Miami-Dade County Water and Sewer Department proposed a 3.88% increase to water rates, the Proposed Budget in turn increases the water rate charged to Village

Water & Wastewater Utility Fund

customers from \$4.9149 to \$5.0938/1,000 gallons consumed.

- The City of Miami Beach pays Miami-Dade WASD for sewer services, and the Village pays the City of Miami Beach. This year, Miami-Dade WASD has proposed a sewer rate increase. The Proposed Budget in turn increases the sewer rate charged to Village customers from \$8.7087/1,000 to \$9.0750/1,000 gallons consumed.
- The Proposed Budget includes the appropriate allocation of salary and fringe expenses associated with work performed for the Utility by operating departments, services are delivered in collaboration between the Village Parks and Public Spaces and Finance Departments.
- Further detail regarding Utility activities are included in the Parks and Public Spaces Departmental Narrative, as these activities are managed within that department.

BAL HARBOUR

- V I L L A G E -

Resort Tax Fund

DESCRIPTION

Bal Harbour Village levies a Resort Tax of four percent of the rent received on the occupancy of a room in any hotel, motel, or apartment house, and two percent of such retail sales of all items of food or beverages, alcoholic or otherwise, sold at retail for consumption on the premises, at any place of business within the Village. This levy is consistent with Part I, Chapter 212, of Florida Statutes.

Bal Harbour Village is one of only three municipalities in Miami-Dade County to levy such a tax (in addition to the City of Miami Beach and the Town of Surfside). This Resort Tax is used to fund the beautification and maintenance of the Village on the beach and the Collins corridor areas as well as reinvesting in the promotion of tourism and enhancing tourist eligible activities throughout the Village. According to the Florida Statutes, these resort tax funds must be used for tourism-related activities such as driving awareness and demand through publicity, advertising and event activation.

For the FY 2021-22 Proposed Budget, the Resort Tax Funding allocated for beautification, greenspace, and other resort tax eligible activities such as special events and community activities is equivalent to an additional 0.49 mills, if the services and activities were funded within the General Fund through ad valorem revenue.

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
RESORT TAX FUND						
REVENUE						
Operating Revenue	3,865,700	4,959,100	2,841,500	2,103,700	2,103,700	\$4,183,700
Appropriation of Fund Balance/Carryover	-	-	-	229,500	229,500	-
TOTAL REVENUE	3,865,700	4,959,100	2,841,500	2,333,200	2,333,200	4,183,700
TOURISM						
Salaries & Benefits	200,500	256,100	299,000	306,800	306,800	\$ 355,900
Other Operating	1,864,700	1,843,700	919,300	393,800	393,800	1,734,400
Operating Capital	-	7,700	-	-	-	80,000
TOTAL TOURISM	2,065,200	2,107,500	1,218,300	700,600	700,600	2,170,300
BEAUTIFICATION/GREENSPACE/OTHER RESORT TAX ELIGIBLE						
Salaries & Benefits	251,500	258,300	234,600	304,700	304,700	600,200
Other Operating	1,277,100	1,170,800	847,700	1,327,900	1,327,900	1,383,200
Operating Capital	63,600	-	9,700	-	-	30,000
BEAUTIFICATION/GREENSPACE/ OTHER RESORT TAX ELIGIBLE	1,592,200	1,429,100	1,092,000	1,632,600	1,632,600	2,013,400
TOTAL EXPENDITURES	3,657,400	3,536,600	2,310,300	2,333,200	2,333,200	4,183,700

BUDGET HIGHLIGHTS

- The FY 2021-22 Proposed Budget for Resort Tax includes \$2,170,300 (51.87%) for Tourism related activities including Special Events and Community Activities (13.52%).
- Beautification and Greenspace activities comprise 48.13% of the total proposed funding at \$2,013,400. Further detail regarding Beautification and Greenspace Maintenance activities are

Resort Tax Fund

included in the Parks and Public Spaces Departmental Narrative, as these activities are managed within that department.

TOURISM DEPARTMENT

The focus of the Tourism Department is to position Bal Harbour Village as a premier luxury and lifestyle destination worldwide. This is achieved by continuing to re-invest and support the Village by strengthening the awareness of Bal Harbour Village, building demand for the destination from both tourists and potential residents, and generating business for our partners. The Tourism Department accomplishes this goal in a number of ways, including: Advertising; Representation in key strategic domestic and international markets; Coordinating press and familiarization trips to Bal Harbour; A recurring partnership with the Greater Miami Convention and Visitors Bureau (GMCVB); and developing Special Event programming to enhance the “Bal Harbour Experience.

The objective for this investment is to generate on-going and incremental Resort Tax funds to be used for increasing the quality of life, beautification maintenance and enhancements of Village assets, and the ongoing creation of advertising, marketing, public relations efforts, programs and events to promote tourism to Bal Harbour Village.

FINANCIAL SUMMARY

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
RESORT TAX FUND						
TOURISM						
Salaries & Benefits	200,500	256,100	299,000	306,800	306,800	355,900
Other Operating	1,864,700	1,843,700	919,300	393,800	393,800	1,734,400
Operating Capital	-	7,700	-	-	-	80,000
TOTAL TOURISM	2,065,200	2,107,500	1,218,300	700,600	700,600	2,170,300

SIGNIFICANT ACCOMPLISHMENTS

- For the ten-month (October 1 – July 31) period of FY 2020-21, hotels and restaurants reported increasingly strong demand month over month resulting in all-time record collections in five months (March, April, May, June, and July) with year-to-date (YTD) results surpassing our record year in FY 2018-2019.
 - Tourism Department returned to regular hours on April 1.
- With the ongoing presence of COVID 19, the Tourism Department continued their focus in Q1 on strong outreach to the Community and Partners including:
 - Updating COVID 19 Messaging and Signage and Frequently Asked Questions (FAQ's); and
 - Continuing weekly calls with Hotel and Condominium General Managers to discuss and share relevant information regarding navigating issues pertaining to the pandemic as well as re-opening procedures.
- Resort Tax Committee Meetings continued on a monthly basis via Zoom.
- Partnered with GMCVB to have Bal Harbour Hotel Partners featured in their video campaign.
- Worked with Partners to:
 - update new COVID Safety Protocols for guests, as well as imagery on Tourism Website; and
 - feature Promotional Opportunities on Tourism Website as well as Communications and Social Media Channels targeting Residents as well as Local Market.
- Kick-off to the Holiday Season with the lighting of the enhanced holiday décor on Founders Circle and along Collins Avenue was enjoyed by the community—via Zoom—in November.
- Limited Digital Media focusing on key domestic feeder markets and local ‘drive-in / staycation’ markets was restarted in December to message and generate demand for:

Resort Tax Fund

- Extended Stay and Suites for Hotels; and
 - Outdoor Dining options for Restaurants.
- Negotiated with Museum Access Partners to extend relationship and availability to residents and guests.
- Developed 75th Anniversary Logo in advance of launching 75th anniversary programming:
 - Collaborated with the Bal Harbour Shop to partner with the Fleurs de Villes group in support of the Breast Cancer Research Foundation, to feature three floral-outfitted mannequins located one each at the north and south entrance to Bal Harbour and one in the Bal Harbour Shops, and a floral-decorated police vehicle in Founder's Circle;
 - Developed partnership with Florida Fresh Market to launch Farmers and Artisans Market;
 - Developed partnership with South Florida Symphony Orchestra to launch summer music series "Symphony by the Sea" four pop up music events; and
 - In commemoration of the victims of the Champlain Tower South Building, an enhanced music tribute event was held with Surfside for both communities' residents and guests.
- Partnered with Hotels to promote Bal Harbour's participation in Miami Spa.
- Partnered with Partners to promote Bal Harbour's participation in Miami Spice.
- Welcomed first FAM Trips from Russia and Mexico to begin creating PR for Fall in those key markets.
- Kick-off with Fuseideas in the development of the new Tourism and Government websites approved by Council in July.

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5-Year Capital Improvement Program

OVERVIEW AND PROCESS

Local governments prepare and adopt comprehensive, fiscally sustainable, and multi-year capital plans to ensure effective management of capital assets. A prudent multi-year capital plan identifies and prioritizes expected needs based on a strategic plan. The Village has developed a long-term vision for the future, a true multi-year capital plan that emerges with the appropriation of funding toward the Bal Harbour Jetty/96th Street End Plaza, the development of a Waterfront Park for the Village, the New Village Hall and the Redevelopment of the Collins Avenue corridor, in addition to the Utility Infrastructure - Sewer, Water and Stormwater Improvements Project. As the full design and scope of these projects emerge in years, the corresponding funding allocations will be further developed.

The Village's FY 2022 – FY 2026 Capital Improvement Program (CIP) contains information on the Village plans to invest available resources into key infrastructure and facilities improvements. It provides the residents of the Village with the recommended CIP for a five year period starting with the fiscal year beginning October 1, 2021 and continuing through the fiscal year ending September 30, 2026. The Village's Five-Year Plan of proposed capital projects are defined as expenditure of \$100,000 or more for the acquisition or addition to fixed assets in the form of land, buildings or improvements which has a useful life of at least three years.

The FY 2022 – FY 2026 CIP includes a total of seven projects with an estimated cost of \$96,850,804. This figure constitutes the best estimate of the new and existing project funding required over the next five years. As implementation of each project nears the capital budget year, these costs are more specifically defined. Included in this amount is approximately \$3,612,486 which represents proceeds from the Suntrust Building rental income. Use of these amounts has not been determined and therefore will be placed into the General Capital Project Reserves.

FY 2022 is the second year of this CIP which includes a total of 3 projects with an estimated cost of \$3,546,200. This amount is adopted as part of the annual budget and represents actual funding commitments. All appropriations related to the CIP are generally re-appropriated into the subsequent year's budget.

There are a number of funding sources used for financing the capital program. These range from general revenues, revenue bond funds, developer contributions, federal and state grants, enterprise funds and loan proceeds.

Funding for subsequent years in the program are included for planning purposes only and do not receive expenditure authority until they are incorporated into the annual Capital Budget.

The five-year CIP is reviewed and updated annually to add new projects, to re-evaluate the program and project priorities in light of unanticipated needs, and to revise recommendations based on new requirements and funding source.

The next few pages within this section will provide an overall view of the projects planned within the FY 2022 – FY 2026 Capital Improvement Program. A summary of anticipated CIP operating impacts is also shown in this section.

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Capital Improvement Program FY 2022-2023 - Proposed Budget Expenditure Summary

DESCRIPTION

These funds were established to account for financial resources used for the acquisition and/or construction of major capital assets within the Village.

	FY 2021 Budget Adopted	FY 2021 Budget Amended	FY 2022 Proposed Budget
GENERAL FUND			
REVENUE SOURCE BY CATEGORY			
Developer Contributions	\$ 500,000	\$ 500,000	\$ 1,700,000
Suntrust Rent	693,000	693,000	-
Miscellaneous Revenue - Grants	-	-	1,483,000
Miami-Dade General Obligation Bond Fund	-	-	363,200
Budget Allocation/Appropriation of Fund Balance/Carryover	11,562,700	13,156,250	-
Total	\$ 12,755,700	\$ 14,349,250	\$ 3,546,200
EXPENDITURE BY PROJECT			
Parks and Public Spaces Operations Facility (General Fund Portion)	\$ -	\$ 435,800	\$ -
Waterfront Park (Phase A)	12,301,500	12,870,000	-
New Village Hall	-	-	1,700,000
Jetty/Cutwalk/96th Street Plaza	54,200	358,550	363,200
Collins Avenue Beautification	-	50,000	-
Waterfront Park (Phase B)	-	50,000	-
Utility Infrastructure - Sewer, Water and Stormwater Improvements (Stormwater Portion)	400,000	584,900	1,483,000
Total	\$ 12,755,700	\$ 14,349,250	\$ 3,546,200
RESORT TAX FUND			
REVENUE SOURCE BY CATEGORY			
Budget Allocation/Appropriation of Fund Balance/Carryover	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -
EXPENDITURE BY PROJECT			
Jetty/Cutwalk/96th Street Plaza	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -
UTILITY FUND			
REVENUE SOURCE BY CATEGORY			
Miami-Dade General Obligation Bond Funds	\$ -	\$ -	\$ -
Budget Allocation/Appropriation of Fund Balance/Carryover	1,267,700	7,610,300	-
Village 2011 Bond Escrow Funds	-	-	-
Village 2020 Utility Revenue Note	2,457,300	2,457,300	-
Total	\$ 3,725,000	\$ 10,067,600	\$ -
EXPENDITURE BY PROJECT			
Parks and Public Spaces Operations Facility	\$ -	\$ -	\$ -
Utility Infrastructure - Sewer, Water and Stormwater Improvements	3,725,000	10,067,600	-
Total	\$ 3,725,000	\$ 10,067,600	\$ -

Note: The amended budget includes unspent appropriations and encumbrances related to the respective CIP project that is re-appropriated into the subsequent year's budget. Funding resources herein reflect monies for new capital project appropriations.

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Revenues and Expenditures Budget Summary

	Budget							
	Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total
FUNDING SOURCE								
General Fund:								
Miami-Dade General Obligation Bond Fund	\$ 1,416,700	\$ 363,200	\$ 6,283,100	\$ -	\$ -	\$ -	\$ -	\$ 8,063,000
Developer Contributions - Bal Harbour Shops (PPS)	3,500,000	-	-	-	-	-	-	3,500,000
Developer Contributions - Bal Harbour Shops (Village Hall)	-	1,700,000	-	-	18,223,318	-	-	19,923,318
Developer Contributions - Bal Harbour Shops (Other)	1,000,000	1,000,000	-	-	-	500,000	-	2,500,000
Developer Contributions - Other	-	-	150,000	-	-	-	-	150,000
Suntrust Rent	920,000	701,145	711,662	722,337	733,172	744,170	-	4,532,486
Miscellaneous Revenue - Grants	300,000	2,921,000	-	-	-	-	-	3,221,000
Budget Allocation	2,196,597	(1,228,400)	1,176,400	-	-	-	-	2,144,597
Appropriation of Fund Balance/Carryover	8,379,570	(2,186,000)	2,567,400	-	-	-	-	8,760,970
Village 2011 Bond Escrow Funds	368,933	-	-	-	-	-	-	368,933
Total General Fund	18,081,800	3,270,945	10,888,562	722,337	18,956,490	1,244,170	-	53,164,304
Resort Tax Fund:								
Appropriation of Fund Balance/Carryover	-	1,000,000	1,500,000	-	-	-	-	2,500,000
Total Resort Tax Fund	-	1,000,000	1,500,000	-	-	-	-	2,500,000
Utility Fund:								
Miami-Dade General Obligation Bond Funds	6,500,000	-	-	-	-	-	-	6,500,000
Developer Contributions - Oceana	950,000	-	-	-	-	-	-	950,000
Budget Allocation	2,221,800	-	-	-	-	-	-	2,221,800
Appropriation of Fund Balance/Carryover	1,267,700	-	-	-	-	-	-	1,267,700
Village 2011 Bond Escrow Funds	3,221,300	-	-	-	-	-	-	3,221,300
Village 2020 Utility Revenue Note	8,338,000	-	-	-	-	-	-	8,338,000
Total Utility Fund	22,498,800	-	-	-	-	-	-	22,498,800
TBD	-	-	337,700	300,000	-	-	18,050,000	18,687,700
TOTAL FUNDING SOURCE	\$ 40,580,600	\$ 4,270,945	\$ 12,726,262	\$ 1,022,337	\$ 18,956,490	\$ 1,244,170	\$ 18,050,000	\$ 96,850,804
EXPENDITURE BY PROJECT								
Parks and Public Spaces Operations Facility	\$ 2,972,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,972,000
Waterfront Park (Phase A)	13,403,000	-	-	-	-	-	-	13,403,000
New Village Hall	-	1,700,000	-	-	18,223,318	-	-	19,923,318
Jetty/Cutwalk/96th Street Plaza	853,700	363,200	11,483,100	1,500,000	-	-	-	14,200,000
Collins Avenue Beautification	50,000	-	-	-	-	-	12,000,000	12,050,000
Waterfront Park (Phase B)	50,000	-	-	-	-	-	6,050,000	6,100,000
Utility Infrastructure - Sewer, Water and Stormwater Improvement	21,969,300	1,483,000	337,700	300,000	-	-	-	24,090,000
TBD:								
Use of Suntrust Funds	-	701,145	711,662	722,337	733,172	744,170	-	3,612,486
Use of Shop Funds	-	-	-	-	-	500,000	-	500,000
TOTAL EXPENDITURE	\$ 39,298,000	\$ 4,247,345	\$ 12,532,462	\$ 2,522,337	\$ 18,956,490	\$ 1,244,170	\$ 18,050,000	\$ 96,850,804

Note: Awards received subsequent to a projects appropriation will be used to offset the previously planned use of Fund Balance/Budget Allocations.

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506403

Project Name: Parks and Public Spaces Operations Facility

Department: Capital Construction

Description: Purchase, renovation, site work and hardening of property at 1840 NE 144 Street, North Miami. Providing space (including furniture and fixtures) for displaced Parks & Public Spaces (including Utility operations) and storage; EOC category 5 rated for emergency operations including complete roof replacement; A/E fee for interior remodeling, site work and for demolition work at existing Operations/Rec Center site. Purchase January 2019; Renovation is projected to be completed by mid FYE 2021.

Projected date range: 1/01/2019 to 07/31/2021

		Budget							
		Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total
I. Revenue Source:									
General Fund:									
Budget Allocation	\$	510,567	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510,567
Appropriation of Fund Balance/Carryover		-	-	-	-	-	-	-	-
Village 2011 Bond Escrow Funds - General Fund		368,933	-	-	-	-	-	-	368,933
Miami-Dade General Obligation Bond		563,000	-	-	-	-	-	-	563,000
Utility Fund:									
Village 2011 Bond Escrow Funds - Utility Fund		1,287,500	-	-	-	-	-	-	1,287,500
Village 2020 Utility Revenue Note		242,000	-	-	-	-	-	-	242,000
Total	\$	2,972,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,972,000
II. Project Expense									
Land & Building Purchase:									
General Fund Portion	\$	722,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 722,000
Utility Fund Portion		766,700	-	-	-	-	-	-	766,700
Sub-total		1,488,700	-	-	-	-	-	-	1,488,700
Renovation:									
General Fund Portion		720,500	-	-	-	-	-	-	720,500
Utility Fund Portion		762,800	-	-	-	-	-	-	762,800
Sub-total		1,483,300	-	-	-	-	-	-	1,483,300
Total - General Fund	\$	1,442,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,442,500
Total - Utility Fund	\$	1,529,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,529,500
Total - General Fund and Utility Fund	\$	2,972,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,972,000

Notes: The \$563K Miami-Dade General Obligation Bond revenue source replaced plans for budget allocations in FYE 2020. This amount was previously earmarked for the Village Hall Project, but due to Debt Covenants requirements, the County needs to utilize these monies earlier.

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506410

Project Name: Waterfront Park (Phase A)

Department: Capital Construction

Description: New Waterfront Park that includes a Community Center (12,163 sf) playground, water feature/splashpad, landscape & hardscape. Community Center Concept design was developed through Community input and approved by Village Council in 2018. During FYE 2020, the Village became aware that the seawall will need to be replaced. The seawall replacement scope of work will address sea level rise by raising the seawall cap and will also include a new dock & waterside amenities such as kayak launch. Access to the dock area, via a secured gate at 96th Street.

Projected date range: 8/19 - 11/22

		Budget							
		Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total
I. Revenue Source:									
General Fund:									
Developer Contributions - Ba Harbour Shops (PPS)	\$	3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Developer Contributions - Ba Harbour Shops (Other)		1,000,000	1,000,000	-	-	-	-	-	2,000,000
Suntrust Rent		920,000	-	-	-	-	-	-	920,000
Miscellaneous Revenue - Grants		-	1,186,000	-	-	-	-	-	1,186,000
Budget Allocation		57,630	-	-	-	-	-	-	57,630
Appropriation of Fund Balance/Carryover		7,925,370	(2,186,000)	-	-	-	-	-	5,739,370
TBD		-	-	-	-	-	-	-	-
Total	\$	13,403,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,403,000
II. Project Expense									
Planning, Design, Permit, Bid, Award and Construction									
Administration	\$	1,245,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,245,800
Phase A - Park		10,957,200	-	-	-	-	-	-	10,957,200
Phase A - Seawall		1,200,000	-	-	-	-	-	-	1,200,000
Total	\$	13,403,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,403,000

Note: Project name was previously labelled as Phase I and II. Developer contributions revenue source herein reflects the expected timing of receipt of the contributions from Bal Harbour Shops. The village has been awarded \$706K in grants to be utilized for the Seawall portion of this project by FIND. In addition, the Village has been awarded approximately \$480K in grant funding for the park by Florida Department of Environmental Protection. Awards received will be used to offset the use of Fund Balance. The contract for the construction portion of the Park is anticipated to be awarded in September 2021. As contract award/implementation of each project nears the capital budget year, these costs are more specifically defined. The figures herein constitutes the best estimate of the new and existing project funding required over the next five years. As implementation of each project nears the capital budget year, these costs are more specifically defined.

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506415

Project Name: New Village Hall

Department: Capital Construction

Description: New Village Hall including underground Parking and Plaza (at Fairfield site). To be developed and constructed by the Bal Harbor Shops per Development Agreement. Budget includes A&E, Sitework, Building and FF&E. Construction commences no later than 30 months of Shops commencement of 96 Street Parking Garage and completion of construction 30 months.

Projected date range: 11/2021 to 01/2026

Budget								
	Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total
I. Revenue Source:								
TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Contribution - Bal Harbour Shops		1,700,000	-	-	18,223,318	-	-	19,923,318
Total	\$ -	\$ 1,700,000	\$ -	\$ -	\$ 18,223,318	\$ -	\$ -	\$ 19,923,318
II. Project Expense								
Planning, Design, Permit, Bid, Award and Construction Administration		\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000
Construction	-	-	-	-	18,223,318	-	-	18,223,318
Total	\$ -	\$ 1,700,000	\$ -	\$ -	\$ 18,223,318	\$ -	\$ -	\$ 19,923,318

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506405

Project Name: Jetty/Cutwalk/96th Street Plaza

Department: Capital Construction

Description: Reconstruction of existing Jetty to enhance the aesthetics as a public space with design concepts to be developed with community involvement; includes the plaza under the Herman Futz Bridge as an entrance Plaza to the Jetty. The 96 Street Plaza (street-end) will include improvements to enhance the area as a public space with new pavers, shade structures and seating. Construction Commencement FYE 2022. First community design workshop was held by Mikyoung Kim Design Studio early Summer 2019

Projected date range: 7/19 - TBD

Budget									
	Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total	
I. Revenue Source:									
General Fund:									
Miami-Dade General Obligation Bond Fund	\$ 853,700	\$ 363,200	\$ 6,283,100	\$ -	\$ -	\$ -	\$ -	\$ 7,500,000	
Developer Contributions - Other	-	-	150,000	-	-	-	-	150,000	
Budget Allocation	1,228,400	(1,228,400)	1,176,400	-	-	-	-	1,176,400	
Miscellaneous Revenue - Grants	-	252,000	-	-	-	-	-	252,000	
Appropriation of Fund Balance/Carryover	54,200	-	2,567,400	-	-	-	-	2,621,600	
Resort Tax - Appropriation of Fund Balance/Carryover	-	1,000,000	1,500,000	-	-	-	-	2,500,000	
TBD	-	-	-	-	-	-	-	-	
Total	\$ 2,136,300	\$ 386,800	\$ 11,676,900	\$ -	\$ -	\$ -	\$ -	\$ 14,200,000	
II. Project Expense									
Planning, Design, Permit, Bid, Award and Construction									
Administration	\$ 836,800	\$ 363,200	\$ -	\$ -	\$ -	\$ -	\$ -	1,200,000	
Construction	-	-	10,490,200	-	-	-	-	10,490,200	
96th Street	-	-	-	1,500,000	-	-	-	1,500,000	
Contingency	16,900	-	992,900	-	-	-	-	1,009,800	
Total	\$ 853,700	\$ 363,200	\$ 11,483,100	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 14,200,000	

Note: The village has been awarded \$7.5 million in GOB funding; as well as other grants to be utilized for this project and expects notification regarding the grant award status by mid September 2020. Awards received will be used to offset the use of Fund Balance. As contract award/implementation of each project nears the capital budget year, these costs are more specifically defined. Awarded \$252,000 Grant for Phase I Design from Florida Inland Navigational District.

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506420

Project Name: Collins Avenue Beautification

Department: Capital Construction

Description: Redesign of Collins Avenue Corridor to improve traffic & pedestrian circulation by implementing Complete Streets concept, providing a connection from the Jetty to 96 Street-end. The design will improve the overall windshield aesthetic of the Village with broad pedestrian linear park along the west side of Collins.

Projected date range: TBD

		Budget									
		Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total		
I. Revenue Source:											
General Fund - Budget Allocation	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
Miscellaneous Revenue - Grants		-	-	-	-	-	-	-	-	-	
TBD		-	-	-	-	-	-	-	12,000,000	12,000,000	
Total	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000	
II. Project Expense											
Planning, Design, Permit, Bid, Award and Construction											
Administration	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950,000	\$	1,000,000	
Construction		-	-	-	-	-	-	11,050,000		11,050,000	
Total	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$	12,050,000	

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506413

Project Name: Waterfront Park (Phase B)

Department: Capital Construction

Description: Recreation Center including Ground floor parking, Basketball Court, Gym, Lap Pool, Locker rooms and track.

Projected date range: TBD

		Budget								
		Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total	
I. Revenue Source:										
General Fund:										
Developer Contributions - Ba Harbour Shops (PPS)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Developer Contributions - Ba Harbour Shops (Other)		-	-	-	-	-	-	-	-	
Budget Allocation		50,000							50,000	
Appropriation of Fund Balance/Carryover		-	-	-	-	-	-	-	-	
TBD		-	-	-	-	-	-	6,050,000	6,050,000	
Total		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050,000	\$ 6,100,000	
II. Project Expense										
Planning, Design, Permit, Bid, Award and Construction										
Administration		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
Phase B		-	-	-	-	-	-	6,050,000	6,050,000	
Total		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050,000	\$ 6,100,000	

Note: Project cost includes cost to demolish Village Hall and Police Station. Project was previously labeled Waterfront Park (Phrase III).

FY 2022-2026 Capital Budget and 5-Year Capital Improvement Program

Project Number: VARIOUS

Project Name: Utility Infrastructure - Sewer, Water and Stormwater Improvements

Department: Utilities

Description: Rehabilitation of the Village infrastructure to include curative repairs and identified replacement of the Water, Sanitary Sewer and Storm Water systems, with remedial paving in affected areas. Roadway milling and resurfacing in non-affected areas to be funded through Gated Residential Community Assessments. Design and construction activities are ongoing. Prior year costs include: Construction activities for the Utility Infrastructure Improvements Project (UIIP) related to the Phase 3 (A),(B),(C) and 4, new replacement pump station equipment and continued design activities for the UIIP Phase 3 (A), (B),(C), Phase 6 (A),(B) and Phase 5 (B), (C). Additionally, Stormwater work was completed as scheduled at the Park site in anticipation of the now started, Bal Harbour Park & Community Center Project construction activities. During FY 22, UIIP Phases 3(A), (B),(C) are scheduled for construction completion during the first quarter of the fiscal year, with construction activities to start during the second and third quarters of FY 22 at the Phase 5 (B),(C) and 6 (A),(B) locations. Storm water system funding is also allocated to continue system renovations within UIIP phases under construction and for storm water station work, specifically at the Harbour Way Pump station site.

Projected date range: TBD

		Budget												
		Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Future Years	Total					
I. Revenue Source:														
Utility Fund:														
Miami-Dade General Obligation Bond Fund	\$	6,500,000	\$	-	\$	-	\$	-	\$	-	\$	6,500,000		
Developer Contributions - Oceana		950,000		-		-		-		-		950,000		
Budget Allocation		2,221,800		-		-		-		-		2,221,800		
Appropriation of Fund Balance/Carryover:														
Village 2011 Bond Escrow Funds		1,933,800		-		-		-		-		1,933,800		
Village 2020 Utility Revenue Note		8,096,000		-		-		-		-		8,096,000		
Appropriation of Fund Balance/Carryover		1,267,700		-		-		-		-		1,267,700		
General Fund:														
Miscellaneous Revenue - Grants		300,000	1,483,000	-	-	-	-	-	-	-		1,783,000		
Budget Allocation		300,000		-	-	-	-	-	-	-		300,000		
Appropriation of Fund Balance/Carryover		400,000		-	-	-	-	-	-	-		400,000		
TBD		-		-	337,700	300,000		-		-		637,700		
Total	\$	21,969,300	\$	1,483,000	\$	337,700	\$	300,000	\$	-	\$	-	\$	24,090,000
II. Project Expense														
Master Plan Construction - Utility Fund	\$	20,969,300	\$	-	\$	-	\$	-	\$	-	\$	-	\$	20,969,300
Master Plan Construction - General Fund (Stormwater)		1,000,000	1,483,000	337,700	300,000	-	-	-	-	-			3,120,700	
Collins Avenue & 96th Street Water Mains - TBD		-		-		-		-		-	TBD		TBD	
Complete Roadway Mill & Resurface - Gated Area - To be funded from Residential Assessments - TBD		-		-		-		-		-	TBD		TBD	
Total	\$	21,969,300	\$	1,483,000	\$	337,700	\$	300,000	\$	-	\$	-	\$	24,090,000

Note: The Village anticipates executing an agreement to receive approximately \$1.48 million in funding from the American Rescue Plan Act of 2021 in September 2021. These monies will be used to fund the Stormwater portion of the Utility Master Plan Project. The figures herein constitutes the best estimate of the new and existing project funding required over the next five years. As implementation of each project nears the capital budget year, these costs are more specifically defined.

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BAL HARBOUR

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Position Detail

	FY 2017-18 Adopted Budget		FY 2018-19 Adopted Budget		FY 2019-20 Proposed Budget		FY 2020-21 Proposed Budget		FY 2021-22 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
GENERAL FUND										
Legislative	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-
Administration	6.00	-	8.00	-	7.00	-	7.00	-	7.00	-
Finance	4.00	-	5.00	-	5.00	-	5.00	-	5.00	-
General Government	-	-	-	1.00	-	1.00	-	1.00	-	1.00
Law Enforcement	39.00	1.00	39.00	2.00	39.00	2.00	39.00	2.00	39.00	2.00
Building	5.00	3.00	5.00	4.00	5.00	4.00	5.00	5.00	6.00	4.00
Public Works	4.58	-	4.58	-	4.58	-	4.58	-	4.10	-
Parks and Recreation	2.44	5.00	2.44	5.00	3.44	0.50	3.44	4.50	4.00	4.00
Information Technology	-	-	-	-	1.00	-	1.00	-	1.00	-
Capital Construction	-	-	-	-	1.00	-	1.00	-	1.00	-
Total General Fund	66.02	9.00	69.02	12.00	71.02	7.50	71.02	12.50	72.10	11.00
RESORT TAX FUND										
Marketing	1.00	1.00	1.00	1.00	1.00	2.00	1.00	2.00	1.00	2.00
Beautification and Maintenance	2.02	-	2.02	-	2.02	0.50	2.02	0.50	4.32	-
Total Resort Tax Fund	3.02	1.00	3.02	1.00	3.02	2.50	3.02	2.50	5.32	2.00
WATER AND SEWER FUND										
Water and Sewer	5.68	-	5.68	-	5.68	-	5.68	-	5.58	-
Total Water and Sewer Fund	5.68	-	5.68	-	5.68	-	5.68	-	5.58	-
LANDSCAPE & SECURITY FUND										
Beautification and Maintenance	0.28	-	0.28	-	0.28	-	0.28	-	-	-
Total Landscape & Security Fund	0.28	-	0.28	-	0.28	-	0.28	-	-	-
TOTAL VILLAGE	75.00	10.00	78.00	13.00	80.00	10.00				

BAL HARBOUR

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Position Detail

	FY 2017-18 Adopted Budget		FY 2018-19 Adopted Budget		FY 2019-20 Proposed Budget		FY 2020-21 Proposed Budget		FY 2021-22 Proposed Budget	
GENERAL FUND										
Legislative	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Mayor	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Council Member	4.00	-	4.00	-	4.00	-	4.00	-	4.00	-
Total Legislative	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-
Administration	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Village Manager	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Village Clerk	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
AVM / Human Resources Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Deputy Village Clerk/Records Liason	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Executive Assistant	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Capital Projects Coordinator	-	-	1.00	-	-	-	-	-	-	-
Management Analyst	-	-	1.00	-	1.00	-	1.00	-	1.00	-
Receptionist	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Administration	6.00	-	8.00	-	7.00	-	7.00	-	7.00	-
Finance	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Chief Financial Officer/Finance Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Accounting Clerk	2.00	-	3.00	-	3.00	-	3.00	-	3.00	-
Controller	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Finance	4.00	-	5.00	-	5.00	-	5.00	-	5.00	-
General Government	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Records Assistant	-	-	-	1.00	-	1.00	-	1.00	-	1.00
Total General Government	-	-	-	1.00	-	1.00	-	1.00	-	1.00

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Position Detail

	FY 2017-18 Adopted Budget		FY 2018-19 Adopted Budget		FY 2019-20 Proposed Budget		FY 2020-21 Proposed Budget		FY 2021-22 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Law Enforcement										
Police Chief	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Executive Secretary	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Captain	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Management Services Administrator	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Quality Assurance Coordinator	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Lieutenant	2.00	-	3.00	-	3.00	-	3.00	-	3.00	-
Sergeant	5.00	-	4.00	-	4.00	-	4.00	-	4.00	-
Detective	2.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Corporal	1.00	-	-	-	-	-	-	-	-	-
Canine Officer/Handler	2.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Officer	11.00	-	14.00	-	14.00	-	14.00	-	14.00	-
Code Enforcement Officer	2.00	-	2.00	-	2.00	-	2.00	-	2.00	-
Public Service Aide	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Public Safety Beach Ranger	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Dispatcher	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-
Records Administrator	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Systems Support Staff	-	-	-	1.00	-	1.00	-	1.00	-	1.00
Communications Administrator & Code Compliance	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Communications Supervisor	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Law Enforcement	39.00	1.00	39.00	2.00	39.00	2.00	39.00	2.00	39.00	2.00
Building										
Building Official/ Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Chief Building	1.00	-	1.00	-	1.00	-	1.00	-	-	-
Permit Clerks	3.00	-	3.00	-	3.00	-	3.00	1.00	4.00	-
Clerical Assistant	-	-	-	-	-	-	-	-	-	-
Building Administrator	-	-	-	-	-	-	-	-	1.00	-
Inspectors	-	3.00	-	4.00	-	4.00	-	4.00	-	4.00
Total Building	5.00	3.00	5.00	4.00	5.00	4.00	5.00	5.00	6.00	4.00

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Position Detail

	FY 2017-18 Adopted Budget		FY 2018-19 Adopted Budget		FY 2019-20 Proposed Budget		FY 2020-21 Proposed Budget		FY 2021-22 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Public Works										
Parks & Public Spaces Director	0.27	-	0.27	-	0.27	-	0.27	-	0.37	-
Administrative Assistants	0.26	-	0.26	-	0.26	-	0.26	-	0.50	-
Compliance Coordinator	0.20	-	0.20	-	0.20	-	0.20	-	0.20	-
Operations Superintendant	-	-	-	-	-	-	-	-	0.16	-
Operations Supervisor	0.68	-	0.68	-	0.68	-	0.68	-	0.64	-
Municipal Service Workers	3.17	-	3.17	-	3.17	-	3.17	-	2.23	-
Total Public Works	4.58	-	4.58	-	4.58	-	4.58	-	4.10	-
Parks and Recreation										
Parks & Public Spaces Director	0.04	-	0.04	-	0.04	-	0.04	-	-	-
Administrative Assistants	0.23	-	0.23	-	0.23	-	0.23	-	-	-
Operations Supervisors	0.08	-	0.08	-	0.08	-	0.08	-	-	-
Park Facility Supervisor	-	-	-	-	-	-	-	-	1.00	-
Park Attendants	2.00	5.00	2.00	5.00	3.00	-	3.00	4.00	3.00	4.00
Municipal Service Workers	0.09	-	0.09	-	0.09	0.50	0.09	0.50	-	-
Total Parks and Recreation	2.44	5.00	2.44	5.00	3.44	0.50	3.44	4.50	4.00	4.00
Capital Construction										
Capital Projects Coordinator	-	-	-	-	1.00	-	1.00	-	1.00	-
Total Capital Projects	-	-	-	-	1.00	-	1.00	-	1.00	-
Information Technology										
Systems Support Staff	-	-	-	-	1.00	-	1.00	-	1.00	-
Total Information Technology	-	-	-	-	1.00	-	1.00	-	1.00	-
TOTAL GENERAL FUND	66.02	9.00	69.02	12.00	71.02	7.50				

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Position Detail

	FY 2017-18 Adopted Budget		FY 2018-19 Adopted Budget		FY 2019-20 Proposed Budget		FY 2020-21 Proposed Budget		FY 2021-22 Proposed Budget	
RESORT TAX FUND										
Marketing	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Tourism/Marketing Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Assistants	-	1.00	-	1.00	-	2.00	-	2.00	-	2.00
Total Marketing	1.00	1.00	1.00	1.00	1.00	2.00	1.00	2.00	1.00	2.00
Beautification and Maintenance	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Parks & Public Spaces Director	0.19	-	0.19	-	0.19	-	0.19	-	0.23	-
Administrative Assistants	0.16	-	0.16	-	0.16	-	0.16	-	0.20	-
Operations Superintendant	-	-	-	-	-	-	-	-	0.25	-
Operations Supervisors	0.57	-	0.57	-	0.57	-	0.57	-	0.36	-
Municipal Service Workers	1.10	-	1.10	-	1.10	0.50	1.10	0.50	3.28	-
Total Beautification and Maintenance	2.02	-	2.02	-	2.02	0.50	2.02	0.50	4.32	-
TOTAL RESORT TAX FUND	3.02	1.00	3.02	1.00	3.02	2.50				
WATER AND SEWER FUND										
Water and Sewer	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Parks & Public Spaces Director	0.40	-	0.40	-	0.40	-	0.40	-	0.40	-
Administrative Assistants	1.25	-	1.25	-	1.25	-	1.25	-	1.30	-
Compliance Coordinator	0.80	-	0.80	-	0.80	-	0.80	-	0.80	-
Operations Superintendant	-	-	-	-	-	-	-	-	0.59	-
Operations Supervisors	0.59	-	0.59	-	0.59	-	0.59	-	-	-
Utility Technician	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Municipal Service Workers	1.64	-	1.64	-	1.64	-	1.64	-	1.49	-
Total Water and Sewer	5.68	-	5.68	-	5.68	-	5.68	-	5.58	-
TOTAL WATER AND SEWER FUND	5.68	-	5.68	-	5.68	-				

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Position Detail

	FY 2017-18 Adopted Budget		FY 2018-19 Adopted Budget		FY 2019-20 Proposed Budget		FY 2020-21 Proposed Budget		FY 2021-22 Proposed Budget	
SECURITY & LANDSCAPE FUND										
Beautification and Maintenance	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Parks & Public Spaces Director	0.10	-	0.10	-	0.10	-	0.10	-	-	-
Administrative Assistants	0.10	-	0.10	-	0.10	-	0.10	-	-	-
Operations Supervisors	0.08	-	0.08	-	0.08	-	0.08	-	-	-
Total Beautification and Maintenance	0.28	-	0.28	-	0.28	-	0.28	-	-	-
TOTAL SECURITY & LANDSCAPE FUND	0.28	-	0.28	-	0.28	-				
TOTAL VILLAGE	75.00	10.00	78.00	13.00	80.00	10.00				
PARKS AND PUBLIC SPACES DEPARTMENT										
(ALL FUNDS) *	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Parks & Public Spaces Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Administrative Assistants	2.00	-	2.00	-	2.00	-	2.00	-	2.00	-
Compliance Coordinator	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Operations Superintendant	-	-	-	-	-	-	-	-	1.00	-
Operations Supervisors	2.00	-	2.00	-	2.00	-	2.00	-	1.00	-
Utility Technician	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Park Attendants	2.00	5.00	2.00	5.00	3.00	4.00	3.00	4.00	3.00	4.00
Municipal Service Workers	6.00	-	6.00	-	6.00	1.00	6.00	1.00	7.00	-
Total Parks and Public Spaces Department	15.00	5.00	15.00	5.00	16.00	5.00	16.00	5.00	17.00	4.00

(*) Each position is allocated by percentage of staff time dedicated to each program.



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