

BAL HARBOUR

- VILLAGE -



PROPOSED OPERATING BUDGET & CAPITAL PLAN
FISCAL YEAR 2023-2024

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BAL HARBOUR

- V I L L A G E -

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BAL HARBOUR

- VILLAGE -

MAYOR

Jeffrey P. Freimark

VICE MAYOR

Seth E. Salver

COUNCIL MEMBERS

David Albaum

Buzzy Sklar

David Wolf

VILLAGE MANAGER

Jorge M. Gonzalez

VILLAGE CLERK

Dwight S. Danie

CHIEF FINANCIAL OFFICER

Claudia Dixon

CONTROLLER

Tom Pham

BUDGET ADVISORY COMMITTEE MEMBERS

Neca Logan, Chair

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BAL HARBOUR

- V I L L A G E -

Village Manager's FY 2023-24 Budget Message

September 12, 2023

Honorable Mayor and Members of the Village Council:

I am pleased to present the Proposed Operating and Capital Budget for Fiscal Year (FY) 2023-2024 for Bal Harbour Village, which commences on October 1, 2023 and ends on September 30, 2024. This document outlines the tenth budget I have developed since becoming your Village Manager in 2013 and provides information and details about our Village's accomplishments during FY 2022-2023 and the plans and expected goals for the upcoming FY 2023-2024. Reviewed together with the Village's Annual Comprehensive Financial Report (ACFR), this budget book provides an overview of our financial position in the Village, as well as past accomplishments and future plans for our community.

Bal Harbour Village has three (3) primary funds used to operate our municipal government: (1) General Fund, (2) Resort Tax, and (3) Water and Wastewater Utility Fund (Utility Fund). The total Proposed Operating and Capital Budget for all major funds is \$38,708,000 (this includes Capital Improvement Program (CIP) appropriations, minor equipment and reserves of \$7,639,200). In addition, we continue to provide management and operational services to the Gated Community Area, with the Security and Landscape

Fund Proposed Operating and Capital Budget funded at \$2,298,600 (includes Proposed CIP appropriations as well as minor equipment of \$1,080,200) for the next fiscal year.

As a result of a disciplined approach to resource allocation, careful management practices and conservative fiscal policies, Bal Harbour Village continues to maintain a very strong financial position in all of our funds, all while continuing to navigate the lingering impacts from the COVID-19 global pandemic since March 2020. The FY 2023-2024 Proposed Budget once again keeps the current millage rate of 1.9654 unchanged. This would be the ninth consecutive year that our millage rate is set at this historically low level. It should be noted, the proposed millage rate is a reduction of 4.6% since 2015 and a cumulative reduction of 32.27% since 2004. The Village's millage continues to be the third lowest of the 34 municipalities in Miami-Dade County, and the lowest amongst all legacy cities.

Significant investments continue to be made in the various capital improvement projects in our public spaces and infrastructure with a total of \$8,719,400 in proposed capital project related appropriations. The Village has developed a long-term vision for the future of our community with a multi-year capital improvement program with the appropriation of funding toward a number of capital projects in the Village.

These CIP projects include: investment towards the Bal Harbour Jetty/Cutwalk project, and the utility infrastructure (sewer, water and stormwater) improvement projects underway.

We are eagerly awaiting the opening of the new Bal Harbour Waterfront Park very soon and are looking forward to the many uses this facility and park will provide to our community. Expected to open in the coming weeks, the Bal Harbour Waterfront Park will include a state-of-the-art community center with multi-purpose spaces that can be utilized for events and recreation programming, an indoor playground for toddlers, two outdoor playgrounds, a splash pad, fitness stations, a dock, basketball courts and an open lawn for play and performances. This budget fully funds the staffing and programming of all events scheduled to take place in the park, including programming to meet the interests and skill levels of all ages, from toddlers to youth, to seniors. Funding is also included for our Arts & Culture programming to continue to produce high-quality special events throughout the next fiscal year, as well as to continue centralizing all our communication efforts in the Village, including marketing, e-mail notifications, website, and social media, to ensure that residents and visitors receive consistent and relevant information.

Funding priorities for the budget include a continued focus on public safety, with structural enhancements to the organization of the Police Department, including a reorganization of staffing to continue instituting a level of

professionalism amongst our command staff and police officers. To ensure efficient and effective organization of the Operations Division, and consistent leadership over the patrol areas of the Department, enhancements for the new fiscal year include a new position of Administrative Sergeant. This new position will be under the Administrative Division of the Police Department and will provide day-to-day supervision over multiple areas, including the Communications section, Records, Fleet, and Property & Evidence, providing the three Lieutenants flexibility to manage and oversee day-to-day operations. During FY 2022-2023, the Collins Corridor Unit was created to provide detailed attention to traffic coordination along the main artery of the Village, Collins Avenue. This new unit, along with the Marine Patrol Unit and Beach Safety Unit, is part of the recently formed Specialized Patrol Services. The Proposed Budget also includes funding to purchase four police vehicles. These vehicles will be funded through the fleet reserves set aside in prior years in anticipation of Fleet replacement needs and also includes a \$280,000 reserve for future Fleet Replacement. We again will fund our share in the cost, along with the Town of Bay Harbor Islands and the Town of Surfside, a second police officer at Ruth K. Broad Bay Harbor K-8 Center, in addition to the police officer provided by Miami-Dade County Public Schools.

In addition, with a commitment to stormwater management and maintaining water quality, updates were recently made to the Village Code to meet requirements from the National Pollutant Discharge Elimination System (NPDES). These updates require supervision of construction sites and

enforcement of permit requirements throughout the Village. This is being addressed with a new position in the Code Enforcement Division. This position will be funded from multiple departments, but will primarily work with the Building Department to ensure that all construction sites are meeting requirements to maintain water quality.

Improvements and enhancements to our Building Department continue as well to ensure that our community is safe and structurally sound. With large construction projects launched in the Village, including the Bal Harbour Shops expansion and the Rivage project, additional staffing is needed in the Building Department to ensure that we maintain the level of service that residents and the community have grown to expect during recent years. Additional funding this year will be allocated for additional personnel to manage the augmented workloads anticipated in the upcoming years.

Enhancements to the Village's infrastructure continue and several improvements are included in this budget, including: a storm water pump station upgrade project, which is being funded by grant funds from a combination of the State of Florida Department of Environmental Protection, (FDEP) as well as; FEMA ARPA-Coronavirus Local Fiscal Recovery Fund; security enhancements to the gated area; and other infrastructure enhancements.

Our Resort Tax will continue to fund various portions of the Public Works & Beautification Department, Recreation, Arts & Culture Department, and the Tourism Department. Funds are allocated to enhance our beautification and greenspace

efforts, a proportionate share of the newly created Specialized Patrol Services Unit, and our ongoing marketing and public relations efforts to promote Bal Harbour and the various special events in the Village.

This budget also includes funding for the additional expenses and increases related to property insurance to properly cover all the Village assets including the new park and community center. This year, Bal Harbour Village received significant increases to our insurance costs just like other private and commercial properties due to the increased hurricane losses experienced in Florida in recent years.

Given the continued state of the economy and related labor issues, this budget proposes a 3% Cost-of-Living-Adjustment (COLA) for all sworn police officers and general employees. In addition, a one-time pay for employees that are not sworn police officers to help off-set inflation related expenses in the amount of \$1,000 for each general employee is proposed again this year. Our sworn police officers will also receive this amount from the state of Florida, as they have the past three years.

Lastly, this budget fully funds our various reserves (i.e., fleet, Capital, and IT) and increases our millage stabilization allocation to help offset any unexpected increases in value adjustment board appeals.

THE BAL HARBOUR EXPERIENCE

At the Village Council retreat in February 2023, the Council reaffirmed its commitment to our vision first established in 2019. Our vision for Bal Harbour Village is that we will be the safest residential community, with a beautiful environment and unparalleled destinations and amenities, providing exclusivity and access to ensure the highest quality of life for our residents, and with an unmatched experience for our visitors from around the world. This vision helps achieve our mission of delivering The Bal Harbour Experience - that distinctive feeling one experiences when living in or visiting our unique, elegant, curated and refined community.

The four elements which denote the essence of The Bal Harbour Experience are reflected as follows:



- Beautiful Environment - Fusing casual elegance with tranquil coastal living presented through the lens of secluded beaches, lush landscaping, serene public spaces, well-detailed sidewalks and rights of way, and jogging paths incorporated into the native environment. These signature amenities reflect the standards the community expects, and sets the tone which one recognizes upon arriving in Bal Harbour, and long to return to once gone.
- Destination & Amenities - Elevated experiences and unhurried bliss are the distinctive hallmarks of our Village delivered through exquisite luxury hotels, inspiring culinary selections, and celebrated high-end shopping. A waterfront park and iconic Jetty will soon add to the lure of our breathtaking setting.
- Unique & Elegant - Residents and guests balance sun and sea drenched escapes with our curated events designed for discerning connoisseurs of all ages. Creative public art features, our acclaimed Museum Access Program featuring curated tours, culinary festivals, movies under the stars, and excursions to limited engagement events set our enclave apart in delivering a tranquil and refined lifestyle.
- Safety - Anchored by our focus on a Community Policing model, where our officers are staffed, trained and motivated to provide excellent service and safety to our residents and guests in a pleasant, engaging, and friendly manner. The visible presence of our officers, investment in state-of-the-art technology and incorporation of innovative policing strategies ensure

that our community remains safe at all times, as well as a recognized leader and model in public safety.

Together, these elements define what makes our community so unique, distinctive, and such a desirable place to live, work, visit, and play in. Each of the four elements that contribute to The Bal Harbour Experience are primarily supported by a Village Department as follows:

- Beautiful Environment led by the Public Works and Beautification Department and supported by the Capital Improvement Projects.
- Destination & Amenities led by the Tourism Department and supported by the Recreation, Arts & Culture Department.
- Unique & Elegant led by the Recreation, Arts & Culture Department and supported by the Tourism Department.
- Safety led by the Police and Building Departments who each contribute to the promise of safety in our community.

Furthermore, these elements and the Vision for our Village rest on a foundation based on:

- Developing and maintaining well designed and modernized public facilities and infrastructure;
- Implementing smart policies and strategic solutions to address the challenges of today and to ensure that we remain a resilient and sustainable community able to protect our future; and

- Ensuring that both the perception and reality of safety in our community remains uncompromised.

At our annual Village Council retreats, we have an opportunity to revisit and discuss our priorities to ensure that they remain relevant. At this year's retreat, our review and prioritization exercise resulted in a reaffirmation of the order of importance of these priorities as in prior years.

The Council's priority areas of focus were consistent with previous years and were ranked in the following order once again this year: (1) Safety, (2) Beautiful Environment, (3) Modernized Public Facilities and Infrastructure, (4) Resilient and Sustainable Community, (5) Destination and Amenities, and (6) Unique and Elegant.

In addition, specific initiatives were identified as the priorities for the FY 2023-2024 budget development process: All of these priorities are underway in various stages of progress and the proposed FY 2023-2024 budget provides funding and support for these priorities.

Developing funding strategies, specific initiatives and programming that will further our vision, top priorities and The Bal Harbour Experience have been, and will continue to be, the focus of our budget development process in FY 2023-2024.

BUDGET DEVELOPMENT GOALS

In developing the proposed budget for FY 2023-2024, we focused on our key goals, which help ensure that our resources help achieve our vision and mission for Bal Harbour Village, thus further enhancing the “Bal Harbour Experience”.

The Proposed Budget is the culmination of an evaluation and assessment process undertaken each year. We carefully evaluate the existing activities, determine where the Village would benefit from additional investment, and ensure that we establish appropriate levels of service and identify efficiencies or enhancements for each operational activity. It remains my goal to provide you with as much information as possible for you to make informed decisions, and to support and expand the Village’s vision and mission.

The following is a breakdown of the operating and capital allocations proposed for FY 2023-24 for each of the distinct Funds:

Expenditures Summary by Fund	
	FY 2024 Proposed Budget
General Fund	\$ 27,685,600
Resort Tax Fund	5,430,400
Water and Wastewater Fund	5,592,000
Security & Landscape Assessment Fund	2,298,600
Total Expenditures	\$ 41,006,600

As the current FY 2022-2023 comes to an end, I am pleased to share that several high-level priorities were achieved this past year.

PROGRESS TO DATE ON OUR GOALS:

The goals of the Village are based on our vision and the elements which denote the essence of The Bal Harbour Experience. Below is a summary of the accomplishments and goals achieved during FY 2022-2023, categorized by the elements:

Beautiful Environment

The Public Works & Beautification Department continued to work this past year on improving the appearance of the Village through routine maintenance, landscaping and cleaning of our public areas. These efforts have been enhanced with the purchase of a street sweeper, which moves these services in-house, allowing for quicker and more efficient attention to areas of concern. We worked to enhance accessibility along the beach, by purchasing and installing six (6) additional ADA mats, to provide a minimum of one ADA dune crossover access mat for each upland oceanfront property. We continue to coordinate with Miami-Dade County to provide daily beach cleaning and seaweed removal service along the northern portion of Bal Harbour Beach. The Village continues to retain funds to perform emergency supplemental seaweed removal, if necessary.

In May 2023, the Council approved an ordinance to prohibit smoking in public parks. This includes the new Bal Harbour Waterfront Park, Founders Circle, the greenspace by the gated community, as well as the beach path, just to name a few. We are coordinating efforts to update signage and launch a campaign to educate the community about this ordinance beginning in the fall. The ordinance furthers the Village's commitment to protecting the high quality of life found in Bal Harbour.

Under our Capital Improvement Program, multiple projects are well underway. Most notably, we are excited to officially open the Bal Harbour Waterfront Park this fall, with a plethora of amenities for our community, including an open lawn, performance area, fitness stations, basketball court, water feature area, and two outdoor playgrounds, as well as a state-of-the-art community center. The community center will consist of multi-purpose spaces that can be utilized for events and recreation programming, an indoor playground for toddlers, and will house the administrative offices for the Recreation, Arts & Culture Department. This long-awaited venue will provide a unique and elegant space to host recreation and athletic programs, concerts, lectures, social activities, and special events.

While the Bal Harbour Waterfront Park finalizes completion, progress continues on other capital improvement projects. The Bal Harbour Jetty project is well into the Construction Document phase and the team has worked diligently to obtain grant monies for the project. The construction phase

for the project is anticipated to begin in Spring 2024. The New Village Hall project is currently in the programming phase with the architectural engineer, Zyscovich Architects. As various Capital Projects progress, we continue to diligently seek and pursue available grants to supplement project costs. To date, the Capital Improvement Program has been awarded nine grants by several State and Federal agencies for several million dollars in awarded funds.

Destination and Amenities

Bal Harbour continues to be a sought-after destination, with our secluded beach and beautiful amenities, including varied culinary experiences. Resort Tax Collections have remained strong throughout the year, with all-time record collections for four months. Our year-to-date (YTD) is expected to be the second-highest resort tax collections, just slightly below the all-time record high last fiscal year. During the year, we had the opening of the first phase of our newest hotel, Beach Haus Bal Harbour, as well as Aba, a new Mediterranean restaurant at Bal Harbour Shops. Both have been exciting additions to our amenities, and we look forward to the full completion of Beach Haus Bal Harbour within the coming year.

We strive to ensure that we are keeping current with successful methods and tactics for promoting the destination throughout the world. To continue planning for the future, we have solicited bids for a Tourism Strategic Plan, to create an integrated comprehensive strategic plan to drive tourism by creating a framework to support the short and long-term success and resilience of Bal Harbour Village's tourism

industry. We plan to bring this contract to the Village Council at the September Council meeting and expect to begin work towards the development of this framework in October and over the coming months.

In Fall 2022, the Village unveiled our newly designed websites, providing enhanced and convenient access to information on services, events, and amenities. The new creative design incorporates stunning images of this world-renowned destination of choice, with the latest in technology, allowing for simple navigation and usage of the sites. The time and attention spent on curating a unique and elegant design proved worthwhile, as we have seen an increase in visits to the website by 19% to the residents' site (organically) and by 54% to the visitors' site (driven by a strategic Google Ads campaign). We are continuously developing content to ensure that information is accurate and relevant for our residents and visitors while guaranteeing convenient and efficient access to Village news and information.

During this past year, we looked to elevate the destination for both residents and visitors, by implementing a complimentary on-demand transportation service, through Freebee. The service was launched in December, and received an overwhelming response, with over 1,100 rides completed during the first quarter. In July, review of the ridership data and the positive feedback from the community led to an adjustment of the hours of operation to better accommodate users looking to enjoy an evening out, either to a local event or restaurant in the area. We will continue to evaluate the service and make adjustments where needed to best meet the desire of the community.

While we work towards the reconstruction of the jetty in 2024, this public space is currently a relaxing and meditative expanse for all to enjoy. To preserve that space, the Police Department created and implemented a Commercial Film Permit Application and process, in order to ensure that the amenity remained available to the public, and not monopolized for commercial use. The implementation of the permit process has been fair and consistent, and has ensured an enjoyable space for the community.

Unique and Elegant

We have continued to focus on engaging our community and visitors through our public events and programming. Spearheaded by the newly formed Recreation, Arts & Culture Department, we implemented a simple digital registration process for events and tours online through Eventbrite, in order to efficiently track participation, and effectively communicate pertinent information on upcoming events. During this first year, we have received over 4,000 registrations. We branded our monthly musical presentations as Sounds by the Sea concert series and enhanced the program to include light bites, live dancers, and a variety of genres. We also launched a new farmers market, The Market, at the 96 Street beach access, offering a curated selection of produce and artisan vendors. Feedback received was very positive, and as such, The Market will return in the fall, expanding to include Saturdays in addition to Sundays.

We have seen growing success with our Unscripted Art Access program, which offers complimentary admission to various museums throughout South Florida. These

partnerships are negotiated to provide unique experiences for our residents and visitors, including private guided tours of new exhibits, and access to VIP events during Miami Art Week. Building upon these partnerships, we expanded our Art Basel programming to offer residents and hotel guests VIP access to three Art Fairs and twelve special events, with over 400 tickets distributed. And our monthly guided museum tours have consistently been met with maximum participation.

In December, our annual holiday décor was elevated to include additional lighting along Collins Avenue, highlighting the beauty of our natural landscape during the holiday season. In March, we again partnered with Bal Harbour Shops to present the Fleurs de Villes exhibition, beautifully adorning various sculptures and entrance signs around the Village. In July, our signature Independence Day Celebration was the largest attended event of the year and the best attended Independence Day Celebration in our history. Over 1,000 residents and hotel guests enjoyed live musical entertainment, games, activities, and food. The evening celebration concluded with the Village's first-ever drone laser light show, followed by our annual fireworks display. Post-event surveys confirmed that the event was a success with countless positive comments, and set the bar for unique and elegant experiences in Bal Harbour Village.

Our commitment to ensuring our community is closely connected with their government remains firmly in place. Frequent conference calls with all of the General Managers of the Condominiums and Hotels have been ongoing since 2020, and have been enhanced this year, with a transition to virtual meetings, to further foster ongoing personal relationships amongst our group. Through our email

distribution system, Constant Contact, we have strategized email marketing content into one centralized email newsletter, which is delivered weekly on Fridays and features all upcoming Village events and news. We have continued working on the new websites, to ensure relevant and accurate information, and established a standard for all messaging to include a call to action back to the Village website, resulting in an increase of website visits by 19% to the resident site. We have also focused efforts on increasing our social media presence by developing content strategies effectively increasing engagements by 196%. In May, we launched an official Instagram page for the Bal Harbour Village Government, which gained over 200 followers and over 800 engagements in its first quarter.

Safety

Public Safety in our community remains a top priority. Anchored by our focus on the Community Policing model, where our Police Officers are staffed, trained, and motivated to provide excellent service and safety to our residents and guests. The visible presence of our Police Officers, investments in state-of-the-art technology, and incorporation of innovative policing strategies ensure that our community remains safe and is recognized as a leader and model for public safety.

During this year, the Police Department developed an ordinance to create a mechanism for addressing trespassing on public property. This ordinance will enable police officers to issue trespass orders in case of violations of law or a threat to public safety and provide for an appeal process.

We continue to focus on the Police Department's mission of providing excellent public safety services to our residents, businesses and visitors. The Village continues to report low crime rates, with a decrease of 7% in Part I UCR Crimes since last year. Enhancements were made to create a new Collins Corridor Unit, focused on traffic coordination. The department also successfully obtained the Florida Inland Navigation District grant for the purchase of a new Marine Patrol vessel. This 26-foot FLUID vessel will expand the ability of the Marine Patrol unit, facilitating access in remote or shallow areas. The new Collins Corridor Unit, the enhanced Marine Patrol Unit, and the Beach Safety Unit now comprise a newly formed section of the department, Specialized Patrol Services. This new section will ensure dedicated attention and enforcement in key areas of our Village.

The Bal Harbour Police Department's continued efforts in bringing training and autism awareness to law enforcement across the state was recognized this year, when they were named the Law Enforcement Agency of the Year, by the Autism Society of Greater Orlando. This training is important, and the value is evident, with over 40,000 Florida Law Enforcement Officers having participated in the training. A focus on community outreach has also been continued, with the launch of a quarterly Coffee with a Cop event, in addition to other annual events such as Back to School supplies drive, Thanksgiving Food Drive, Holiday Toy Drive and Giftwrapping event, and Bike Safety event. These efforts foster healthy dialogue and positive relationships between the community and the police department.

After several years delay due to the pandemic, we were thrilled to revive the Annual 5K Race, in February. With over

400 participants, the event raised approximately \$20,000 for the Chief Mark N. Overton and Chief Miguel A. de la Rosa Police and Academic Scholarship. This year, the scholarship was expanded to recognize not only future police officers but also individuals interested in pursuing a career in criminal justice or public administration. We anticipate awarding five qualified individuals by the end of the calendar year, with a total of \$30,000 in scholarship monies. This program is an important investment back in the community, to develop future leaders in the area.

The Capital Program team, as part of the waterfront park construction, completed enhancements to the right-of-way along Bal Bay Drive, specifically widening the road to allow for two-way traffic entering and exiting the residential area. This expanded roadway will provide for safer passage of vehicular traffic, and ensure designated pedestrian crosswalks in the area as well.

The Building Department continues providing inspections and plan reviews over 4 days each week, and has experienced an increase in requests since the expanded service last fiscal year. The team is working diligently to continue to follow their established internal turnaround time of 14 days for commercial, and 7 days for residential. These efforts are to maintain a quality service level for the community. Forty-year recertification processes continue, with notices being prepared to be sent to all properties, to include the new state and county regulations. Many properties are performing repairs, and staff is performing visual field inspections to ensure there are no unsafe conditions. Our efforts in our Building Department are also critical in ensuring that our community is safe and structurally sound.

FOCUS ON OUR VISION

The many accomplishments listed above are categorized under the four areas of The Bal Harbour Experience. These areas are what it means to live, work, play and visit Bal Harbour Village and what makes our community so unique and special. Success in these areas requires a solid foundation, based on the following principles:

Developing & Maintaining Public Facilities & Infrastructure

The fiscal integrity of the Village and ensuring the functionality of our infrastructure is a daily priority. We continue to focus our efforts to establish appropriate controls and further improve the Village's internal processes while planning for the future and developing a more resilient community. The Finance Department operations have evolved to improve the control environment between functional activities, timely issuance and filing of compliance reports, complete timely reconciliations of financial activity, continued enhancement of the financial reporting process, supporting capital project initiatives, and improving customer service delivery for ad valorem and non-ad valorem tax, and Village utility inquiries.

The Public Works & Beautification Department successfully obtained two FDEP grants in the amount of one million five hundred forty-eight thousand dollars (\$1,548,000) to construct stormwater system upgrades within the UIIP Phase 6b and 5b locations. This funding will be vital in completing the necessary improvements to the system for a reliable infrastructure. The continuous maintenance of the Village's infrastructure is an ongoing effort and a main priority of the team. These efforts included monitoring and servicing water-

related systems, such as fire hydrants, and backflow prevention devices; cleaning and rehabilitation of sewer and storm-water manholes and catch basins throughout the Village; and monitoring and servicing pumps at all Village pump stations;

Our Utility Infrastructure Improvement projects continue to make progress. On the north end, this past year, 695 linear feet of sanitary sewer line with laterals was replaced within Phases 3a and 3b. In addition, milling and paving began in Phase 3b, with work continuing in the fall, and completion expected by December 2023. Work on water mains and water services in Phase 6a and 6b have begun, and will continue through Spring 2024. And finally, our Public Works & Beautification staff all received training this past year in order to maintain existing and newly constructed Village Facilities and Infrastructure, with courses and certifications related to utilities, water delivery, and wastewater, sanitary and stormwater collections.

Our Information Technology Department continues cybersecurity efforts, to protect our infrastructure and network. As part of these efforts, we pursued the Florida Cybersecurity Grant, and were awarded various software solutions, which will enhance the Village's response and monitoring of cybersecurity threats to the network. We also implemented a robust fiber point-to-point connection between Police Headquarters and Village Hall, ensuring uninterrupted communication and data transfer. Additionally, we pursued and were awarded the UASI grant, in the amount

of \$100,000 in order to replicate the Village's network environment at the Emergency Operations Center and allow a seamless transition between networks during an emergency. All of these measures will continue to ensure a solid infrastructure.

Implementing Solutions to Ensure a Resilient and Sustainable Community

Implementing smart policies and strategic solutions to address the challenges of today and to ensure that we remain a Resilient and Sustainable community able to protect our future are critical and several projects completed this year contributed to this goal. In May of 2023, the Village Council adopted an ordinance regulating discharges to the storm drainage system and establishing mechanisms to monitor and enforce procedures necessary to ensure compliance. Our Public Works & Beautification Department is working with the Building Department and Police Department to develop procedures and processes to monitor construction sites and ensure compliance with requirements, with additional staff being funded in the new fiscal year. These efforts emphasize our commitment to protecting our natural environment and ensuring a sustainable community.

We have also hosted various eco-driven events in a proactive approach to preserving our natural environment. This included a beach cleanup in partnership with Plastic Fisherman, and a Spring Festival in partnership with local organizations such as Miami-Dade County and Pelican Harbor. These events were geared towards educating the

public on the importance of protecting our environment and living more sustainably. We continue our efforts to promote recycling in the Village with site visits to all multi-family condominiums along Collins Avenue and meetings with management representatives to review their collection programs and provide site specific recommendations for recycling enhancements.

Factors Affecting FY 2023-24 Budget

In developing a budget, we must look at available revenues, expected expenses, potential enhancements, and opportunities for cost savings or efficiencies. The FY 2023-2024 budget development allowed us an opportunity to refocus resource allocation in a strategic manner with a focus toward the Village's future.

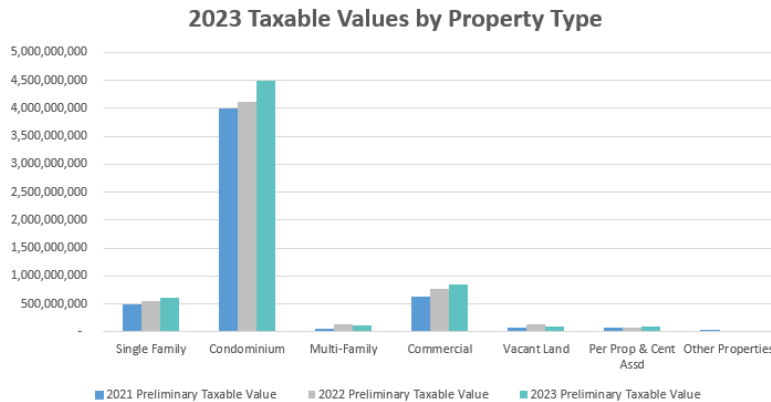
The Miami-Dade County Property Appraiser provides municipalities with a certification of Assessment Roll Values for the upcoming fiscal year on July 1 of each year. Pursuant to Florida Statutes (F.S.) 200.065, within thirty-five (35) days of certification of value, each taxing authority shall advise the Property Appraiser of its proposed millage rate, of its rolled-back rate, and of the date, time, and place at which its first public budget hearing will be held to consider the proposed millage rate and tentative budget.

This requires the setting of the preliminary millage rate, and establishing the date and time for the budget hearing at the July Village Council meeting. It should be noted that setting

the preliminary millage rate is simply an initial step in our budget process. At the July 18, 2023 Village Council meeting, the Council set the tentative millage rate, the first step to formally adopting a budget, at 1.9654 mills, consistent with the current fiscal year rate. The Public Budget Hearing Dates were set for Tuesday, September 12, 2023 and the second public hearing for Tuesday, September 19, 2023.

Tax Roll, Millage Rate, and Ad Valorem Revenue

The tax roll certified by the Miami-Dade County Property Appraiser on July 01, 2023 is \$6,280,833,356 which is an increase of 8.8% from the same value last year.



At the current and proposed tentative millage rate of 1.9654 mills, and calculated at 95% of the adjusted taxable value certified as required per F.S. 200.065(1)(a)1, the ad valorem revenue budgeted is \$11,727,100, resulting in an increase of approximately \$945,900 of tax revenue Village wide over

current year ad valorem budgeted revenue of \$10,781,200. The overall preliminary property tax value increase results from property sales and new construction that occurred during calendar year 2022. This increase is timely due to increased costs resulting from increased insurance and labor costs; as well as continuing to invest in our capital projects. This increase however is subject to changes that will likely result from appeals to the Value Adjustment Board Hearings.

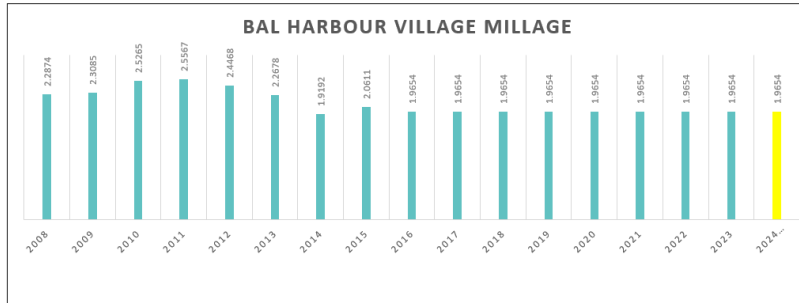
The rolled-back rate for FY 2023-2024 would be 1.7554 mills. The rolled-back rate, calculated as required by the Florida State Department of Revenue will provide the same ad valorem tax revenue during the prior year exclusive of new construction and improvements. The preliminary proposed millage rate of 1.9654 mills is slightly higher (.2100) higher than the current year aggregate roll-back rate. The state-required methodology for calculating the rolled-back rate requires the use of the current year’s gross roll value.

Proposed Millage Rate History & Analysis

Since FY 2007 the millage rate for the Village has dropped significantly, by over 32% since 2007 from 2.9020 mills to 1.9654 mills for the current and proposed tentative millage rate for FY 2023-2024; resulting in no proposed millage adjustment for the upcoming fiscal year.

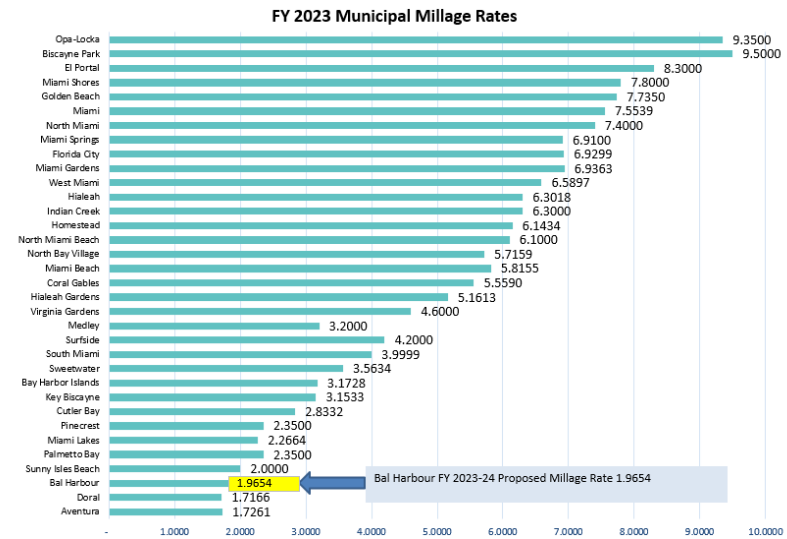
Maintaining this historically low millage rate for the last eight fiscal years has allowed the Village to provide stable service delivery and plan for future capital projects through the appropriation of funding on an annual basis. The following

chart reflects the millage rates from FY 2008 through FY 2023, and the continuation of the existing rate for FY 2024:



Currently, the FY 2022-2023 adopted millage rate for Bal Harbour Village is the third lowest municipal millage rate in Miami-Dade County as compared to other cities. It is the only long-established municipality within the grouping of the lowest nine millage rates for Miami-Dade County cities. In addition, Bal Harbour Village represents the second lowest total combined (inclusive of Millage rates charged by overlapping jurisdictions) millage rate in Miami Dade County Cities.

The following chart reflects the FY 2023 adopted millage rates for Miami-Dade County municipalities:



It is recommended that Village Council tentatively set a preliminary millage rate for Fiscal Year 2023-2024, at 1.9654 mills, a rate which is \$1.9654 per \$1,000 of assessed property value. The proposed tentative millage rate, calculated at 95% for budget purposes, and based upon the July 1, 2023 estimated adjusted Taxable Value as provided by the Miami-Dade County Property Appraiser is anticipated to yield \$11.727 million, for FY 2023-2024.

The recommended FY 2023-2024 preliminary millage ceiling outlined for your consideration allows the Village to retain a historically very low rate, providing for coverage of anticipated inflationary impacts for property insurance, contractual-related increases, the continued provision of the current level of municipal services, a millage stabilization line item to mitigate value adjustment board impacts experienced

in the last few fiscal years, and additional pay-as-you-go funds toward future capital projects.

General Fund Expense

In developing the Proposed Budget, we considered the residual impacts that the COVID-19 Pandemic has had on costs and availability of supplies and labor, as well as the impact of the high inflation continues to have on expenses, opportunities for cost savings or efficiencies.

The Proposed General Fund Operating and Capital Budget incorporates the funding for operating departments and activities within the proposed FY 2023-24 Budget expenditures of \$27,685,600 (includes \$7,266,300 in proposed capital project related appropriations; as well as minor equipment purchases and reserves), at the proposed millage rate of 1.9654 mills.

The Proposed FY 2023-24 Operating and Capital Budget of the General Fund includes additional building department staffing costs to match an anticipated increase in the demand for construction related building permitting; a 300% increase in property insurance premiums; an increase in the pension related employer contributions; an overall cost in living increase for employees; and the addition of a police sergeant and code compliance officer position.

The Proposed Capital Budget for the General Fund includes the following CIP appropriations, reserves and minor

equipment purchases: investment towards the Jetty/Cutwalk project; funding towards the Stormwater portion of the Utility Infrastructure project; the purchase of four police vehicles; as well as other minor equipment purchases. In addition, general capital project reserves (\$3,349,800), Stormwater capital reserve (\$350,000), renewal and replacement reserves for law enforcement fleet (\$280,000), as well as public works and beautification fleet (\$100,000); and IT Machinery & equipment reserves (\$50,000).

Capital Projects

The FY 2024-28 Capital Budget and 5-Year Capital Improvement Program includes capital improvements Village wide, as summarized in the following table:

FUNDING SOURCE	Budget			
	Previous Years	FY 2024	Future Years	Total
General Fund:				
Miami-Dade General Obligation Bond Fund	\$ 8,117,200	\$ -	\$ -	\$ 8,117,200
Developer Contributions - Bal Harbour Shops (PPS)	3,500,000	-	-	3,500,000
Developer Contributions - Bal Harbour Shops (Village Hall)	19,923,318	-	3,400,000	23,323,318
Developer Contributions - Bal Harbour Shops (Other)	2,000,000	-	500,000	2,500,000
Developer Contributions - Other	100,000	1,000,000	1,000,000	2,100,000
Suntrust/Truist Rent	1,631,662	722,337	2,999,337	5,353,336
Interlocal Contribution - Other	-	-	850,000	850,000
Miscellaneous Revenue - Grants	5,819,857	4,048,000	-	9,867,857
Budget Allocation	-	969,340	-	969,340
Appropriation of Fund Balance/Carryover	15,320,125	-	-	15,320,125
Village 2011 Bond Escrow Funds	368,933	-	-	368,933
Total General Fund	57,750,435	5,770,337	-	72,270,109
Resort Tax Fund:				
Appropriation of Fund Balance/Carryover	4,250,000	-	650,000	4,900,000
Total Resort Tax Fund	4,250,000	-	650,000	4,900,000
Utility Fund:				
Miami-Dade General Obligation Bond Funds	6,500,000	-	-	6,500,000
Developer Contributions - Oceana	950,000	-	-	950,000
Budget Allocation	2,221,800	-	-	2,221,800
Appropriation of Fund Balance/Carryover	3,402,780.00	222,880.00	-	3,625,660
Village 2011 Bond Escrow Funds	3,221,300	-	-	3,221,300
Village 2020 Utility Revenue Note	8,438,108	-	-	8,438,108
TBD - (Grants, Debt Issuance, etc.)	-	-	10,546,200	10,546,200
Total Utility Fund	24,733,988	222,880	10,546,200	35,503,068
Security and Landscape Aeseement Fund:				
Appropriation of Fund Balance/Carryover	676,688	625,312	-	1,302,000
Total Security and Landscape Aeseement Fund	676,688	625,312	-	1,302,000
TBD	2,800,000	(2,500,000)	18,050,000	18,350,000
TOTAL FUNDING SOURCE	\$ 90,211,111	\$ 4,118,529	\$ 29,246,200	\$ 132,325,177
EXPENDITURE BY PROJECT				
Parks and Public Spaces Operations Facility	\$ 3,164,704	\$ -	\$ -	\$ 3,164,704
Waterfront Park (Phase A)	21,156,869	-	-	21,156,869
Harbour Front Park - Jetty/Cutwalk	16,892,152	1,722,337	1,000,000	19,614,489
96th Street Plaza	200,000	-	1,500,000	1,700,000
New Village Hall	3,100,000	-	20,223,318	23,323,318
Waterfront Park (Phase B)	50,000	-	6,050,000	6,100,000
Collins Avenue Beautification	50,000	-	12,000,000	12,050,000
BeachSide Landscape	50,000	-	-	50,000
Utility Infrastructure - Sewer, Water and Stormwater Improvement	28,724,068	2,396,192	10,546,200	41,666,460
TBD:	-	-	-	-
Use of Suntrust/Truist Funds	-	-	2,999,337	2,999,337
Use of Shop Funds	-	-	500,000	500,000
TOTAL EXPENDITURE	\$ 73,387,793	\$ 4,118,529	\$ 54,818,855	\$ 132,325,177

All appropriations and encumbrances related to the CIP are generally re-appropriated into the subsequent year's budget. Grant awards received subsequent to a project's appropriation are used to offset the previously planned use of Fund Balance/Budget Allocations.

The FY 2023-24 Proposed CIP Budget includes investment towards the Jetty/Cutwalk Project (\$1,722,337); and the Utility Infrastructure project (\$2,396,192). Totaling \$4,118,529 in new appropriations for capital projects, of which \$1,548,000 will be funded by Grant Awards; \$1,000,000 will be funded by developer contributions; \$722,337 will be funded by rental income from the Suntrust/Truist Building; \$625,312 from Fund Balance of the Security and Landscape Fund relating to paving within the secure gated area; and \$222,880 from the Utility Fund in relation to the Utility Infrastructure project. The Village anticipates additional grant awards in the near future that will be applied to the to be determined balance.

Water & Wastewater Utility Fund and Rates

Water and Wastewater services within the Village are provided as an enterprise operation. Services are funded as payments for measurable water and wastewater services are consumed. Pursuant to Chapter 180, Florida Statutes, municipalities are authorized to establish just and equitable rates to be paid for the use of the utility. Rates established as charges for services should sustain its operations and satisfy any related debt.

For the Village utility operations, water is purchased at a wholesale rate from the Miami-Dade County Water and Sewer Department (Miami-Dade WASD), and the City of Miami Beach applies a wholesale rate for wastewater or sewer services which travels through their system for treatment at to the Miami-Dade WASD Virginia Key plant. The Wholesale

water service is paid directly to Miami-Dade WASD, and wholesale sewer services are paid directly to the City of Miami Beach by the Village, for this reason their rates directly affect the rates the Village charges to our customers.

The Miami-Dade WASD has incorporated a water rate increase in their proposed FY 2024 Budget, and we propose to pass that increase on to our Village customers. The proposed wholesale water rate change is an increase of 9.64%, or \$0.1857 cent for Wholesale Water Rates, from \$1.9273/1,000 gallons to \$2.1130/1,000 gallons. If this rate increase is passed-through to Village utility customers consistent with the past practice in the last few fiscal years inclusive of a cost-of-living and other increase in the Bal Harbour Village surcharge, it would result in an adjustment from \$5.4796/1,000 gallons, to \$5.7719/1,000 gallons or a 5.33% rate increase to Village customers, as summarized below:

Water Service Rates (per 1,000 gallons)			
	2022-23	2023-24	Percent Change
Miami Dade - WASD Wholesale	\$ 1.9273	\$ 2.1130	9.64%
Bal Harbour Village	3.55	3.66	3.00%
Total	\$5.4796	\$5.7719	5.33%

The pass-through wholesale water rate increase would result in an annual cost to Village customers (who average 12,000 gallons per month) of approximately \$3.51 more per month at the proposed rate.

The City of Miami Beach pays Miami-Dade WASD for sewer services, and the Village pays the City of Miami Beach. This year, Miami-Dade WASD has proposed a sewer rate increase. The proposed rate increase is a result of increased debt service payments; and a true-up adjustment from a prior year to be paid by the Village to the City of Miami Beach in FYE 2024.

Wastewater Service Rates (per 1,000 gallons)			
	2022-23	2023-24	Percent Change
City of Miami Beach Wholesale	\$4.1090	\$ 4.3343	5.48%
Bal Harbour Village	5.7768	5.9501	3.00%
Total	\$ 9.8858	\$10.2844	4.03%

A surcharge is included within the City of Miami Beach wholesale sewer rate as an administrative fee and a renewal and replacement infrastructure fee. In addition, Miami-Dade County requires a Service Fee of \$6.00 per each one hundred (\$100.00) of the receipts of the utility, this 6.0% is collected on each bill as Utility Tax and is remitted to the County at the conclusion of each fiscal year; this rate has remained unchanged since FY 2015.

The pass-through sewer rate increase in the Bal Harbour Village surcharge, would result in an annual cost to Village customers (who average 12,000 gallons per month) of approximately \$4.78 per month at the proposed rate.

The FY 2023-24 Proposed Utility Fund Budget is balanced with the proposed rate for wholesale water services of

\$5.7719/1,000 gallons, and a rate for wholesale sewer service of \$10.2844/1,000 gallons.

At their August 15th, 2023 meeting, the Village’s Budget Advisory Committee reviewed the proposed pass-through water wholesale rate, and the wholesale sewer rate and voted to recommend approval of the recommended rates respectively.

The Proposed FY 2023-24 Operating and Capital Budget for the Utility Fund is \$5,592,000.

Resort Tax

Bal Harbour Village is one of only three Miami-Dade County municipalities, along with the City of Miami Beach and the Town of Surfside, to levy a resort tax, and in doing so takes advantage of the benefits derived from this revenue source. This includes the reinvestment in the promotion of tourism and enhancing tourist eligible activities throughout the Village as well as efforts related to the beautification and maintenance of the Village in areas visited by tourists.

Bal Harbour Village levies a Resort Tax of four (4) percent of the amount received for the occupancy of a room in any hotel, motel, or apartment house. In addition, it levies two (2) percent on retail sales of all items of food or beverages, alcoholic or otherwise, sold at retail for consumption on the premises, at any place of business within the Village. Both

these levies are consistent with Part I, Chapter 212, of Florida Statutes.

The Resort Tax Fund FY 2023-24 Proposed Operating and Capital Budget is \$5,430,400. The proposed budget includes the recurring activities of the Tourism Department; as well as Beautification/Greenspace division of the Public Works & Beautification Department, Recreation, Arts & Culture Department and the Police Department through their public safety support. Through the date of the issuance of this book, Resort Tax collections for FY 2022-23 have been at historically high levels. As a result, the FY 2023-24 Resort Tax Budget is more in line with pre-pandemic periods.

Budget Advisory Committee Review Process & Recommendation

The Bal Harbour Village Budget Advisory Committee (BAC) was established to assist with the development of the budget and fiscal policy. The BAC began meeting in May 2023 to review the development of the Proposed Budget for FY 2023-24, and to provide recommendations for the Village Council’s consideration. The Budget Advisory Committee met throughout the summer and as recently as August 15, 2023 to review current year progress and to provide advisory recommendations on the budget development process. In addition to carefully reviewing at a “line item” level, the Village’s three largest cost centers; Police, Public Works and Beautification; and Building Departments; the Committee reviewed the recommended millage rate, and proposed

operating and capital budgets. The Committee voted unanimously to recommend the proposed operating budget, water and sewer rates and the solid waste assessment.

Acknowledgments

As always, I would like to thank Mayor Jeffrey Freimark, Vice Mayor Seth Salver, Councilman David Albaum, Councilman Buzzy Sklar and Councilman David Wolf for your continued guidance, support and leadership with our budget process and in helping to accomplish so much on behalf of our residents and the entire Bal Harbour Village community. These past few years have been uniquely challenging times, not just in Bal Harbour Village, but throughout our country and the world, but I am proud of how our Village Council, staff, residents and stakeholders have come together for the betterment of our community.

In addition, I would like to thank the Village's Budget Advisory Committee (BAC) chaired this year by Neca Logan and Committee Members: Samuel Falic, Andrew J Shechtel, Raj Singh, and Raymond Slate for their time, efforts and thoughtful guidance and recommendations during the preparations of the FY 2023-24 Proposed Operating and Capital Budget. I would also like to thank all our Village staff, particularly our Chief Financial Officer Claudia Dixon, her team as well as all our department directors, who worked so diligently to identify every opportunity for improved service delivery. I appreciate all of us working together to accomplish our collective goals to achieve our vision and to continue to

preserve and enhance the Bal Harbour Experience for all who live, work, play in and visit Bal Harbour Village!

Respectfully submitted,

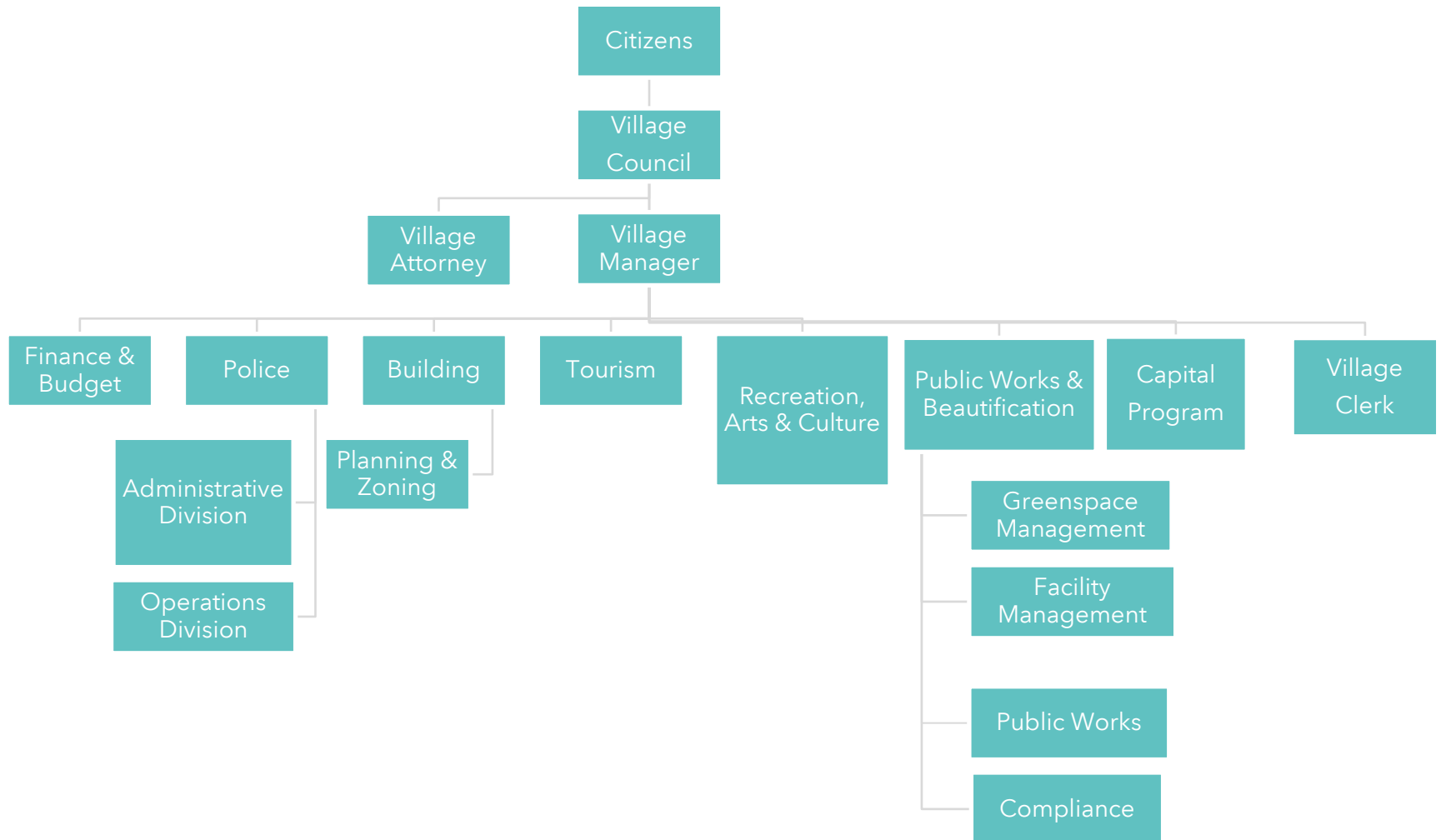

Jorge M. Gonzalez
Village Manager

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BAL HARBOUR

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Functional Table of Organization Fiscal Year 2023-24



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BAL HARBOUR

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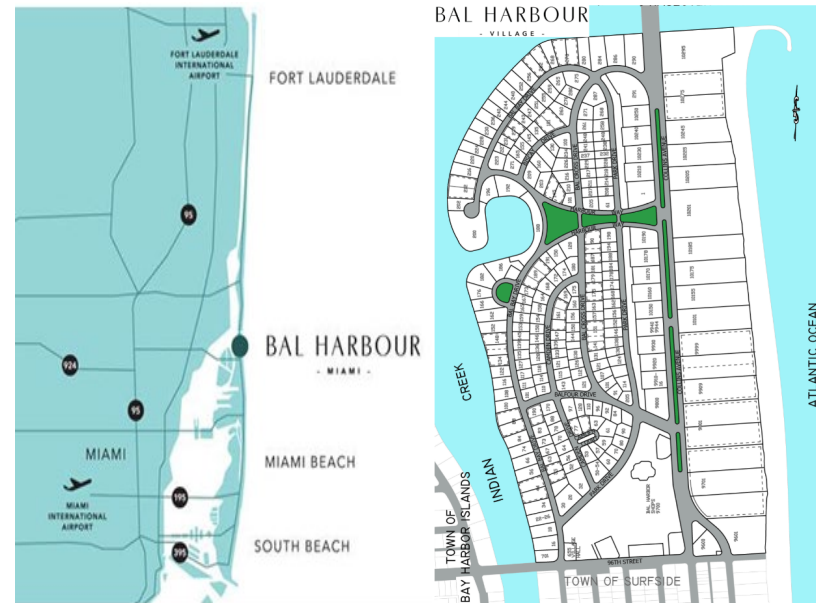
Overview

Bal Harbour Village remains a pristine community, a carefully designed haven for the very best in residential living and upscale tourism. With elegant homes and condominiums, elite shops and exquisitely manicured roadways, the Village is widely recognized as the jewel in the crown of South Florida's communities - a model for the good life.

The "dream village" that was envisioned so many years ago continues to prosper and thrive today. The vision for this subtropical paradise began in 1929 when Miami Beach Heights, a Detroit-based real estate development corporation purchased the raw land. Headed by industrialist Robert C. Graham with associates Carl Fisher and Walter O. Briggs, Miami Beach Heights began the task of crafting a new community. Perhaps most significantly, they hired one of the leading urban planning firms of the twentieth century - Harland Bartholomew & Associates - to design the Village. Bal Harbour is one of only a few Miami-Dade County municipalities that were built with a fully conceived master plan in place.

From the beginning, the Village was envisioned as a modern community that would maintain exceptionally high standards, provide superior services and foster civic pride.

Village founders thoughtfully master-planned this model community and it has evolved into an internationally renowned place to live and visit. Their goal was to make this Village, with its unique advantages of ocean, bay and South Florida climate, a lovely place to live.



GOVERNMENT STRUCTURE

The Village exists as a Council-Manager form of municipal government. Under Florida law, Bal Harbour is considered a municipal corporation. The Village is governed by a Council of five (5) qualified persons. The Charter allows, and the Village Council has enacted, legislation requiring the creation of five (5) districts. To qualify as a candidate for election, the person must be a resident of such district at the time he or she stands for election, must be a legal resident of the State, and must have resided within the Village for one year prior to filing

Overview

qualification papers. Village registered voters elect each of the five Council Members without regard to districts. The Council elects one of its members as Mayor. The Mayor presides at the meetings of the Council. The Council also elects one of its members as the Vice Mayor who acts as Mayor during the absence or disability of the Mayor. The Council appoints the Village Manager and the Village Clerk. The Village Manager appoints Department Directors and administers the government of the Village.

The Department Directors have the primary responsibility to hire and fire employees, however, the final decision ultimately rests with the Village Manager.

The Village is organized into various Departments as shown in the organization chart on Page 21.

ADMINISTRATION:

- The Village Manager's Office is responsible for leadership and the overall management of the Village. Any policy that the Village Council wishes implemented becomes the responsibility of this Office.
- The Village Clerk is appointed by the Village Council and serves as the secretary and custodian of the Village Seal, compiling official Village Council committee agendas and minutes, and serving as the facilitator in providing public records and information expeditiously to the Village Council, the public, Village staff and other governmental agencies. In January 2020, The Village Clerk started to report to the Village Manager.

FINANCE & BUDGET DEPARTMENT is responsible for Financial & Budget Administration, Business and Tourism Taxes, Grant Accounting, Payroll, and Water & Sewer Utility Administration and Customer Service.

BUILDING DEPARTMENT is responsible for Planning, Zoning, Land Use activities, Building Permits and Inspections.

POLICE DEPARTMENT is responsible for all aspects of Law Enforcement services, inclusive of Code Enforcement.

PUBLIC WORKS & BEAUTIFICATION DEPARTMENT combines the Public Works, Water & Sewer Utility Operations, and Beautification activities and is responsible for the Village's facilities and infrastructure, beach maintenance, solid waste and recycling, and landscaping efforts.

RECREATION, ARTS & CULTURE DEPARTMENT is a department created to centralize recreation, arts & culture activities and services previously offered in other departments, and expand upon them to meet the growing needs of the Village.

TOURISM DEPARTMENT is responsible for the marketing and branding efforts of the Village and is the liaison for the Tourism Board.

CAPITAL PROGRAM DEPARTMENT The Capital Program Department is responsible for non-utility related capital improvement administration of consulting services and construction contracts for the development of new construction projects and improvement of existing Village owned facilities as well as interdepartmental capital improvements.

Overview

FINANCIAL STRUCTURE

The following details the Bal Harbour Village Fund Structure, describing the various funds and providing information regarding appropriations, or spending authority, within those funds. A fund is a set of self-balancing accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives, as required by special regulations, restrictions, or limitations. Bal Harbour Village's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Only governmental funds and proprietary funds, are appropriated as part of the annual budget. The budget resolution that is presented to the Council in September for the two public budget hearings follows this fund structure.

Governmental Funds

Governmental funds account for most of the Village's basic services. Taxes, intergovernmental revenues, and charges for services principally support the activities reported in this fund. The General Fund is the Village's primary operating fund. It is used to account for the financial resources of the general government and operating departments except those required to be accounted for in another fund. Within the general fund, the operating budget separates expenditures by departments and operational activities. The separation provides accountability for directors to manage and monitor their departmental expenditures and also to track expenditures at the more discrete activity level. The activities within the General Fund include Legislative, Administration, Finance & Budget, General Government, Law Enforcement, Building & Permitting, Public Works & Beautification, Recreation, Arts & Culture, Information Technology, Capital Program and Legal Support Services.

The Proposed General Fund Operating and Capital Budget for FY 2023-24, reflects a decrease of 43.88% over the current fiscal year amended budget. The net decrease of \$21,651,300 is due to a reduction in capital project appropriations.

The Resort Tax Fund is a special revenue fund derived from hotel and food and beverage purchases within the Village, used to account for proceeds for resort tax revenue restricted for tourism development and maintaining the aesthetics of the community. Resort Tax is added to the price of rental or food and beverage and collected from the purchaser at the time of sale. Resort Taxes are remitted monthly by establishments doing business within the Village based on a rate of four-percent of their revenues from hotel room rentals and two-percent of food and beverage sales. The Proposed Resort Tax Fund Operating and Capital Budget for FY 2023-24, reflects a decrease of 41.60% over the current fiscal year amended budget. The net decrease of \$3,868,000, primarily relates to prior year capital project appropriations as well as minor capital purchases. The Proposed Budget provides for Tourism & Marketing, Special & Community events, Beautification & Greenspace Maintenance, and Safety activities within the anticipated Resort Tax collections for FY 2023-24.

The Security and Landscape Assessment Fund, includes an assessment rate applied to residents of the gated area within the Village, sufficient to provide for landscape and security related expenditures within the coming fiscal year. The FY 2023-24 Proposed Budget reflects a proposed rate of \$7,000 for each Single Family Residential Unit, half that number, \$3,500, for each Unimproved Property and \$28,000 for each Private Recreational Facility. The current fiscal year rates are \$8,000, \$4,000 and \$32,000, respectively.

Overview

In addition, the Village currently has forfeiture moneys from prior fiscal years held in two special revenue funds. The use of these funds must follow an approval process required by State Statute with subsequent approval by the Village Council.

Proprietary Funds

Proprietary funds are those funds where the Village charges a user fee in order to recover costs; they are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Village has one proprietary fund, the Water & Wastewater Utility Fund.

The Water & Wastewater Utility Fund is used to account for water and sewer utility operations, which are financed and operated in a manner similar to a private enterprise. This fund captures the fees for service and expense, related debt, and capital projects associated with operations of the utility. The FY 2023-24 Proposed Utility Fund Budget is balanced with the proposed rate for wholesale water of \$5.7719/1,000 gallons, which is a \$.2923 increase (5.33%); and a wholesale wastewater rate of \$10.2844/1,000 gallons, which is a \$.3986 increase (4.03%) with a 3,000-gallon minimum monthly charge on each. These proposed increases reflect a 9.64% increase in the cost for water from Miami Dade County; and a 5.48% increase in the sewer charges from the City of Miami Beach along with a 3% inflation factor for the BHV Utility.

The Fund includes the appropriations and expense for advancement of water and sewer components of the Utility Master Plan capital project. The FY 2023-24 Proposed Operating and Capital Budget for the fund reflects a decrease of 38.15% from the current year amended budget due primarily

to Utility Infrastructure Sewer and Water Improvement projects appropriated in the prior year.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trust for a specific purpose. In addition, the Village has two pension related fiduciary funds for the General Employee and Police Pensions, each administered by a separate Retirement Board. These funds are not a part of the Village's annual operating and capital budget.

WHAT IS A BUDGET?

An annual budget is a financial, operating, and capital plan for the coming fiscal year. It provides an outline of service levels provided to the citizen, and public capital investments in the community, for use by both our customers and the village. Bal Harbour Village's Proposed Budget for FY 2023-24 is a tool that serves five purposes:

- Planning: The budget process is an annual plan for management of the Village to coordinate and schedule program and services to address the Village's priorities.
- Prioritization: Village resources that address needs identified by the Mayor, Councilmembers, and residents, are prioritized through this process.
- Information: The Proposed Budget document is the primary way for the Village to explain to the public what it intends to do with the taxes and fees it collects. Through the document, the public can see how and where tax dollars and other revenues raised by the Village will be spent.

Overview

- Evaluation: The budget is used to help determine how well services are provided and how successful the Village is in meeting the community's needs.
- Accountability: The budget is a tool for legally authorizing public expenditures and to account for and control the use of public resources.

The FY 2023-24 Proposed Operating and Capital Budget for Bal Harbour Village, Florida is intended to serve as a policy guide, a financial plan, and a means of communication.

The annual budget is determined for a fiscal year, which is the twelve-month cycle that comprises the jurisdiction's reporting period. The State of Florida and certain Federal programs have different fiscal years than the Village. The Village's fiscal year starts on October 1 and ends September 30 of the following year.

This Proposed Operating and Capital Budget is for the period October 01, 2023 to September 30, 2024 and is shown as either 'FY 2023-24' or 'FY 2024'.

Budgetary controls

The Village maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget that the Village Council approves. The level of budgetary control is established at the department level. Annual operating budgets are adopted for all Governmental Funds. Budgetary control for Capital Projects is achieved on a project-by-project basis when funding sources become available.

Revenue Policies

The Village will make all efforts to attain additional major revenue sources as a way to ensure a balanced budget and reduce the tax burden on taxpayers.

The Village will strive to establish all user charges and fees at a level related to the full cost of providing the service. This will be reviewed annually and will be modified to include provisions that will allow charges to grow at a rate that keeps pace with the cost of providing the service.

Year-End Appropriations

Appropriations lapse at the end of the fiscal year except for:

- Grants, encumbrances and available balances for active grant programs
- Departmental capital outlay encumbrance
- Capital improvement encumbrances
- Available balances for active capital projects

REVENUES AND EXPENDITURES ESTIMATED METHODS

The methods used to estimate revenues for the budget consist of financial budgetary trend analysis and projected data. Each revenue is described by source and collection history. Expenditure estimates are based on prior year's actual and departmental requests.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The CIP is an official statement of public policy regarding long-range capital development for expenditures of \$100,000 or higher. Capital expenditure is for the acquisition of infrastructure, park development, building, construction or expansion and addition to fixed assets.

Overview

The Village will develop a Five-Year CIP Budget along with the Operating Budget. This will be updated annually to add new projects, reevaluate programs and project priorities, and to revise recommendations based on new requirements and new funding sources.

All projects costing over \$100,000 will be included in the Five-Year CIP Budget. The Village shall adopt the annual capital budget as part of the budgetary process. All capital projects that are budgeted for the upcoming fiscal year will impact the Village's annual operating budget.

In order for a major capital project to become effective, it must not only include the cost and justifiable need, but also a financing plan for the entire life of a project. The financing plan must include an analysis of the available resources, which will be used to fund not only the Capital Improvement project, but also the associated expenses and debt service requirement of the Village.

To ensure the availability of funding for future capital needs, the Village has implemented:

- A policy to allocate fifty percent of excess revenue over expenditure at the close of each fiscal year to assigned fund balance for a Capital Projects Reserve,
- A policy to budget funds for future pay-as-you go capital projects on an annual basis;
- Continued the identification of alternative funding sources toward the completion of prioritized capital projects, and allocate Village funding in support of these initiatives;
- Competitive design and solicitation processes for the development of capital projects.

PROPERTY TAXES

Millage Rates

The millage rate is the tax rate that is applied to property values to generate the revenue needed to pay for services proposed and adopted in the budget. A mill is a rate of tax equal to \$1 for each \$1,000 of assessed taxable property value. If a piece of property has a taxable value of \$100,000 and the millage rate is 1, the property owner would pay \$100 in taxes. The rolled-back rate, calculated as required by the State Department of Revenue will provide the same ad valorem tax revenue as levied during the prior year exclusive of new construction and improvements.

Overall, the proposed millage rate is 11% higher than the state defined aggregate rolled-back rate. The tentative operating millage rate for FY 2023-24 is 1.9654 mills, is the same as the current year millage rate and still among the three lowest of Miami-Dade County municipalities.

Setting the Millage Rate

Each year, the Proposed Budget is developed with millage rates necessary to fund the property tax supported portion of the budget. At its July meeting, the Council must determine the millage rates that will be used for the tax notices mailed to all property owners by the Miami Dade County Property Tax Appraiser in August. The tax notices also referred to as TRIM notices; TRIM stands for Truth In Millage. The tax rates that are on the notices property owners receive in August represent the ceiling of the rates that can be approved by the Council at the September budget hearings, unless additional notices are sent to all property taxpayers. Because re-noticing all taxpayers is difficult and expensive, the tax rates included in the TRIM notices are considered the ceiling.

Overview

Several years ago, the State Legislature approved legislation intended to provide tax relief to the citizens of Florida. In addition to requirements to lower the tax rates themselves for one fiscal year, it instituted new definition and voting requirements that apply to governing boards when setting millage rates. Already established was the State defined rolled-back millage rate, which is the millage rate that, when applied to the tax roll for the new year, excluding the value of new construction and any dedicated increment value, would allow the taxing authority to raise the same amount of property tax revenue for the new budget as it estimates to receive in the current year. Section 200.065 of State Statutes outlines this rate, known as the “no tax increase” rate because it allows the entity to generate the same property tax revenue from year to year, adjusted only by any new properties that may have been placed on the property tax roll. Because it does not take into account value adjustments for properties already on the property tax roll, the rolled-back rate does not take into account inflationary growth in the Village. The current year rolled-back rate for the Village is 1.7690.

The State has defined the highest millage rate that may be levied by a simple majority vote of the governing body known as the maximum millage rate. This rate is the rolled-back rate, adjusted for the growth in per capita personal income in Florida (1.0613). Beginning in FY 2009-10, the maximum millage rate is based on the rolled-back rate (the rate that generates the same property tax revenue) assuming the maximum millage rate had been adopted for the prior year and then adjusted for growth in per capita Florida personal income, whether or not the maximum millage rate had been adopted in the prior year. In other words, if the millage rate that was adopted was higher than the calculated maximum millage rate, that rate is the cap. If a millage rate below the maximum millage rate is adopted, an

adjustment is made to credit the revenue that was lost because a rate below the maximum millage rate was adopted. The formulas used to calculate the various millage rates is promulgated by the Florida Department of Revenue.

The Council may adopt a rate that is higher than the state-defined maximum millage rate. State law provides that a millage rate of up to 110 percent of the calculated maximum millage rate may be adopted if approved by a two-thirds vote of the governing body of the Village. A millage rate higher than 110 percent may be adopted by unanimous vote or a three-fourths vote if the governing body has nine or more members. The penalty for violating these standards is the loss of state revenue from the local government half-cent sales tax for a period of twelve months.

Calculation of Property Taxes

There are four factors for calculating the amount of property tax assessed on property:

1. The assessed value of the property;
2. Adjustments for Amendment 10 of the Florida Constitution, if applicable this amendment limits the growth in assessed value of residential properties with a homestead exemption to the lesser of the growth in the Consumer Price Index (CPI) or three percent;
3. The amount of value that is not subject to taxes (e.g., the \$50,000 homestead exemption and the additional homestead exemption for senior citizens who meet income criteria, the \$25,000 exemption for personal property); and
4. The millage rate, established according to state law restrictions.

Overview

According to state law, the County Property Appraiser determines the market value of each property in Bal Harbour Village as of January 1 each year. Then Amendment 10 adjustments are applied to find the assessed value. Finally, appropriate exemptions are applied to reach the taxable value. The taxable value is then multiplied by the millage rates set by the Council in September to determine the amount of property taxes assessed for the property in November.

The Village levies a municipal millage rate and a solid waste assessment, and security and landscape assessment, these items appear on the tax notice for the Village along with County, School Board, and Special District taxes.

Additional Property Tax Legislation

Amendment 10 to the State Constitution from 1992, also known as Save Our Homes limits the growth in assessed value of residential properties with a homestead exemption to the lesser of the growth in the Consumer Price Index or three percent. Adjustments for Amendment 10 have resulted in a disparity for assessed values among homestead exempt properties with long standing owners and non-homestead exempt properties or those which have changed hands in recent years.

The State Constitution allows an exemption of up to \$50,000 for homesteaded properties and caps the assessment value increase for non-homestead properties at ten percent. There is also an exemption of \$25,000 for tangible personal property (TPP), which is usually the equipment and other assets of a business.

BAL HARBOUR
- V I L L A G E -

General Fund - Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2023- Amendment	FY 2023 Amended	FY 2024 Proposed Budget
GENERAL FUND							
REVENUE:							
Ad Valorem Taxes	\$ 9,869,400	\$ 9,493,600	\$ 9,514,700	\$ 10,781,200	-	\$ 10,781,200	\$ 11,727,100
Delinquent Ad Valorem Taxes	389,100	331,100	254,500	-	-	-	-
Utility Service Tax	890,500	908,100	958,800	983,600	-	983,600	999,800
Franchise Fee	628,500	679,800	835,100	815,200	-	815,200	853,400
Intergovernmental Revenue	723,800	2,982,200	867,100	846,800	-	846,800	939,300
Permits & Licenses	2,229,900	2,787,500	3,623,800	2,914,900	-	2,914,900	3,312,500
Fines & Forfeitures	540,400	848,900	1,133,600	920,000	-	920,000	935,000
Miscellaneous	1,094,800	1,138,600	1,339,000	1,232,400	-	1,232,400	1,245,100
Solid Waste Assessments	708,900	759,200	822,200	875,600	-	875,600	918,200
Subtotal Operating Revenue	17,075,300	19,929,000	19,348,800	19,369,700	-	19,369,700	20,930,400
Suntrust Rent	233,200	690,800	727,400	711,700	-	711,700	722,300
Grants - Capital Related	359,500	626,400	1,624,600	8,253,300	2,839,300	11,092,600	1,559,400
Appropriation of Fund Balance - Capital	-	-	-	5,291,400	12,871,500	18,162,900	573,500
Developer Contributions	459,000	1,139,500	18,056,200	-	-	-	3,900,000
TOTAL GENERAL FUND REVENUE	\$ 18,127,000	\$22,385,700	\$ 39,757,000	\$ 33,626,100	\$ 15,710,800	\$ 49,336,900	\$ 27,685,600
EXPENDITURES:							
LEGISLATIVE							
Salaries & Benefits	\$ 180,200	\$ 234,100	\$ 235,400	\$ 296,300	\$ -	\$ 296,300	\$ 292,600
Other Operating	37,700	41,200	86,600	123,100	-	123,100	123,100
Operating Capital	-	-	-	-	-	-	-
TOTAL LEGISLATIVE	217,900	275,300	322,000	419,400	-	419,400	415,700
ADMINISTRATION							
Salaries & Benefits	1,381,800	1,436,300	1,380,900	1,438,000	-	1,438,000	1,497,900
Other Operating	60,600	72,100	111,200	111,000	-	111,000	136,900
Operating Capital	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,442,400	1,508,400	1,492,100	1,549,000	-	1,549,000	1,634,800
FINANCE							
Salaries & Benefits	518,300	580,500	611,100	647,300	-	647,300	711,900
Other Operating	128,800	107,600	154,100	234,300	-	234,300	241,300
TOTAL FINANCE	647,100	688,100	765,200	881,600	-	881,600	953,200
GENERAL GOVERNMENT							
Salaries & Benefits (Primarily Worker's Compensation)	150,700	148,600	147,900	151,100	-	151,100	146,600
Other Operating	867,700	756,500	611,700	1,524,600	-	1,524,600	1,694,600
Operating Capital	-	-	-	200,000	-	200,000	3,349,800
TOTAL GENERAL GOVERNMENT	1,018,400	905,100	759,600	1,875,700	-	1,875,700	5,191,000

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2023- Amendment	FY 2023 Amended	FY 2024 Proposed Budget
LAW ENFORCEMENT							
Salaries & Benefits	6,403,400	6,671,400	6,516,200	7,163,700	-	7,163,700	7,473,600
Other Operating	584,800	602,400	648,300	756,400	-	756,400	894,000
Operating Capital	81,200	59,200	68,900	424,000	391,000	815,000	560,000
TOTAL LAW ENFORCEMENT	7,069,400	7,333,000	7,233,400	8,344,100	391,000	8,735,100	8,927,600
BUILDING & PERMITTING							
Salaries & Benefits	758,000	883,800	1,018,000	1,282,300	-	1,282,300	1,793,000
Other Operating	240,800	273,200	302,000	404,100	-	404,100	415,100
Operating Capital	-	51,300	93,600	-	156,400	156,400	-
TOTAL BUILDING & PERMITTING	998,800	1,208,300	1,413,600	1,686,400	156,400	1,842,800	2,208,100
PUBLIC WORKS & BEAUTIFICATION							
Salaries & Benefits	472,200	494,200	463,800	550,200	-	550,200	661,100
Other Operating	1,337,700	1,301,200	1,364,000	1,529,400	-	1,529,400	1,620,900
Operating Capital	412,100	547,500	405,300	3,067,700	1,776,000	4,843,700	2,263,000
TOTAL PUBLIC WORKS & BEAUTIFICATION	2,222,000	2,342,900	2,233,100	5,147,300	1,776,000	6,923,300	4,545,000
RECREATION, ARTS AND CULTURE							
Salaries & Benefits	170,300	82,100	57,800	608,200	-	608,200	642,600
Other Operating	116,300	2,500	900	430,100	-	430,100	770,100
Operating Capital	(3,800)	-	2,300	85,000	-	85,000	-
TOTAL RECREATION, ARTS AND CULTURE	282,800	84,600	61,000	1,123,300	-	1,123,300	1,412,700
INFORMATION TECHNOLOGY							
Salaries & Benefits	95,800	105,900	112,300	117,500	-	117,500	136,900
Other Operating	193,600	215,800	227,500	260,500	-	260,500	309,100
Operating Capital	65,000	51,100	115,700	165,000	35,700	200,700	93,500
TOTAL INFORMATION TECHNOLOGY	354,400	372,800	455,500	543,000	35,700	578,700	539,500
CAPITAL CONSTRUCTION							
Salaries & Benefits	208,800	222,700	301,100	353,800	-	353,800	386,000
Other Operating	1,200	16,400	32,500	25,000	-	25,000	30,000
Operating Capital (Capital Projects Only)	1,273,800	1,620,000	10,410,400	11,270,000	13,351,700	24,621,700	1,000,000
TOTAL CAPITAL CONSTRUCTION	1,483,800	1,859,100	10,744,000	11,648,800	13,351,700	25,000,500	1,416,000
LEGAL SUPPORT SERVICES (General Fund Only)							
Salaries & Benefits	-	-	-	-	-	-	-
Other Operating	373,700	342,900	420,500	407,500	-	407,500	442,000
Operating Capital	-	-	-	-	-	-	-
TOTAL LEGAL SUPPORT SERVICES	373,700	342,900	420,500	407,500	-	407,500	442,000
GENERAL FUND TOTAL - EXPENDITURES	\$ 16,110,700	\$16,920,500	\$ 25,900,000	\$ 33,626,100	\$ 15,710,800	\$ 49,336,900	\$ 27,685,600
ALL DEPARTMENTS EXPENDITURES							
Salaries & Benefits	\$ 10,339,500	\$ 10,859,600	\$ 10,844,500	\$ 12,608,400	\$ -	\$ 12,608,400	\$ 13,742,200
Other Operating	3,942,900	3,731,800	3,959,300	5,806,000	-	5,806,000	6,677,100
Operating Capital (Including Capital Projects)	1,828,300	2,329,100	11,096,200	15,211,700	15,710,800	30,922,500	7,266,300
TOTAL ALL DEPARTMENTS EXPENDITURES	\$ 16,110,700	\$16,920,500	\$ 25,900,000	\$ 33,626,100	\$ 15,710,800	\$ 49,336,900	\$ 27,685,600

BAL HARBOUR

- VILLAGE -

Resort Tax Fund - Revenues and Expenditures Summary

	FY 2020	FY 2021	FY 2022	FY 2023 Budget	FY 2023-	FY 2023 Budget	FY 2024
	Actual	Actual	Actual	Adopted	Amendment	Amended	Proposed
RESORT TAX FUND							
REVENUE:							
Operating Revenue	\$ 2,860,300	\$ 4,846,900	\$ 6,031,900	\$ 4,654,500	-	\$ 4,654,500	\$ 5,185,400
Appropriation of Fund Balance/Carryover	-	-	-	4,415,000	228,900	4,643,900	245,000
TOTAL RESORT TAX REVENUE	\$ 2,860,300	\$ 4,846,900	\$ 6,031,900	\$ 9,069,500	\$ 228,900	\$ 9,298,400	5,430,400
EXPENDITURES - RESORT TAX ELIGIBLE FUNCTIONS:							
TOURISM & MARKETING							
Salaries & Benefits	\$ 299,000	\$ 287,400	\$ 348,600	\$ 324,800	\$ -	\$ 324,800	\$ 394,000
Other Operating *	919,300	476,900	1,465,700	1,506,400	-	1,506,400	1,414,800
Operating Capital	-	17,100	58,600	-	76,900	76,900	150,000
TOTAL TOURISM & MARKETING	1,218,300	781,400	1,872,900	1,831,200	76,900	1,908,100	1,958,800
BEAUTIFICATION/GREENSPACE							
Salaries & Benefits	234,600	288,600	455,000	444,300	-	444,300	456,500
Other Operating	847,700	808,400	1,109,900	1,397,100	-	1,397,100	1,545,300
Operating Capital	9,700.00	20,900	38,700	165,000	-	165,000	-
TOTAL BEAUTIFICATION/GREENSPACE	1,092,000	1,117,900	1,603,600	2,006,400	-	2,006,400	2,001,800
LAW ENFORCEMENT							
Salaries & Benefits	-	-	46,500	170,600	-	170,600	338,200
Other Operating	-	-	-	-	102,000	102,000	9,800
TOTAL LAW ENFORCEMENT	-	-	46,500	170,600	102,000	272,600	348,000
RECREATION, ARTS & CULTURE							
Salaries & Benefits	-	-	29,000	353,300	-	353,300	439,100
Other Operating *	-	-	600	458,000	50,000	508,000	682,700
TOTAL RECREATION, ARTS & CULTURE	-	-	29,600	811,300	50,000	861,300	1,121,800
CAPITAL PROGRAM							
Operating Capital	-	-	-	4,250,000	-	4,250,000	-
TOTAL CAPITAL PROGRAM	-	-	-	4,250,000	-	4,250,000	-
TOTAL RESORT TAX FUND - EXPENDITURES	\$ 2,310,300	\$ 1,899,300	\$ 3,552,600	\$ 9,069,500	\$ 228,900	\$ 9,298,400	\$ 5,430,400
(*) - Effective FYE 2023, Special Events is reflected under the Recreation, Arts & Culture Department. Prior year amounts are included under the Tourism and Marketing Department.							
ALL DEPARTMENTS EXPENDITURES							
Salaries & Benefits	\$ 533,600	\$ 576,000		\$ 1,293,000		\$ 1,293,000	\$ 1,627,800
Other Operating	1,767,000	1,285,300		3,361,500		3,513,500	3,652,600
Operating Capital (Including Capital Projects)	9,700	38,000		4,415,000		4,491,900	150,000
TOTAL ALL DEPARTMENTS EXPENDITURES	\$ 2,310,300	\$ 1,899,300		\$ 9,069,500		\$ 9,298,400	\$ 5,430,400

BAL HARBOUR
- V I L L A G E -

Water & Wastewater Utility Fund - Revenues and Expenditures Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023- Amendment	FY 2023 Budget Amended	FY 2024 Proposed Budget
WATER & WASTEWATER UTILITY FUND							
REVENUE:							
Operating Revenue	\$ 4,344,500	\$ 4,487,200	\$ 4,758,300	\$ 5,228,000	-	\$ 5,228,000	\$ 5,592,000
Intergovernmental Revenue	658,200	-	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	2,237,700	1,575,700	3,813,400	-
CAPITAL AND OPERATING REVENUE	\$ 5,002,700	\$ 4,487,200	\$ 4,758,300	\$ 7,465,700	\$ 1,575,700	\$ 9,041,400	\$ 5,592,000
EXPENDITURES:							
Salaries & Benefits	724,900	736,000	801,500	945,200	-	945,200	1,045,100
Other Operating	3,257,100	4,096,200	4,099,500	4,385,400	(100)	4,385,300	4,324,000
TOTAL UTILITES OPERATIONS	3,982,000	4,832,200	4,901,000	5,330,600	(100)	5,330,500	5,369,100
Capital Projects	3,799,100	4,887,900	4,215,200	2,135,100	1,575,800	3,710,900	222,900
WATER & WASTEWATER UTILITY FUND - EXPENDITURES (BUDGETARY BASIS)	\$ 7,781,100	\$ 9,720,100	\$ 9,116,200	\$ 7,465,700	\$ 1,575,700	\$ 9,041,400	\$ 5,592,000
Depreciation	509,400	457,100	501,700	TBD	TBD	TBD	TBD
Debt Principal Payment	(661,500)	(1,203,700)	(1,204,800)	TBD	TBD	TBD	TBD
Capital Asset Clearing	(3,795,800)	(4,880,500)	(4,215,200)	TBD	TBD	TBD	TBD
Other Uses	38,400	16,400	(40,400)	TBD	TBD	TBD	TBD
WATER & WASTEWATER UTILITY FUND - EXPENDITURES (GAAP BASIS)	\$ 3,871,600	\$ 4,109,400	\$ 4,157,500	\$ 7,465,700	\$ 1,575,700	\$ 9,041,400	\$ 5,592,000

BAL HARBOUR
- V I L L A G E -

Security & Landscape Assessment Fund - Revenues and Expenditures Summary

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023- Amendment	FY 2023 Budget Amended	FY 2024 Proposed Budget
SECURITY AND LANDSCAPE ASSESSMENT FUND								
REVENUE:								
Operating Revenue	\$ 592,900	\$ 724,900	\$ 984,800	\$ 1,036,700	\$ 1,932,500	-	\$ 1,932,500	\$ 1,646,300
Appropriation of Fund Balance/Carryover	-	-	-	-	540,300	606,600	1,146,900	652,300
OPERATING REVENUE	\$ 592,900	\$ 724,900	\$ 984,800	\$ 1,036,700	\$ 2,472,800	606,600	\$ 3,079,400	\$ 2,298,600
EXPENDITURES:								
Salaries & Benefits	41,200	45,100	49,300	48,200	35,000	-	35,000	35,000
Other Operating	486,600	570,700	548,600	571,900	1,228,100	-	1,228,100	1,183,400
Operating Capital	24,000	8,900	10,600	206,900	1,209,700	606,600	1,816,300	1,080,200
TOTAL SECURITY AND LANDSCAPE ASSESSMENT FUND EXPENDITURES	\$ 551,800	\$ 624,700	\$ 608,500	\$ 827,000	\$ 2,472,800	606,600	\$ 3,079,400	\$ 2,298,600

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BAL HARBOUR

- V I L L A G E -

FY 2023-2024 Proposed Operating & Capital Budget

The Millage and Budget Resolutions are the legislation approved by the Village Council to adopt the annual budget. The attachment to the Resolutions, which establishes the expenditure authority by department and by fund, are included in this document. The following are presented to the Village Council for adoption:

- Resolutions delineating the millage rate, revenues and expenditures for the Village departments and funds;
- Resolution establishing solid waste service assessments;
- Resolution establishing the assessment rate for security and landscape services within the gated residential section;
- Resolution establishing Water & Wastewater rates for the Village Utility;
- Resolution adopting a comprehensive fee schedule for the Village.

Discussion of the millage rate must be the first substantive action taken at the public hearings.

As you know, Bal Harbour Village has three (3) primary funds used for Village operations - the General Fund, the Resort Tax Fund, and the Water and Wastewater Utility Fund. By way of process, budget development begins with an evaluation of anticipated revenue, an evaluation of reductions or savings that can be derived over the prior year, and a determination of the cost associated with the current level of service delivered to residents; this generates the development of the Base Budget for the fiscal year. Revenue permitting, an evaluation of additional service enhancements or capital projects may be evaluated for inclusion

to comprise the Proposed Budget. The Proposed General Fund Operating and Capital Budget for FY 2023-24 is \$27,685,600 which is a decrease of 43.88% over the current fiscal year amended budget. The Proposed Capital Budget for the General Fund of \$7,266,300 includes the awarding of the Jetty/Cutwalk construction project, funding towards the Stormwater portion of the Utility Infrastructure project, as well as other capital projects and purchases

The Resort Tax Fund Proposed Operating Budget is \$5,280,400 and the Proposed Capital Budget for the Resort Tax Fund is \$150,000. The proposed Capital Budget includes funding for signage enhancement throughout the Village.

The FY 2023-24 Operating Budget for the Utility Fund is \$5,369,100 and the Proposed Capital Budget is \$222,900.

The Security and Landscape Assessment Fund, is a minor budgeted fund, which accounts for the special assessments received from property owners residing in the special district maintaining the security and common areas.

GENERAL FUND REVENUE

Municipalities within the State of Florida are entitled by law to collect revenues for eligible public purposes. Municipalities generate their revenue from a combination of sources, including fees and charges, property taxes, state shared revenue and

FY 2023-24 Proposed Operating & Capital Budget

specifically authorized taxes. A summary of primary General Fund revenue sources is provided below.

AD VALOREM TAXES

Ad valorem tax or “property tax” is a major source of revenue for local governments in Florida. “Ad valorem” is Latin for “the value of.” Ad valorem taxes comprised the majority of total county revenue as well as total municipal revenues. This makes it by far the largest single source of general revenue for general-purpose governments in Florida. The property tax is a limited revenue source. The Florida Constitution caps the millage rate assessed against the value of property at 10 mills per taxing entity. That is, taxing units are prohibited from levying more than \$10 in taxes per \$1,000 of taxable value on properties they tax, without obtaining voter approval.

The proposed millage rate for FY 2023-24 is 1.9654 mills, this rate is consistent with the last seven fiscal years, and equates to \$1.9654 per \$1,000 of assessed value to generate ad valorem revenue. FY 2022-23 projected current year ad valorem revenue is \$10,400,000, an amount that is \$281,200 less than budgeted as a result of Value Adjustment Board action. Delinquent ad valorem revenue collected in the current year, is projected at \$385,600, bringing total FY 2023 collections to \$10,785,600, or \$385,600 more than budgeted. FY 2022 experienced \$57,660 less ad valorem revenue collected (inclusive of delinquent ad valorem revenue) than budgeted, and FY 2021 experienced \$4,800 less ad valorem revenue collected (inclusive of delinquent ad valorem revenue) than budgeted. Although the multi-year backlog of appeals generating these impacts are now cleared by the Miami-Dade County Property Appraiser’s Office, the Village continues to experience annual appeals which include all units within some of our largest developments, a trend we do not expect to change.

The budgeting of ad valorem revenue is governed by the Truth in Millage (TRIM) process required by the State of Florida, with the

intent to inform the public about the legislative process determining local property taxes. The TRIM process commencing in July with the certification of taxable values by the property appraiser, and the establishment of a proposed millage rate by the governing body, a public hearing date is established for the first September budget hearing where the tentative millage rate will be set by the governing body. The tentative budget presented is required to include at least 95% of ad valorem proceeds as a revenue source, computed as required by F.S. 200.065, multiplying the tentative millage rate to the certified taxable value provided by the property appraiser. The five-percent (5%) is intended to allow for value adjustments and discounts up to four-percent (4%), offered for early tax payments. This does not allow local governments to budget anticipated revenue collection based upon recent trends, the same latitude we have with all other revenue sources. If we had this ability, we could reasonably estimate a reduction of \$200,000 in ad valorem collections due to value adjustment board appeals; to mitigate this impact the Proposed Budget incorporates a budget stabilization line item in the amount of \$200,000.

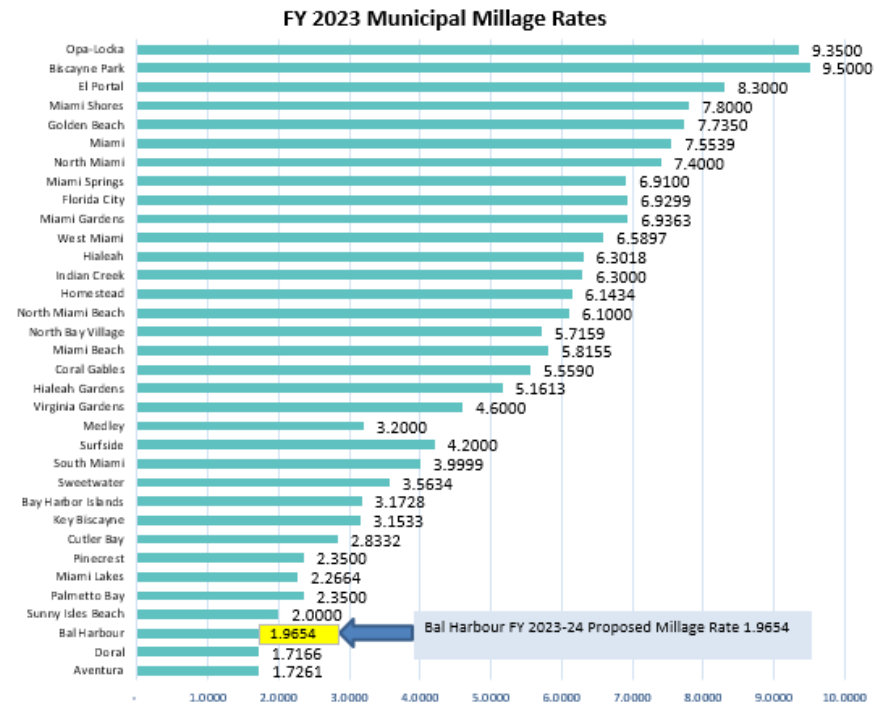
The TRIM process incorporates a very prescriptive timeframe, providing for specific advertising placements, notification to taxpayers commencing in July and concluding in September. However, in contrast, the tax year runs from January to December, with the Value Adjustment Board appeal window for taxpayers believing their property value is incorrectly assessed running through September; in short, a process is commencing which can result in an adjusted taxable value as municipalities are adopting their budgets and millage rates for the following fiscal year. The budget stabilization line item will minimize or prevent the swings we have experienced in the last few fiscal years with ad valorem proceeds.

Ad valorem revenue for the FY 2023-24 Proposed Operating and Capital Budget, derived from a tentative millage rate of 1.9654

FY 2023-24 Proposed Operating & Capital Budget

mills are \$11,727,132. While it is likely additional impacts resulting from future Value Adjustment Board action will result in FY 2024, the State Statutes require ad valorem revenue are budgeted at 95%, a budget stabilization reserve is incorporated into the Proposed Budget to offset revenue decreases anticipated in the coming fiscal year in the amount of \$200,000. This is the sixth year in a row we have incorporated this line item to mitigate potential Value Adjustment Board impacts to our Ad Valorem revenue.

At 1.9654 mills, Bal Harbour Village's millage rate is the third lowest in Miami-Dade County out of all 34 municipalities, and the lowest municipality that is not newly-incorporated. This means that Bal Harbour Village is the only municipality within the seven with the lowest millage rates, that is a full-service municipality with legacy related expenses such as pensions; all others were incorporated in 2000 or later. The table below provides a comparison of Miami-Dade County municipal millage rates in the current fiscal year with Bal Harbour the third from the bottom of the chart as one of the lowest.



Preliminary Tax Roll

By law, the Property Appraiser is required to give a "preliminary certification" of the tax roll by June 1 of each year. The "final" certification by the Property Appraiser is due by July 1 of each year. Each jurisdiction is then required to set a "tentative" millage no later than July 31 of each year. Finally, a "final" millage is set by the Village Council after two public meetings held in September of each year.

The tax roll certified by the Miami-Dade County Property Appraiser on July 01, 2023 is \$6,280,833,356 which is an increase of 8.8% from the same value last year. At the current and proposed tentative millage rate of 1.9654 mills, and calculated at 95% of the adjusted taxable value certified as required per F.S. 200.065(1)(a)1, the ad valorem revenue budgeted is \$11,727,100,

FY 2023-24 Proposed Operating & Capital Budget

resulting in an increase of approximately \$945,900 of additional tax revenue Village wide over the current year ad valorem budgeted revenue of \$10,781,200. The overall preliminary property tax value increase results from property sales and new construction that occurred during Calendar Year 2022. This increase is timely due to increased costs resulting from increased insurance and labor costs; as well as continuing to invest in our capital projects. This increase however is subject to changes that will likely result from appeals to the Value Adjustment Board Hearings.

STATE PASS THROUGH REVENUE

Sales and Option Taxes, State Revenue Sharing, and Communications Service Taxes are received by the Village through the State of Florida, overall these revenues showed a slight improvement in the last few years, and are anticipated to continue to improve in FY 2023-24. Estimates of these revenues are provided by the Florida Department of Revenue, budgeted values are derived from State projections based upon prior year actual collections, combined with current market trends within key industries such as statewide tourism.

Local Government Half-cent Sales Tax Program

Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments.

Additionally, the program distributes a portion of communications services tax revenue to eligible fiscally constrained counties. Allocation formulas serve as the basis for these separate distributions. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenues for local programs. FY 2022

revenues for the Village were \$294,600 and FY 2023 revenue projections are \$302,000, FY 2024 budgeted revenue is \$302,500.

Local Option Sales Tax

Seven different types of local discretionary sales surtaxes (also referred to as local option sales taxes) are currently authorized by law and represent potential revenue sources for county and municipal governments and school districts. The local discretionary sales surtaxes apply to all transactions subject to the state tax imposed on sales, use, services, rentals, admissions, and other authorized transactions, and communications. FY 2022 revenues for the Village were \$208,900, FY 2023 revenue is projected at \$231,000, and FY 2024 budgeted revenue is \$242,700.

Revenue Sharing

The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties, identified appropriate revenue sources, specified formulas for redistribution and listed eligibility requirements. Subsequent changes have not resulted in major revisions to the overall program. Changes have centered on the expansion of county bonding capacity and changes in the revenue sources and tax rates.

The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: a percent of net sales; use tax collections and the net collections from the one-cent municipal fuel tax. FY 2022 revenues for the Village were \$97,000, FY 2023 projections are \$99,900, and FY 2024 budgeted revenue is anticipated at \$105,600.

FY 2023-24 Proposed Operating & Capital Budget

PUBLIC SERVICE OR UTILITY TAX

Section 166.231(1)(a), Florida Statutes, provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, metered or bottled gas (natural liquefied petroleum gas or manufactured), and water service. This tax is often referred to as a "utility tax." The tax shall be levied only upon purchases within the municipality. FY 2022 revenues for the Village were \$908,000, FY 2023 projections are \$918,000, and FY 2024 budgeted revenue is anticipated at \$999,800.

COMMUNICATIONS SERVICES TAX

In 2000, the Florida Legislature created the Communications Services Tax. This legislation created a new simplified tax structure for communications services which is codified in Chapter 202, Florida Statutes.

Municipalities and charter counties are authorized to levy a tax up to 5.1 percent on the transmission of voice, data, audio, video or other information services, including cable services. In addition, municipalities are authorized to levy an additional surcharge up to 0.12 percent to cover the costs of permitting activity within public rights of way. Some cities' rates are higher due to a revenue-neutral conversion rate enacted by the Legislature for this law. FY 2022 revenue collections for the Village were \$247,000, FY 2023 projections are \$230,000 and FY 2024 budgeted revenue is anticipated at \$276,300.

FRANCHISE FEES

A "franchise fee" is often confused with a public service or utility tax. There is, however, a very clear distinction. A franchise fee is a negotiated fee to a company or utility for the use of municipal rights of way (for their poles, lines, pipes, etc.), and could include the value of the right for the utility to be the exclusive provider of its services within a specified area. It is charged directly to the utility and payable to the municipal governing body by the utility as a cost of doing business. It cannot be a direct charge to the

customers of the utility, but it appears to be done so due to a Florida Public Service Commission rule. FY 2022 revenues to the Village were \$815,200, FY 2023 projections are \$891,600, and FY 2024 budgeted revenue is anticipated at \$853,400.

BEVERAGE LICENSE TAX

Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3 percent General Revenue Service Charge.

From the alcoholic beverage license tax proceeds collected within an incorporated municipality, a portion is returned to the appropriate municipal officer. An authorized use of the proceeds is not specified in the statutes. FY 2022 revenue distributed to the Village was \$6,800, FY 2023 projections are \$8,600, and FY 2024 budgeted revenue is anticipated at \$6,800.

FINES AND FORFEITURES

This revenue source includes, receipts from fines and penalties imposed for the commission of statutory offenses, violation of legal administrative rules and regulations, and for neglect of official duty.

Fines include, but are not limited to, red-light camera program, court fines, violations of municipal ordinances, pollution control violations, animal control fines and library fines. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees, and proceeds from the sale of contraband property seized by law enforcement agencies.

FY 2023-24 Proposed Operating & Capital Budget

The majority of this revenue for the Village is derived from the Village's red-light camera program, traffic, and code enforcement fines comprise the balance. FY 2022 revenues collections for the Village were \$1,133,600, FY 2023 projection is \$922,000, and FY 2024 budgeted revenue is anticipated at \$935,000.

authorized by statute. FY 2022 revenue is \$310,400, FY 2023 projections are \$900,000, and the FY 2024 budgeted revenue is anticipated at \$250,000.

INVESTMENT INCOME

Revenues derived from the investment of cash receipts and idle funds are an important source of revenue. Many local governments in Florida recognize the importance of establishing effective investment policies and cash management programs.

The 1995 Florida Legislature, also recognizing this critical need of state and local governments, enacted Chapter 95-194, Laws of Florida. This act creates the state investment policy for public funds and provides its applicability to the state, local governments, and public officers. This act also creates the "State Investment Policy Committee" and provides for its duties in recommending changes to the state investment policy and its duties in reviewing investments and vendors of investments eligible for receiving public funds.

Section 166.261, Florida Statutes, is amended by this legislation to prescribe the duties of municipalities with respect to investment funds: "The governing body of each municipality shall invest and reinvest any surplus funds in its control or possession in accordance with the state investment policy for public funds." The term "surplus funds" is redefined as "funds in any general or special account or fund of the municipality, held or controlled by the governing body of the municipality, which funds are not reasonably contemplated to be needed to meet current expenses".

This law further requires that all municipalities shall adopt written investment policies by October 1, 1995 or a municipality's investments must be limited to certain categories of investments

FY 2023-24 Proposed Operating & Capital Budget

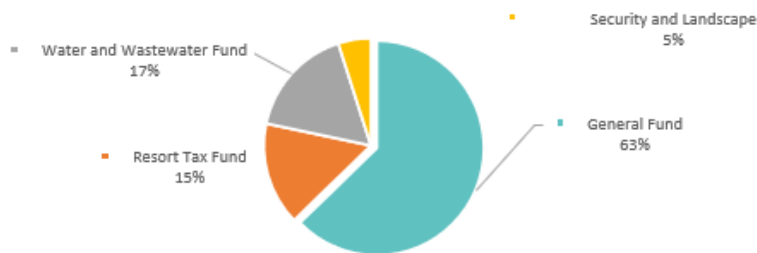
REVENUE SUMMARY ALL FUNDS

Total operating revenue by Fund are summarized in the chart below for five fiscal years. Total FY 2023-24 proposed operating revenue for the Village’s three primary funds is \$31,707,800. The General Fund comprises just over sixty-six percent of all operating Village revenue, seventeen percent is the revenue for the Water and Wastewater Utility Fund, and fourteen percent is the Resort Tax Fund revenue.

Operating Revenues Summary by Fund				
	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
General Fund	\$ 19,348,800	\$ 19,380,100	\$ 19,380,100	\$ 20,930,400
Resort Tax Fund	6,031,900	4,654,500	4,654,500	5,185,400
Water and Wastewater Fund	4,487,200	5,227,900	5,227,900	5,592,000
Total Operating Revenues	\$ 29,867,900	\$ 29,262,500	\$ 29,262,500	\$ 31,707,800

The Security and Landscape Assessment Fund is six percent of total operating for all funds revenue at \$1,646,300.

% Total Budgeted Operating Revenue by Fund



Operating revenue for the General Fund is largely comprised of property taxes, Franchise Fees and Utility Taxes, Permits and Licenses and Charges for Services, and Intergovernmental revenue sources. The Resort Tax Fund derives revenue from taxes levied on lodging and food and beverages sold within the Village, of four-percent, and two-percent rates respectively. The

Water and Wastewater Utility Fund derives revenue through direct charges for metered services provided to customers.

The largest source of total General Fund Revenues within the FY 2023-24 Proposed Operating and Capital Budget are property taxes at forty-two percent.

Permits and Licensing revenue at just under twelve percent; includes Building Permit revenue (of which is to offset the costs associated with operating processing building permits in operating a Building and Permitting Department) and Local Business Tax collections.

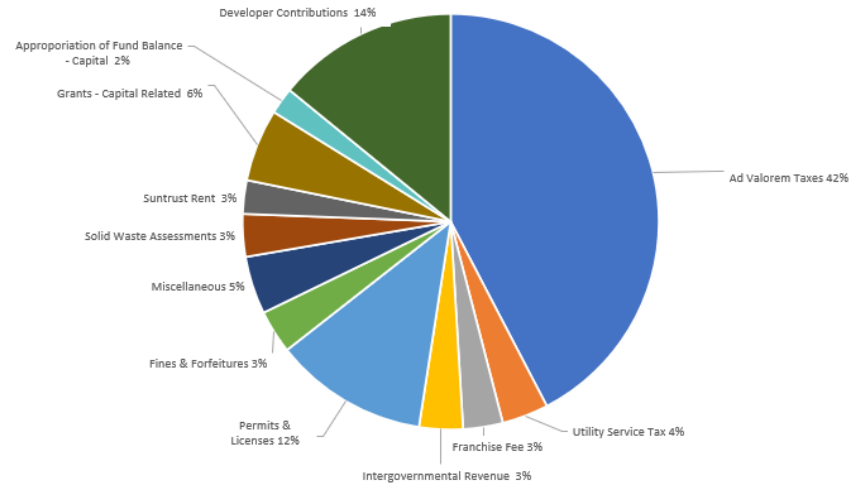
Assessments include revenue for Residential Solid Waste collection services at just under three percent of total General Fund revenue at \$918,200 for FY 2023-24. Miscellaneous revenue are those which are not otherwise categorized for financial reporting purposes, these include the off duty police services, interest earnings, lobbyist registration fees, parking meter and related collections, and administrative service charges, for the Village these comprise just under five percent of total General Fund revenue at \$1,245,100. Included in miscellaneous revenue is police off-duty revenue (\$458,700). Non-operating revenue which represents funding for capital projects are as follows: Grant revenue at \$1,559,400 and Developer contributions of \$3,900,000.

FY 2023-24 Proposed Operating & Capital Budget

	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND - OPERATING & CAPITAL				
REVENUE:				
Ad Valorem Taxes	\$ 9,514,700	\$ 10,781,200	\$ 10,781,200	\$ 11,727,100
Delinquent Ad Valorem Taxes	254,500	-	-	-
Utility Service Tax	958,800	983,600	983,600	999,800
Franchise Fee	835,100	815,200	815,200	853,400
Intergovernmental Revenue	867,100	846,800	846,800	939,300
Permits & Licenses	3,623,800	2,914,900	2,914,900	3,312,500
Fines & Forfeitures	1,133,600	920,000	920,000	935,000
Miscellaneous	1,339,000	1,232,400	1,232,400	1,245,100
Solid Waste Assessments	822,200	875,600	875,600	918,200
Subtotal Operating Revenue	19,348,800	19,369,700	19,369,700	20,930,400
Suntrust Rent	727,400	711,700	711,700	722,300
Grants - Capital Related	1,624,600	8,253,300	11,092,600	1,559,400
Appropriation of Fund Balance/Carryover	-	5,291,400	18,162,900	573,500
Developer Contributions	18,056,200	-	-	3,900,000
TOTAL OPERATING & CAPITAL REVENUE	\$ 39,757,000	\$ 33,626,100	\$ 49,336,900	\$ 27,685,600

Recurring and non-recurring are two broad classifications applied to revenue. Recurring revenue, are from sources which can be anticipated year over year, examples of these are ad valorem taxes, state revenue sources, and fees or charges for service. Non-recurring revenue are those which cannot be anticipated in future years, examples of these for the Village are proceeds from developer agreements, the programming of prior year fund balance, single year funding allocations from other agencies, and debt proceeds. Non-recurring revenue is typically used for capital projects, and initiatives which are one-time in nature, it is not advisable to use one-time revenue for ongoing operating purposes.

Proposed Operating and Capital General Fund Revenue By Type



The FY 2023-24 Proposed General Fund Capital Budget includes \$1,559,400 in Grant funding; \$722,300 in Suntrust/Truist Rental income; and \$3,900,000 in Developer contributions. These funds will be used to fund capital improvements and reserves. In addition, Appropriation of fund balance represents the use of reserves to purchase 4 vehicles for the Police Department; and other minor capital purchases.

The FY 2023-24 Proposed Operating and Capital Budget for the Security and Landscape Assessment Fund includes funding for infrastructure (paving and repaving of the roads within the assessment area) and security service enhancements expenses. Paving and repaving of the roads for the north phase of the Assessment Area. The remaining south phase of the Assessment area is expected to begin FY 2024/2025.

Fees and Charges

The evaluation of fees and service charges, provides an opportunity to ensure those that use the services pay for the cost

FY 2023-24 Proposed Operating & Capital Budget

of service provision. An annual evaluation of existing fees for service within the Village is a part of each year's budget development process. A comprehensive fee schedule accompanies the proposed budget for adoption by the Village Council to provide a singular reference point for all Village fees, so they are clearly identified for customers and staff alike. The annual evaluation of fees provides an opportunity, if so desired, to limit the proportionate share of revenue generated from property taxes. Fee changes are proposed for the coming fiscal year and the Proposed Budget recommends a pass-through rate increase to Water rates and pass-through increase in sewer rates for the Village Utility customers, which are proposed for incorporation into the comprehensive fee schedule.

Water & Wastewater Utility Fund Rates and Adjustments

Water and Wastewater services within the Village are provided as an enterprise operation. Services are funded as payments for measurable water and wastewater services are consumed. Pursuant to Chapter 180, Florida Statutes, municipalities are authorized to establish just and equitable rates to be paid for the use of the utility. Rates established as charges for services should sustain its operations and satisfy any related debt.

Water & Wastewater Utility Rates

For the Village utility operations, water is purchased at a wholesale rate from the Miami-Dade County Water and Sewer Department (Miami-Dade WASD), and the City of Miami Beach applies a wholesale rate for wastewater or sewer services which travels through their system for treatment to the Miami-Dade WASD Virginia Key plant. The Wholesale water service is paid directly to Miami-Dade WASD, and wholesale sewer services are paid directly to the City of Miami Beach by the Village, for this reason their rates directly affect the rates the Village charges to our customers.

The Miami-Dade WASD has incorporated a water rate increase in their proposed FY 2024 Budget, and we propose to pass that increase on to our Village customers. The proposed wholesale water rate change is an increase of 9.64%, or \$0.1857 cent for Wholesale Water Rates, from \$1.9273/1,000 gallons to \$2.1130/1,000 gallons. If this rate increase is passed-through to Village utility customers consistent with the past practice in the last few fiscal years inclusive of a cost-of-living and other increase in the Bal Harbour Village surcharge, it would result in an adjustment from \$5.4796/1,000 gallons, to \$5.7719/1,000 gallons or a 5.33% rate increase to Village customers, as summarized below.

Water Service Rates (per 1,000 gallons)			
	2022-23	2023-24	Percent Change
Miami Dade - WASD Wholesale	\$ 1.9273	\$ 2.1130	9.64%
Bal Harbour Village	3.55	3.66	3.00%
Total	\$5.4796	\$5.7719	5.33%

The pass-through wholesale water rate increase would result in an annual cost to Village customers (who average 12,000 gallons per month) of approximately \$3.51 more per month at the proposed rate.

The City of Miami Beach pays Miami-Dade WASD for sewer services, and the Village pays the City of Miami Beach. This year, Miami-Dade WASD has proposed a sewer rate increase. The proposed rate increase is a result of increased debt service payments; and a true-up adjustment from a prior year to be paid by the Village to the City of Miami Beach in FYE 2024.

FY 2023-24 Proposed Operating & Capital Budget

Wastewater Service Rates (per 1,000 gallons)			
	2022-23	2023-24	Percent Change
City of Miami Beach Wholesale	\$4.1090	\$ 4.3343	5.48%
Bal Harbour Village	5.7768	5.9501	3.00%
Total	\$ 9.8858	\$10.2844	4.03%

A surcharge is included within the City of Miami Beach wholesale sewer rate as an administrative fee and a renewal and replacement infrastructure fee. In addition, Miami-Dade County requires a Service Fee of \$6.00 per each one hundred (\$100.00) of the receipts of the utility, this 6.0% is collected on each bill as Utility Tax and is remitted to the County at the conclusion of each fiscal year; this rate has remained unchanged since FY 2015.

The pass-through sewer rate increase in the Bal Harbour Village surcharge, would result in an annual cost to Village customers (who average 12,000 gallons per month) of approximately \$4.78 per month at the proposed rates.

The FY 2023-24 Proposed Utility Fund Budget is balanced with the proposed rate for wholesale water services of \$5.7719/1,000 gallons, and a rate for wholesale sewer service of \$10.2844/1,000 gallons.

At their August 15th, 2023 meeting, the Village’s Budget Advisory Committee reviewed the proposed pass-through water wholesale rate, and the wholesale sewer rate and voted to recommend approval of the recommended rates respectively.

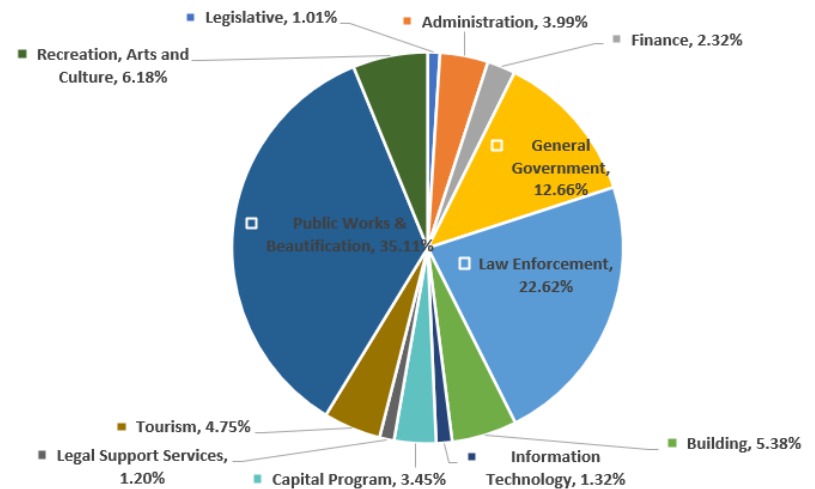
The Proposed FY 2023-24 Operating and Capital Budget for the Utility Fund is \$5,592,000.

EXPENDITURES

EXPENDITURE SUMMARY

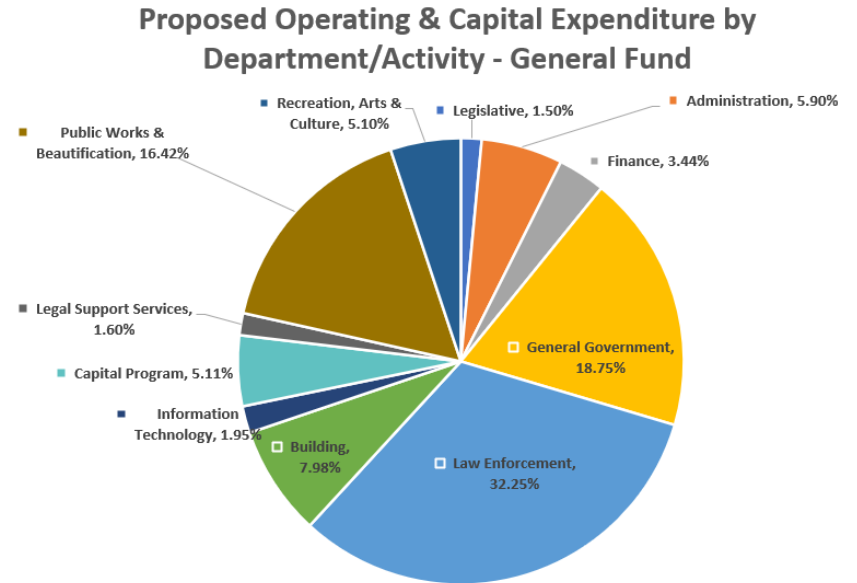
FY 2023-24 Proposed Operating and Capital expenditures by Department or Activity for all funds totals \$41,006,600. Just over thirty-five percent of total expenditures, or \$14,397,300 are within the Public Works & Beautification Department, which is comprised of the Public Works, Utility, Beautification Security & Landscape activities for the Village, across all funds. Just over twenty-two percent of total expenditures of \$9,275,600 within the Law Enforcement Department. Just under thirteen percent or \$5,191,000 of expenditures within the General Government Department. Lesser single digit percentage allocations are proposed for the remaining departments and activities, as summarized in the following charts.

Proposed Operating & Capital Expenditure by Department/Activity - All Funds



FY 2023-24 Proposed Operating & Capital Budget

	FY 2024 Proposed Budget	% of Total
Proposed Operating and Capital Expenditures - All Funds by Department/Activity		
Legislative	\$ 415,700	1.01%
Administration	1,634,800	3.99%
Finance	953,200	2.32%
General Government	5,191,000	12.66%
Law Enforcement	9,275,600	22.62%
Building	2,208,100	5.38%
Information Technology	539,500	1.32%
Capital Program	1,416,000	3.45%
Legal Support Services	494,000	1.20%
Tourism	1,946,900	4.75%
Public Works & Beautification	14,397,300	35.11%
Recreation, Arts and Culture	2,534,500	6.18%
Total Operating and Capital Expenditures	\$ 41,006,600	100.00%



GENERAL FUND

The FY 2023-24 Proposed Operating and Capital General Fund expenditures by Department or Activity are comprised of Law Enforcement by approximately thirty-two percent, General Government by just under nineteen percent, Public Works & Beautification at just under seventeen percent, followed by other single digit percentages for the remaining activities, as summarized in the following charts.

	FY 2024 Proposed Budget	% of Total
Proposed Operating & Capital Expenditures - General Fund by Department/Activity		
Legislative	\$ 415,700	1.50%
Administration	1,634,800	5.90%
Finance	953,200	3.44%
General Government	5,191,000	18.75%
Law Enforcement	8,927,600	32.25%
Building	2,208,100	7.98%
Information Technology	539,500	1.95%
Capital Program	1,416,000	5.11%
Legal Support Services	442,000	1.60%
Public Works & Beautification	4,545,000	16.42%
Recreation, Arts and Culture	1,412,700	5.10%
Total Operating & Capital Expenditures	\$ 27,685,600	100.00%

FY 2023-24 Proposed Operating & Capital Budget

PROPOSED EXPENDITURE SUMMARY OF ALL FUNDS

Bal Harbour has three primary Funds used for operating the Village; the General Fund, the Resort Tax Fund, and the Water & Wastewater Utility Fund. The FY 2023-24 Proposed Operating and Capital Budget for all funds includes an overall decrease of \$6.8 million over the FY 2021-22 Amended Budget, as summarized in the chart below. The General Fund inclusive of capital appropriations reflects a decrease of forty-three percent from the current year amended budget with proposed expense of \$27,685,600, the Resort Tax Fund reflects a forty-one percent decrease from the current year amended budget, at \$5,430,400, and the Water and Wastewater Utility Fund reflects a thirty-eight percent decrease from the current amended budget at \$5,592,000. In addition, the minor Security and Landscape Assessment Fund includes a decrease of twenty-five percent with a proposed expense of \$2,298,600.

Operating & Capital Expenditures Summary by Fund					
	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget	% Change from FY 2023 Budget
General Fund	\$ 25,900,000	\$ 33,626,100	\$ 49,336,900	\$ 27,685,600	-43.88%
Resort Tax Fund	1,899,300	9,069,500	9,298,400	5,430,400	-41.60%
Water and Wastewater Fund	7,781,100	7,465,700	9,041,400	5,592,000	-38.15%
Total Operating Expenditures	\$ 35,580,400	\$ 50,161,300	\$ 67,676,700	\$ 38,708,000	-42.80%
Security & Landscape Assessment Fund	\$ 827,000	\$ 2,472,800	\$ 3,079,400	\$ 2,298,600	-25.36%

Water & Wastewater Utility Fund Proposed Expense

The Proposed FY 2023-24 Operating and Capital Budget for the Utility Fund is \$5,592,000. The proposed Operating expenses reflect work performed for the proprietary fund inclusive of personnel expenses, absent a General Fund subsidy which occurred prior to FY 2015; the wholesale cost of water & sewer

totaling \$2,166,000; and debt service payments totaling \$1,366,000.

	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget	% Change from FY 2023 Budget
WATER & WASTEWATER UTILITY FUND					
Salaries & Benefits	\$ 801,500	\$ 945,200	\$ 945,200	\$ 1,045,100	10.57%
Other Operating	4,099,500	4,385,400	4,385,300	4,324,000	-1.40%
Utility Operations	4,901,000	5,330,600	5,330,500	5,369,100	0.72%
Operating Capital	4,215,200	2,135,100	3,710,900	222,900	-93.99%
WATER & WASTEWATER UTILITY FUND EXPENDITURES					
	\$ 9,116,200	\$ 7,465,700	\$ 9,041,400	\$ 5,592,000	-38.15%

General Fund Proposed Expense

The Proposed FY 2023-24 Operating and Capital Budget of the General Fund includes additional building department staffing costs to match an anticipated increase in the demand for construction related building permitting; a 300% increase in property insurance premiums; an increase in the pension related employer contributions; an overall cost in living increase for employees; and the addition of a code compliance officer position.

The Proposed Capital Budget for the General Fund includes the following CIP appropriations, reserves and minor equipment purchases: investment towards the Jetty/Cutwalk project; funding towards the Stormwater portion of the Utility Infrastructure project; the purchase of four police vehicles; as well as other minor equipment purchases. In addition, general capital project reserves (\$3,349,800), Stormwater capital reserve (\$350,000) in lieu of user fees, renewal and replacement reserves for law enforcement fleet (\$280,000), as well as public works and beautification fleet (\$100,000); and IT Machinery & equipment reserves (\$50,000).

FY 2023-24 Proposed Operating & Capital Budget

Resort Tax Fund Proposed Expense

FY 2023-24 proposed expenditures for the Resort Tax Fund reflect an overall decrease of forty-one percent from the FY 2022-23 amended budget. The Proposed Budget provides for both Tourism & Marketing, Beautification, Safety and Special & Community Events activities within the anticipated Resort Tax collections for FY 2023-24.

	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget	% Change from FY 2023 Budget
RESORT TAX FUND					
TOURISM & MARKETING					
Salaries & Benefits	\$ 348,600	\$ 324,800	\$ 324,800	\$ 394,000	21.31%
Other Operating	1,465,700	1,506,400	1,506,400	1,414,800	-6.08%
Operating Capital	58,600	-	76,900	150,000	95.06%
TOTAL TOURISM & MARKETING	\$ 1,872,900	\$ 1,831,200	\$ 1,908,100	\$ 1,958,800	2.66%
BEAUTIFICATION/GREENSPACE					
Salaries & Benefits	\$ 455,000	\$ 444,300	\$ 444,300	\$ 456,500	2.75%
Other Operating	1,109,900	1,397,100	1,397,100	1,545,300	10.61%
Operating Capital	38,700	165,000	165,000	-	-100.00%
TOTAL BEAUTIFICATION GREENSPACE	\$ 1,603,600	\$ 2,006,400	\$ 2,006,400	\$ 2,001,800	-0.23%
LAW ENFORCEMENT					
Salaries & Benefits	\$ 46,500	\$ 170,600	\$ 170,600	\$ 338,200	98.24%
Other Operating	-	-	102,000	9,800	-90.39%
TOTAL LAW ENFORCEMENT	\$ 46,500	\$ 170,600	\$ 272,600	\$ 348,000	27.66%
RECREATION, ARTS & CULTURE					
Salaries & Benefits	\$ 29,000	\$ 353,300	\$ 353,300	\$ 439,100	24.29%
Other Operating	600	458,000	508,000	682,700	34.39%
TOTAL RECREATION, ARTS & CULTURE	\$ 29,600	\$ 811,300	\$ 861,300	\$ 1,121,800	30.24%
CAPITAL PROGRAM					
Operating Capital	-	4,250,000	4,250,000	-	-100.00%
TOTAL CAPITAL PROGRAM	\$ -	\$ 4,250,000	\$ 4,250,000	\$ -	-100.00%
FUND EXPENDITURES	\$ 3,552,600	\$ 9,069,500	\$ 9,298,400	\$ 5,430,400	-41.60%

Security & Landscape Assessment Fund

The FY 2023-24 Proposed Operating and Capital Budget of \$2,298,600 for the Security and Landscape Assessment Fund reflects a decrease over the current year of \$780,800, for infrastructure (paving and repaving of the roads within the assessment area) and security service enhancements expenses.

	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget	% Change from FY 2023 Budget
SECURITY & LANDSCAPE ASSESSMENT FUND					
SECURITY & LANDSCAPE ASSESSMENT AREA EXPENSE					
Salaries & Benefits	\$ 48,200	\$ 35,000	\$ 35,000	\$ 35,000	0.00%
Other Operating	571,900	1,228,100	1,228,100	1,183,400	-3.64%
Operating Capital	206,900	1,209,700	1,816,300	1,080,200	-40.53%
TOTAL SECURITY & LANDSCAPE ASSESSMENT FUND EXPENDITURES					
	\$ 827,000	\$ 2,472,800	\$ 3,079,400	\$ 2,298,600	-25.36%

The FY 2023-24 Proposed Budget reflects a proposed rate of \$7,000 for each Single Family Residential Unit, half that number, \$3,500, for each Unimproved Property and \$28,000 for each Private Recreational Facility. The current fiscal year rates are \$8,000, \$4,000 and \$32,000, respectively.

FY 2023-24 Proposed Operating & Capital Budget

CAPITAL IMPROVEMENT PROGRAM (CIP)

The FY 2023-24 Proposed Operating and Capital Budget includes capital improvements Village wide, as summarized in the following table:

FUNDING SOURCE	Budget			
	Previous Years	FY 2024	Future Years	Total
General Fund:				
Miami-Dade General Obligation Bond Fund	\$ 8,117,200	\$ -	\$ -	\$ 8,117,200
Developer Contributions - Bal Harbour Shops (PPS)	3,500,000	-	-	3,500,000
Developer Contributions - Bal Harbour Shops (Village Hall)	19,923,318	-	3,400,000	23,323,318
Developer Contributions - Bal Harbour Shops (Other)	2,000,000	-	500,000	2,500,000
Developer Contributions - Other	100,000	1,000,000	1,000,000	2,100,000
Suntrust/Truist Rent	1,631,662	722,337	2,999,337	5,353,336
Interlocal Contribution - Other	-	-	850,000	850,000
Miscellaneous Revenue - Grants	5,819,857	4,048,000	-	9,867,857
Budget Allocation	969,340	-	-	969,340
Appropriation of Fund Balance/Carryover	15,320,125	-	-	15,320,125
Village 2011 Bond Escrow Funds	368,933	-	-	368,933
Total General Fund	57,750,435	5,770,337	-	72,270,109
Resort Tax Fund:				
Appropriation of Fund Balance/Carryover	4,250,000	-	650,000	4,900,000
Total Resort Tax Fund	4,250,000	-	650,000	4,900,000
Utility Fund:				
Miami-Dade General Obligation Bond Funds	6,500,000	-	-	6,500,000
Developer Contributions - Oceana	950,000	-	-	950,000
Budget Allocation	2,221,800	-	-	2,221,800
Appropriation of Fund Balance/Carryover	3,402,780.00	222,880.00	-	3,625,660
Village 2011 Bond Escrow Funds	3,221,300	-	-	3,221,300
Village 2020 Utility Revenue Note	8,438,108	-	-	8,438,108
TBD - (Grants, Debt Issuance, etc.)	-	-	10,546,200	10,546,200
Total Utility Fund	24,733,988	222,880	10,546,200	35,503,068
Security and Landscape Aeseement Fund:				
Appropriation of Fund Balance/Carryover	676,688	625,312	-	1,302,000
Total Security and Landscape Aeseement Fund	676,688	625,312	-	1,302,000
TBD	2,800,000	(2,500,000)	18,050,000	18,350,000
TOTAL FUNDING SOURCE	\$ 90,211,111	\$ 4,118,529	\$ 29,246,200	\$ 132,325,177
EXPENDITURE BY PROJECT				
Parks and Public Spaces Operations Facility	\$ 3,164,704	\$ -	\$ -	\$ 3,164,704
Waterfront Park (Phase A)	21,156,869	-	-	21,156,869
Harbour Front Park - Jetty/Cutwalk	16,892,152	1,722,337	1,000,000	19,614,489
96th Street Plaza	200,000	-	1,500,000	1,700,000
New Village Hall	3,100,000	-	20,223,318	23,323,318
Waterfront Park (Phase B)	50,000	-	6,050,000	6,100,000
Collins Avenue Beautification	50,000	-	12,000,000	12,050,000
BeachSide Landscape	50,000	-	-	50,000
Utility Infrastructure - Sewer, Water and Stormwater Improvement	28,724,068	2,396,192	10,546,200	41,666,460
TBD:	-	-	-	-
Use of Suntrust/Truist Funds	-	-	2,999,337	2,999,337
Use of Shop Funds	-	-	500,000	500,000
TOTAL EXPENDITURE	\$ 73,387,793	\$ 4,118,529	\$ 54,818,855	\$ 132,325,177

will be used to offset the previously planned use of Fund Balance/Budget Allocations.

The FY 2023-24 Proposed CIP Budget includes investment towards the Jetty/Cutwalk Project (\$1,722,337); and the Utility Infrastructure project (\$2,396,192). Totaling \$4,118,529 in new appropriations for capital projects, of which \$1,548,000 will be funded by Grant Awards; \$1,000,000 will be funded by developer contributions; \$722,337 will be funded by rental income from the Suntrust/Truist Building; \$625,312 from Fund Balance of the Security and Landscape Fund relating to paving within the secure gated area; and \$222,880 from the Utility Fund in relation to the Utility Infrastructure project. The Village anticipates additional grant awards in the near future that will be applied to the to be determined balance.

All appropriations and encumbrances related to the CIP are generally re-appropriated into the subsequent year's budget. Grant awards received subsequent to a project's appropriation

BAL HARBOUR

- V I L L A G E -

Legislative

DESCRIPTION

The Bal Harbour Village Council is made up of the Mayor, Vice Mayor and three Councilmembers. The Mayor presides over Council meetings and is considered the Village’s representative locally, nationally and internationally. The Mayor, Vice Mayor and Councilmembers set policy for the Village. Setting policy means making decisions about what is allowed and what is not allowed in the Village, about what services need to be provided to the residents, businesses and visitors, and about how to solve problems that concern citizens.

As elected officials, the Mayor and Councilmembers respond to citizens who seek their assistance in matters involving the governance and operation of the Bal Harbour Village. Through the enactment of ordinances and resolutions, the review and approval of contracts, and proclamations, the Village Council works to improve the quality of life, economic development, and enhanced communication between Village government and the community.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2023 Amended	FY 2024 Proposed Budget
GENERAL FUND						
LEGISLATIVE						
Salaries & Benefits	\$ 180,200	\$ 234,100	\$ 235,400	\$ 296,300	\$ 296,300	\$ 292,600
Other Operating	37,700	41,200	86,600	123,100	123,100	123,100
Operating Capital	-	-	-	-	-	-
TOTAL LEGISLATIVE	\$ 217,900	\$ 275,300	\$ 322,000	\$ 419,400	\$ 419,400	\$ 415,700

BUDGET HIGHLIGHTS

The Proposed Budget:

- includes funding for the employer required contribution towards the General Employees Defined Benefit Plan for the five elected officials.
- includes health insurance coverage for the five elected officials at Point of Service level coverage; if officials opt not to avail themselves of the insurance, funds will not be spent; and
- incorporates funds for travel.

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BAL HARBOUR

- V I L L A G E -

Administration

DESCRIPTION

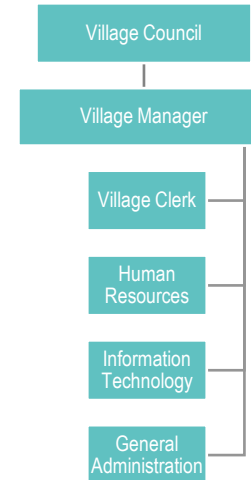
The Village Manager is appointed by the Village Council, and vested with the responsibility to ensure that policies, directives, resolutions, and ordinances adopted by the Village Council are enforced and implemented. As the Village’s Chief Executive Officer, the Village Manager is responsible for providing executive-level leadership, vision, and guidance to the organization, providing recommendations to the Village Council and implementing policy directives in an efficient and effective manner. In addition, the Village Manager is responsible for the daily operations of the Village, preparing and administering the budget, planning the development of the Village, supervising Village employees, interacting with citizen groups and businesses, and is otherwise responsible for the health, safety, and welfare of the residents, members of the business community, and the visitors to the Village.

The Administration operating budget includes the following functions:

- General Administration, which encompasses activities related to the coordination and supervision of day-to-day operations of the Village administration, including contract management, records management, agenda coordination, and customer service, among others.
- Human Resources, which is responsible for personnel, recruitment, benefits, compensation, risk management and labor relations.

- Information Technology, which is responsible for all technology related services for the Village.
- The Village Clerk is appointed by the Village Council and serves as the secretary and custodian of the Village Seal, compiling official Village Council committee agendas and minutes, and serving as the facilitator in providing public records and information expeditiously to the Village Council, the public, Village staff and other governmental agencies. In January 2020, The Village Clerk began reporting to the Village Manager.

FUNCTIONAL TABLE OF ORGANIZATION



Administration

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND						
ADMINISTRATION						
Salaries & Benefits	\$ 1,381,800	\$ 1,436,300	\$ 1,380,900	\$ 1,438,000	\$ 1,438,000	\$ 1,497,900
Other Operating	60,600	72,100	111,200	111,000	111,000	136,900
Operating Capital	-	-	-	-	-	-
TOTAL ADMINISTRATION	\$ 1,442,400	\$ 1,508,400	\$ 1,492,100	\$ 1,549,000	\$ 1,549,000	\$ 1,634,800

BUDGET HIGHLIGHTS

- The proposed budget includes compensation for the Manager’s Office (inclusive of the Village Clerk and Human Resources.

SIGNIFICANT ACCOMPLISHMENTS

- Developed the 2023-2024 FY Budget which ensures that *The Bal Harbour Experience* continues to be fulfilled, with the low millage rate unchanged for the ninth year at 1.9654, resulting in the reduction of the millage by 4.6% since 2015 and a cumulative reduction of 32.27% since 2004.
- Continued to fully implement and focus on the tenants of *The Bal Harbour Experience* developed collectively with the Village Council to maintain the Village’s Beautiful Environment, Destination and Amenities, Unique and Elegant experiences, and Safety.
- Developed the agenda for the annual Village Leadership and Strategic Planning Retreat with the Mayor and Council and held the retreat to continue refining and developing group-solving strategies and memorialize the priorities for the Village’s long-term goals.

- Published weekly Letters to Council (LTC) detailing events, police information, monthly check disbursements, Resort Tax collections, along with policy changes and other pertinent information for the Village Council.
- The Bal Harbour Police Department continued to spearhead regional law enforcement conference calls with the Miami-Dade County Coastal Police Chiefs to discuss multi-jurisdictional challenges and issues, as well as enforcement strategies. The Department also continued with their community outreach and relations activities and events. This included launching a quarterly Coffee with a Cop event, to foster healthy dialogue among residents and the police department. The Village was successfully awarded the Florida Inland Navigation District grant for the purchase of a new Marine Patrol vessel. This purchase of the 26-foot FLUID vessel was completed and the new vessel was deployed, with Marine Patrol providing 7-day coverage of our waterways. Allows for more accessibility to shallow, tighter areas. And the Police Department developed and implemented Trespass Ordinance.
- In our Information Technology (IT) area, we continued to enhance overall network performance and security with the latest updates and patches to allow a more stable and secured environment across each location as well as additional security enhancements to the Village network environment. In addition, the Village was awarded the UASI grant in the amount of \$100,000 in order to replicate the Village’s network environment at the Emergency Operations Center and allow a seamless transition between networks during an emergency. As part of our

Administration

continued cybersecurity efforts, we pursued the Florida Cybersecurity Grant, and were awarded various software solutions, which will enhance the Village's response and monitoring of cybersecurity threats to the network. And, we implemented a robust fiber point-to-point connection between Police Headquarters and Village Hall, ensuring uninterrupted communication and data transfer.

- Capital Improvement Projects remain one of our top priorities throughout this past FY and significant progress was made on several projects, including: Bal Harbour Waterfront Park and Community Center, Jetty/96th Street end project, Jetty Plaza, and the new Village Hall. We also continued with our CIP Grants initiative and we have continued to receive several awards and grants.
- Services provided by the Building Department remained another top priority this FY with several important accomplishments taking place. We continued with our "One Stop Shop" with Miami-Dade County to offer concurrent plan review between the Village and the County; Continued with the 4 days a week inspections and plan reviews, with an increased number of inspections being requested. And the 40+ year recertification process continued, with notices sent to all properties with new state and county regulations. The Building Department staff has performed visual field inspections and the Building Official has taken action on unsafe conditions.
- Strategized email marketing content into one centralized email newsletter, which is delivered weekly on Fridays and features all upcoming Village events and news. Launched an official Instagram page for the Bal Harbour

Village Government, which gained over 200 followers and over 800 engagements in its first quarter, adding to the already existing other social media platforms. Developed new social media content strategies effectively increasing social media engagements by 196%. Established a standard operating procedure for all messaging to include a call to action back to the Village website resulting in an increase of website visits by 19%.

Village Clerk

- Successfully completed and certified the November 8, 2022 General Municipal Election and the May 2, 2023 Special Charter Referendum Election, and have begun the 2024 General Municipal Election cycle. All elections-related documents, including candidate qualification papers, campaign finance reports, and certified election results, were promptly made available for public access on the Village's website.
- Successfully conducted the Police Officers' Retirement Board Election for the two Officer Member Trustee positions and presented the ratification of the fifth member to the Village Council, and successfully conducted the General Employees' Retirement Board Election for the two Employee Member Trustee positions.
- Presented a Redistricting Plan to the Village Council, altering the boundaries of Council election districts to provide a more even distribution of the population, which was approved by the Village Council by Ordinance 2023-647.
- Publicly noticed and prepared agenda packets and minutes for 41 Council/Board/Committee meetings and workshops, archived 96 resolutions, and codified 6 ordinances.

Administration

- In collaboration with the Building Department, reduced by half our offsite public records inventory to 529 boxes (698 Cubic Feet). The Office of the Village Clerk during the fiscal year has added over 50,000 pages of scanned public records into Laserfiche, our publicly accessible electronic records cloud repository.
- Spearhead the Village's Second Annual Document Shredding Day, where residents were offered, free-of charge, the opportunity to bring their old documents to the Village, and have them safely and securely shredded. Completed public records requests and lien searches, registered lobbyists, administered Certificates of Appropriateness, conducted bid openings, crafted proclamations/awards/ certificates, and performed oaths of office for new council and committee members and employees.

BAL HARBOUR

- V I L L A G E -

Information Technology

DESCRIPTION

As a part of Administration, Information Technology provides support services to both internal and external customers to enhance operational effectiveness and continuity through technology. Partially through a contracted service delivery model, information technology provides sound, secure and stable infrastructure, allowing for the smooth flow of communications and information.

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND						
INFORMATION TECHNOLOGY						
Salaries & Benefits	\$ 95,800	\$ 105,900	112,300	\$ 117,500	117,500	136,900
Other Operating	193,600	215,800	227,500	260,500	260,500	309,100
Operating Capital	65,000	51,100	115,700	165,000	200,700	93,500
TOTAL INFORMATION TECHNOLOGY	\$ 354,400	\$ 372,800	\$ 455,500	\$ 543,000	\$ 578,700	\$ 539,500

BUDGET HIGHLIGHTS

- The Proposed Budget includes:
 - a \$50,000 reserve for IT related Machinery and Equipment Replacement; and
 - Includes computer, software license and related costs for the majority of the departments in the Village.

- IT related Machinery and Equipment purchases for the Building Department, Resort Tax Fund and Water & Wastewater Utility Fund are included within those respective budgets.

SIGNIFICANT ACCOMPLISHMENTS

- Enhanced overall network performance and security with the latest updates and patches to allow a more stable and secured environment across each location.
- Implemented a robust fiber point-to-point connection between Police Headquarters and Village Hall, ensuring uninterrupted communication and data transfer.
- Implemented additional security enhancements to the Village network environment.
- As part of our continued cybersecurity efforts, we pursued the Florida Cybersecurity Grant, and were awarded various software solutions, which will enhance the Village's response and monitoring of cybersecurity threats to the network
- Awarded the Urban Areas Security Initiative (UASI) Grant in the amount of \$100,000 in order to replicate the Village's network environment at the Emergency Operations Center and allow a seamless transition between networks during an emergency.
- Worked with the Capital Improvements Program Office to plan and design the necessary technology and connectivity required to provide a reliable environment for the efficient operation of the new Parks facility.

Information Technology

- Replaced ten (10) Village computers based on the renewal and replacement timeframes established in the IT Masterplan.
- Replaced 25 Police rugged laptops based on the renewal and replacement timeframes established in the IT Masterplan. This roll out provided officers with state-of-the-art touch screen laptops, providing a more efficient alternative for navigating between fields while working in the field. This rollout process required planning and coordination in order to ensure a seamless transition and to minimize any impacts to officers in the field.
- Deployed and configured iPads and computer equipment for Recreation, Arts and Culture Department staff.
- Continued to promote employee security awareness by utilizing training software (KNOWBE4) to educate all employees on common techniques utilized by cyber attackers, such as phishing emails, malware downloads and virus infected attachments, as well as deploying automated campaigns and trainings to reinforce the importance of cyber security.

BAL HARBOUR

- V I L L A G E -

Legal Support Services

DESCRIPTION

Village legal services are provided by Weiss Serota Helfman Cole & Bierman, P.L., a full-service municipal law firm (the “Firm”). The Firm has served as Village Attorney for more than 20 years, providing guidance to the Village Council, its advisory committees and Village staff on a wide array of legal matters in order to ensure that the various laws, rules and requirements of the local, state and federal governments are understood and followed by the Village. While the legal services required by the Village vary slightly from time to time, the Firm employs attorneys with expertise in each area of the law that has been or may be required.

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
LEGAL SUPPORT SERVICES (All Funds)						
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	419,200	396,800	469,500	458,700	458,700	494,000
Operating Capital	-	-	-	-	-	-
TOTAL LEGAL SUPPORT SERVICES	\$ 419,200	\$ 396,800	\$ 469,500	\$ 458,700	\$ 458,700	\$ 494,000

BUDGET HIGHLIGHTS

- Funding for legal support services is shared by all funds based upon the nature of the work performed, at \$442,000 the General Fund is the largest share of the total annual expense. This includes \$367,000 for general legal expenses, \$50,000 for Defense of Officials and \$25,000 for negotiation of the Police collective bargaining agreement.

The proposed budget allocation for the remaining funds are \$29,600 for the Utility Fund, \$11,900 for Resort Tax and \$10,500 for the Security and Landscape Assessment Fund.

- Base legal fees are provided under a retainer agreement with a fixed fee component of \$35,454/month subject to an annual review along with a cost of living adjustment. Not included in the fixed fee are expenses including litigation expenses, support for collective bargaining negotiations, and Security and Landscape area related legal support.

SIGNIFICANT ACCOMPLISHMENTS

Litigation:

- We continue to work with the Village Manager to work proactively to resolve various controversies that could lead to litigation. This sometimes involves engaging Firm litigators to assist in resolving matters before the filing of any claim.
- Advise Police Department on developments with open carry laws tied to Jetty arrests, and civil rights claims made against a Village officer being defended by insurance counsel.
- Reviewed and evaluated an appellate court decision in of the litigation over the park properties in the gated community and worked with the Civic Association’s attorney to assure that the Village’s interests were protected.
- Provide regular email updates to Council on significant developments in any pending litigation, and schedule Council executive sessions if needed to manage litigation.

Legal Support Services

- Defend red light camera program from procedural challenges as needed.
- Support police regarding employment actions.
- Support Village Clerk in records requests and maintenance activities related to litigation matters.
- As a result of our efforts and those of the developer's attorney, the Appellate Division of the 11th Circuit Court approved the Village's decision to uphold the decision of the ARB to approve the plans for the redevelopment of the Carlton Terrace site. We evaluated and began to develop our response to the federal lawsuit regarding the same approval.
- Continued oversight concerning summary judgment in the Kuncas case and handle other related matters.
- Support insurance counsel in responding to lawsuit over FPL equipment at Village park, leading to FPL taking over the defense.
- Assist Village staff in responding to subpoenas for documents or depositions that arise out of their Village duties.

Legislation:

- Draft ordinance to amend provisions of drainage and stormwater management by codifying water quality and erosion control provisions and providing Village with legal authority to require compliance. (adopted)
- Draft ordinance to redraw election district boundaries in order to keep districts as nearly equal in area and population as possible. (adopted)
- Draft ordinance to provide definition of a park, set uniform rules for all parks, authorize rules and penalties for each

facility by administration regulation and ban smoking in all parks (adopted).

- Draft ordinance to enable police to trespass individuals from a public facility and other non-public locations without resorting to arrests and including notice and appeal provisions to satisfy due process requirements. (adopted)
- Draft ordinance to prohibit construction noise on Saturdays, not applicable to interior construction work. (adopted)
- Draft ordinance to regulate underground parking in the Village. (pending)
- Draft ordinance updating and amending zoning regulations affecting the Ocean Front zoning district. (pending)
- Draft ballot question proposing an amendment to the Village Charter concerning building height for municipal structures. (question failed)
- Work with staff to develop ordinance to strengthen Village demolition requirements.
- Evaluate and advise Administration on certain proposed County ordinances.

Administration Support:

- Advise staff on the Gated Community's selection of a Property Management company consistent with the provisions of the Milestone Agreement with the Civic Association.
- Work with staff and prepare revisions to Memorandum of Understanding with the Civic Association with respect to the Milestone Agreement.
- Advise staff on Jetty project related issues.

Legal Support Services

- Advise staff regarding and conduct Council appeal regarding application for redevelopment of Carlton Terrace.
- Advise staff on code enforcement matters.
- Advise Police Department on issues related to arrests.
- Assist and coordinate with Clerk's Office related to public records requests.
- Participation in weekly staff meetings, as well as monthly after action and agenda meetings
- Continue advice and assistance to Village Manager re implementation of Shops expansion approval and development agreement, including monitoring of compliance with conditions.
- Continue drafting and implementing form agreement language for common Village activities, while drafting unique agreements for procurements and activities that are not suitable for form agreements.
- Draft resolutions appointing replacement board members to advisory boards, and advise re qualifications. Draft resolution re appointment of Special Master.
- Advise on soliciting and selecting architectural, engineering and coastal management consulting services in accordance with state law, and prepare various related agreements and resolutions.
- Advise regarding procurement of multiple designs, survey and construction services and materials, and prepare and review various related agreements and resolutions. Update form for construction agreements in light of new statute.
- Advise management on grievances and pension issues related to police collective bargaining agreement, including with sergeant promotional list.
- Handle grievances under the Collective Bargaining Agreement.
- Attend Special Magistrate hearings on request, and advise Village Code Enforcement staff. Advise staff on permit and compliance matters.
- Advise Building Official on interpretation of Village Code and Building Code, and on the operation of Architectural Review Board. Analyze and advise staff re applications, interpretation of code standards and other development issues. Draft/review various applications, including unities of title and resolutions ratifying alcohol license decisions.
- Review/revise various interlocal agreements.
- When requested, draft resolutions taking positions on state legislation and activities. Advise staff re impact of revisions to state law.
- Advise staff/draft documents re General Employees' Pension agreements and revisions. Advise staff re interpretation of employee health insurance.
- Review Finance items related to annual budget, millage rate, special assessment resolutions and implementation.
- Review all Council agenda items, and draft various memos, summaries, agreements, and resolutions.
- Review and analyze state and county legislative activities from 2022-23 likely to affect Village operations and programs.
- Advise staff and prepared correspondence concerning website record retention, cybersecurity, and access for new Village website
- Advise staff on a state Emergency Order for hurricanes and opine regarding meeting procedures.
- Advise staff and prepare agreement for Farmers' Market Pilot Program
- Advise staff and review final Police Department's traffic enforcement policy.
- Work with staff to evaluate compliance of Oceana with Development Agreement conditions and meet with

Legal Support Services

representatives to develop options for compliance or amendment.

- Advise elected officials on new lobbying amendments in Florida Constitution and changes to financial disclosure requirements.
- Advise staff regarding feral cats in public parks.
- Advise staff regarding Village's regulations of slivers in high density areas.
- Advise staff concerning interpretation of regulations re building demolitions.
- Advise staff concerning the impact of the new permitless firearms carry law.
- Advise staff regarding sandbar jurisdictional and enforcement issues.
- Analyze and advise staff and attend meetings regarding status of Bal Harbour Shops' compliance with conditions of approval and update checklist to incorporate conditions in the resolutions and TCO.
- Prepare interlocal agreement for Village of Indian Creek to utilize services of Bal Harbour's Building Department.
- Analyze title issues related to One BH approval for planner's interpretation of density.
- Review code provisions and plans regarding compliance of Balmoral porch enclosures with Code.
- Advise staff concerning questions related to Village Filming Ordinance.
- Advise staff on issues related to construction fence wraps and building wraps.
- Continue to advise staff concerning the Village's short-term vacation rental ordinance.
- Review and evaluate Pension Board procedures.
- Advise and train staff on compliance with new stormwater ordinance requirements.

- Advise tourism staff on activities in foreign countries, and procurement of strategic plan.

Other:

- Staff Architectural Review Board (and Resort Tax Committee if requested), and train all boards and board member replacements.
- Train police pension board as needed.
- Train new appointments to Resort Tax Committee, Budget Committee and Architectural Review Board.
- Participate in Village Council Retreat.
- Attend Village Council workshops.
- Respond to Council and Village Staff inquiries regarding the application of ethics rules to Village activities.
- Monitor the County's amendments to the Lobbying Reporting and Registration Ordinance and its impact on the Village Clerk's operations.

BAL HARBOUR

- V I L L A G E -

General Government

DESCRIPTION

The General Government activity has historically included expenses which were not uniquely attributable to a specific operating department. Expense related to workers compensation, liability insurance, debt service, accrued time payouts, health stipends for retiring law enforcement officers, excess benefit plan expenses, lobbying services and the establishment of a capital projects reserve are included within this activity.

- time- pay for employees that are not Sworn Officers to help off-set inflation related expenses; and
- a general Capital Projects Reserve (\$3,349,800) for use toward future capital projects, a general contingency line item at two and one half percent (\$510,000), a Millage stabilization reserve to mitigate the impacts resulting from Value Adjustment Board action (\$200,000); and a hurricane contingency (\$50,000).

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND						
GENERAL GOVERNMENT						
Salaries & Benefits	\$ 150,700	\$ 148,600	\$ 147,900	\$ 151,100	\$ 151,100	\$ 146,600
Other Operating	867,700	756,500	611,700	1,524,600	1,524,600	1,694,600
Operating Capital	-	-	-	200,000	200,000	3,349,800
TOTAL GENERAL GOVERNMENT	\$ 1,018,400	\$ 905,100	\$ 759,600	\$ 1,875,700	\$ 1,875,700	\$ 5,191,000

BUDGET HIGHLIGHTS

The Proposed Budget includes:

- funding for the part-time position from the Best Buddy Program;
- similar to last year, our sworn police officers will receive a \$1,000 lump sum bonus from the State of Florida. Funding has been included for \$112,000 for a \$1,000 one

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BAL HARBOUR

- V I L L A G E -

Finance & Budget

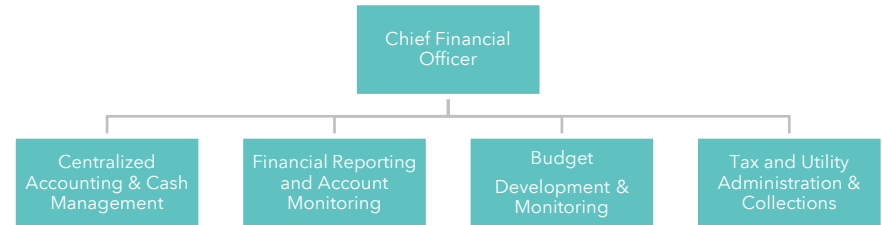
DESCRIPTION

As a part of Village Administration, the Finance & Budget Department delivers financial services for sound management decision-making and is responsible for centralized accounting, cash and investment management, financial and debt management, tax and utility collections, grant accounting, and working closely with all Village departments to prepare and manage the Village’s Operating Budget, Capital and Capital Improvement Plan Budget.

The Finance & Budget Department provides fiscal and accounting controls over financial resources by processing vendor payments, and payroll, maintaining the Village’s financial management and utility billing system, and issuing annual of financial reports.

The Finance & Budget Department serves both internal and external customers, including those entities conducting financial transactions with the Village including Water and Wastewater Utility customers, Local Business Tax customers, Resort Tax customers, and vendors providing Village services. The Department prepares non-ad valorem special assessment rolls, issues and collects local business tax receipts, and as well as all other receipts (i.e., building fees, resort taxes, etc.) issues timely financial statements and quarterly and annual compliance documents for funding partners, in addition to managing and monitoring all fiduciary assets and related debt.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND						
FINANCE						
Salaries & Benefits	\$ 518,300	\$580,500	\$611,100	\$647,300	\$647,300	\$ 711,900
Other Operating	128,800	107,600	154,100	234,300	234,300	241,300
Operating Capital	-	-	-	-	-	-
TOTAL FINANCE	\$ 647,100	\$688,100	\$765,200	\$881,600	\$881,600	\$ 953,200

BUDGET HIGHLIGHTS

- The Proposed Budget includes:
 - the proportionate split of employee costs for direct work performed on the Water and Wastewater Utility system within the Utility Fund;
 - temporary staffing costs to assist with process enhancement projects;

Finance & Budget

- general banking and credit card fees other than those charged to revenue producing departments.

SIGNIFICANT ACCOMPLISHMENT

- Awarded the Government Finance Officer Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 2021 Annual Comprehensive Financial Report for the ninth year in a row.
- Successfully completed the FY 2022 Village annual external audit with the issuance of the Annual Comprehensive Financial Report; anticipate receiving the award for the ninth year in a row.
- Successfully completed the FY 2021 Federal Single Audit with issuance of the 2021 Single Audit Report in Accordance with Uniform Guidance.
- Completed timely filing of the FY 2021-22 Annual Financial Report to the State of Florida Department of Finance.
- Completed the timely filing of the FY 2020-21 Annual Audit Report to the State of Florida Auditor General's Office.
- Timely preparation and completion of the Adopted Annual Operating and Capital Budget and related documents in compliance with state and local laws and guidelines.
- Worked with the budget advisory committee to facilitate the budget review and recommendation process.
- Worked with the Village Manager to facilitate the budget review and recommendation process.
- Worked with departments to prepare and manage the Proposed 5-Year Capital Improvement Program.
- Prepared the non-ad valorem assessment rolls property owners in compliance with State Laws to facilitate the collection of Solid Waste and Security and Landscape Assessments by the Miami-Dade County Tax Collector.
- Implemented enhanced banking fraud protection procedures.
- Continued progress in implementation of an electronic Business Tax Receipt application and renewal process.
- Performed audits internally of systems and processes to identify necessary corrective actions and improvements.
- Continue to implement corrections resulting from internal payroll tax matter identified in prior years. Project has been delayed due to the pandemic and changes in staffing at the Vendor.
- Worked with Village Manager and various departments to identify and facilitate the grant related reimbursement process for their respective projects (including those relating to various capital projects).
- Continue to proactively provide notification to residential Utility customers of potential leaks and assisted in leak resolution through the use of improved system data.
- Assisted departments with enhancing their performance measures; including the Water and Storm water Fee analysis; the Capital program direct vendor pay process resulting in tax savings; etc. Open projects are: Police department's Implementation of Telestaff, Building department Central Square System Implementation; Recreation, Arts and Culture department's system implementation.
- Completed the Business Tax Billings for over 219 receipts/filings/businesses, generating approximately \$686,293 (not including delinquency fees of approximately \$29,996) in general revenue to the Village.
- Maintained excellent rapport with current, new and future Village business owners.
- Continued to provide monthly resort tax revenue monitoring and trend analysis.
- Continued to follow-up of delinquent receipts.

Finance & Budget

- Accounted for and coordinated the collection of receivables that are due to the Village, including timely recovery of dishonored checks.
- Issued monthly check by date reports which allows the public to view all vendor payments, and wire transfers issued by the Village to further enhance transparency.
- Successfully processed 26 payrolls for all Village employees.
- Accurately processed all personnel adjustments including new hires, salary adjustments, transfer, retirements, pension calculations and terminations.
- Processed over 22,000 cash receipts transactions, resulting in over \$34,103,217 received through Cash Receipts.
- Processed over 3,497 vendor invoices and over 2,033 disbursements.
- Completion of quarterly IRS 941 Payroll Tax Returns.
- Issued IRS W2 forms to 127 Village Employees.
- Issued 37 1099 NEC Forms to Village Vendors.
- Revamped the process for reviewing and processing the purchased card transactions.
- Managed, sorted, reconciled and posted pcard statement transactions village employee pcard holders for 12 billing periods.
- Worked with the Pension Administrator for the General Employee and Police Pension Plans to facilitate benefit/retirement requests.
- Ensured the timely remittance of the Village's pension contributions to the various plans (Police Pension, General Employee Pension, and MissionSquare 457(b) Plan.
- Worked with the Pension Administrator to successfully complete annual audits for General Employee and Police Pension Plans.
- Coordinated with departments and fast tracked the response to over 230 lien searches during the year.
- Continued involvement in the training and evaluation of Village Staff as it relates to processing procedures in Springbrook.
- Ensured staff is consistent and dependable in delivering exceptional and timely customer service.
- Implemented online payment gateway/platform for CivicRec Recreation Arts Culture software while keeping our favorable Merchant Cost Structure.
- Implemented online payment gateway / platform for new Central Square Building software. Also (Keeps our favorable Merchant Cost Structure)
- Continuous review and implementation of Fraud deterrent measures.
- In process of implementing ACH Electronic vendor payments.
- Worked with IT to help facilitate annual internal IT Audit.
- In process of implementing Liens payment online.

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BAL HARBOUR

- V I L L A G E -

Law Enforcement/Police Department

DESCRIPTION

The Bal Harbour Police Department (BHPD) was established in 1946 when the Village was incorporated. The BHPD provides public safety services to Village residents, visitors and businesses based on a community policing philosophy. The BHPD is comprised of two main functions; Operations and Administration. The department is the most visible representative of Village services, with 27 full-time sworn personnel and 10 civilian staff members, including support staff, dispatchers and Code Officers.

Operations Division

This Division is the largest division of the Police Department, and is responsible for high profile, proactive public safety and crime prevention patrol functions including:

- Directed Patrol (including bike patrol, golf cart, ATV, and foot patrol)
- Special Patrol Section (Collins Avenue Corridor Unit, Marine Patrol and Beach Safety Officer)
- Traffic Enforcement
- Code Enforcement

- In addition, this Division is responsible for reactive public safety services, such as responding to calls for service, establishing pedestrian and traffic safety initiatives, and responding to all quality of life issues. of Florida

Administration

The Police Administration, which includes the Office of the Chief of Police, is responsible for the fulfillment of the mission of the BHPD by providing leadership, and the establishment of the

managerial functions of planning, organizing, motivating, controlling, disciplining and coordinating the subordinate members of the police department, inclusive of:

- Budget monitoring and fiscal management
- Personnel management consistent with Fair Labor Standards/Collective Bargaining Agreement/State Law Enforcement Standards and recruitment
- Media Relations
- Mutual aid coordination with local, state and federal law enforcement agencies
- Establishment of policies, protocols and regulations to complete the Police Department's service mission within the guidelines of State procedural law and substantive law
- Responsible for coordination of Emergency Management efforts for the Village

The Criminal Investigations Section, a part of the department's Administrative Division, includes

- Criminal incident investigative follow up
- Prosecution of cases via the Criminal Justice System
- Tracking crime trends and Uniform Crime Reporting (UCR) to the State
- Arrest and Search Warrant Affidavit Coordination and Verification

Support and departmental logistics also form part of the Police Administration functions, including:

- Emergency Communications (9-1-1 radio service)
- Sworn mandatory training, such as firearms and tactics, as well as ensuring that sworn officers receive necessary legal

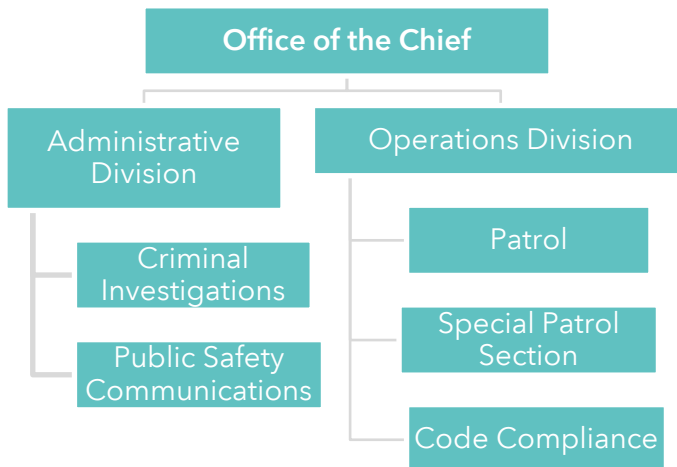
Police Department

updates (i.e., new State statutes, procedural law updates and changes, etc.)

Support functions also include:

- Fleet Management
- Equipment inventory and maintenance
- Property and Evidence Management
- Off Duty and Special Event Police Service Coordination
- Internal Affairs and Personnel Compliance
- Major Event Coordination and Operational Response
- Beach Access Permitting.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
LAW ENFORCEMENT (All Funds)						
Salaries & Benefits	\$ 6,403,400	\$ 6,671,400	\$ 6,562,700	\$ 7,334,300	\$ 7,334,300	\$ 7,811,800
Other Operating	584,800	602,400	648,300	756,400	858,400	903,800
Operating Capital	81,200	59,200	68,900	424,000	815,000	560,000
TOTAL LAW ENFORCEMENT	\$ 7,069,400	\$ 7,333,000	\$ 7,279,900	\$ 8,514,700	\$ 9,007,700	\$ 9,275,600

BUDGET HIGHLIGHTS

- The Proposed Budget includes funding to purchase four police vehicles. These vehicles will be funded through the fleet reserves set aside in prior years in anticipation of Fleet replacement needs.
- The Proposed Budget includes a \$280,000 reserve for Fleet Replacement.
- Funding for enforcement is shared by the General Fund \$8,927,600 and the Resort Tax Fund \$348,000.

SIGNIFICANT ACCOMPLISHMENTS

- Bal Harbour Village experienced one violent crime in 2022, as indexed annually for Bal Harbour Village by the Florida Department of Law Enforcement (FDLE).
- Arrest rates for Part I UCR Crimes decreased by 7%, with 5 less arrests from the prior year; however, arrests increased as compared to 2020, reflecting the BHPD's commitment to solving crimes in our community.
- Spearheaded regional law enforcement conference calls with the Miami-Dade County Coastal Police Chiefs to

Police Department

discuss multi-jurisdictional challenges and issues, as well as enforcement strategies.

- The Bal Harbour Police Department was recognized as Law Enforcement Agency of the Year, by the Autism Society of Greater Orlando, for the efforts in bringing training and autism awareness to law enforcement across the state.
- The department was also recognized by Congresswoman Frederica Wilson for the department's active participation in our community relations and outreach efforts.
- Prepared the situational briefings for the weekly management team COVID-19 conference call, which included tracking important COVID-19 statistics, such as daily positivity rate, daily case count, and number of hospitalizations, which would serve as the basis for decision-making on Village actions.
- Collaborated with the Bal Harbour Civic Association on security upgrades and enhancement in the residential gated community.
- The department was awarded \$100,000 in Urban Area Security Initiative (UASI) grant funds for hardware and equipment to establish a redundant fail over for the Village's network environment to be housed at the Emergency Operations Center.
- Coordinated active shooter training and Autism Awareness training for all Village staff.
- Continue to invest in officer training and preparedness through participation in the following training courses:
 - Through the Village's tuition reimbursement program, one (1) Sergeant graduated with his Master's Degree in Criminal Justice from Florida State University.
 - Officers will continue to attend Struggle Well, a mental health awareness training for law enforcement officers. This training was organized by Miami-Dade Chiefs of Police Association.
 - The department continues to invest in organizational development. Equally important is succession planning to ensure the continuity of professional law enforcement services. The department will continue to participate in training and development such as the Southern Police Institute (SPI) training and Federal Bureau of Investigations (FBI) LEEDA training.
 - Provided Marine Patrol Vessel Operation cross training for officers to ensure the appropriate personnel is training and available to provide marine patrol services to the community.
 - One officer is assigned part-time to the FBI Joint Terrorism Taskforce.
 - Sponsored the attendance of our department's female officers to the Law Enforcement Women's Empowerment Forum, where they had the opportunity to interact with experienced female law enforcement leaders from various departments throughout the country.
 - Updated the departmental Traffic Enforcement Policy.
 - Continued to conduct Autism Awareness Trainings for Law Enforcement professionals throughout the state of Florida, with over 40,000 Florida Law

Police Department

Enforcement Officers have participated in the training.

- Continue to promote the use of Crime Tips email address (CrimeTips@balharbourfl.gov) aimed at generating tips on investigations. Continue to grow participation in The Exchange, a two-way communication initiative, for residents & business owners about arrests, crime prevention tips, fraud offenses and wanted subject information.
- Worked in conjunction with the Bal Harbour Information Technology Department to successfully complete the Florida Department of Law Enforcement (FDLE) Technical Audit, which serves to ensure that all law enforcement information, network infrastructure, computer systems and facilities are secured and encrypted. Correspondence from FDLE confirmed compliance with all requirements.
- Purchased and replaced all police officer laptops to provide enhanced technology for first responders.
- Hired and developed a successful training program for Communications Dispatcher.
- Continued community outreach and relations activities and events. The police department's efforts enhanced community partnerships with department personnel, facilitated an opportunity to share crime prevention strategies, and elicit feedback from residents and business owners regarding community concerns. Some of the department's notable events include: Coffee with a Cop, Ice Cream with a Cop, Bike Ride with the Chief, Holiday Toy Drive, Community Giftwrapping Event, Bike Safety and Awareness Event, Back to School Uniform and Supplies

Drive, participation in Child Cancer Awareness Month and Command Staff participation in the Bal Harbour Rotary Club. Chief Flowers also served as guest speaker at the Solomon Leadership Program at the Shul of Bal Harbour, sharing with program participants the importance of character and communication.

- Completed a departmental reorganization in order to ensure clear lines of communication and supervision among the police ranks, including the creation of the Special Patrol Section. This new section encompasses the Collins Corridor Unit, focused on pedestrian safety and traffic enforcement along Collins Avenue, Marine Patrol and beach safety.
- Hired two (2) new police officers to continue to ensure full staffing, in order to provide excellent police services to the community.
- Promoted two (2) new Sergeants, with supervisory responsibility of front-line police personnel, including the supervision of the new Special Patrol Section and a midnight squad.
- Worked to develop an ordinance regulating commercial film and photography in public areas.
- Successfully awarded the Florida Inland Navigation District grant for the purchase of a new Marine Patrol vessel. This purchase of the 26 Foot FLUID vessel was completed, and the new vessel was deployed, with Marine Patrol providing 7-day coverage of our waterways.
- Purchased rifles and shields for police officers utilizing Law Enforcement Trust Funds to ensure officer safety and preparedness for our first responders.

Police Department

- Collaborated with the Florida Department of Transportation (FDOT) to finalize planning for safety upgrades to Frontage Road. Construction is expected to commence in Summer 2023.
- Other Performance Measures - Actuals:
 - Average police response times: 55 seconds
 - Number of community outreach events and meetings conducted annually: 48
 - Total number of citations issued annually (traffic, parking and red-light camera): 28,895

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BAL HARBOUR

- V I L L A G E -

Building Department

DESCRIPTION

The Building Department is responsible for Enforcing the Florida Building Code, Village Ordinances, and Miami-Dade County Ordinances. In House Building Department Professionals (Village) employees work together to provide permitting, plan review and inspection services to Village residents as governed by the Florida Building Code.

The Building Department is self-funded through permit fees, and is specifically, per the Florida Building Code required to:

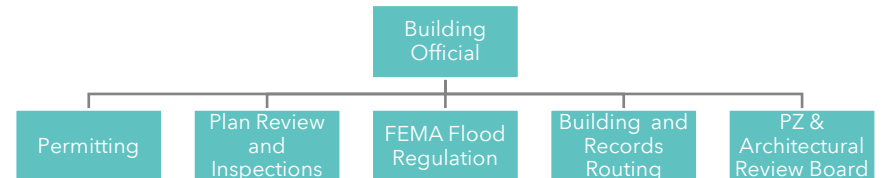
- Enforce the Florida Building Code and Floodplain Management;
- Coordinate with outside departments including Fire, DERM, Public Works, and Utilities;
- Perform Building, Mechanical, Electrical, Plumbing, Floodplain Management, Civil Engineering Onsite and Offsite Utility and Onsite Drainage Reviews and Inspections and Structural plan review;
- Performs inspections for all Building Code disciplines as well as Floodplain Management Reviews; and
- Issue Permits and, Certificates of Completion and Occupancy.

The unique needs of the Village’s Building Department necessitate additional responsibilities. Some of the additional work unique to this Village includes:

- Review of all plans prior to submittal to the Architectural Review Board (ARB) and making the appropriate recommendations;

- Verification of compliance with the Zoning through plan review and inspections;
- Enforcing ARB Certificates of Appropriateness through construction completion;
- Administering the Community Rating System to ensure residents receive maximum discount for flood insurance;
- Representing the Village in Local Mitigation Strategy Groups;
- Participating in ISO’s Building Code Effectiveness Grading Schedule which is used to develop insurance rates for individual properties; and
- Implementing a standardized permitting system through development of a standard operating procedures manual and standardization of forms and letters.

FUNCTION TABLE OF ORGANIZATION



Building Department

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND						
BUILDING AND PERMITTING						
Salaries & Benefits	\$ 758,000	\$ 883,800	\$1,018,000	\$ 1,282,300	\$ 1,282,300	\$ 1,793,000
Other Operating	240,800	273,200	302,000	404,100	404,100	415,100
Operating Capital	-	51,300	93,600	-	156,400	-
TOTAL BUILDING AND PERMITTING	\$ 998,800	\$ 1,208,300	\$ 1,413,600	\$ 1,686,400	\$ 1,842,800	\$ 2,208,100

BUDGET HIGHLIGHTS

- The Proposed budget includes additional funding for professional services to assist with the Bal Harbour Shops Expansion and other building and permitting projects.
- Includes partial funding for a code compliance officer relating to perform construction related compliance activities.

SIGNIFICANT ACCOMPLISHMENTS

- Continue to perform inspections and plan review to 4 days a week for all trades.
- Recertification Building Inventory. Notices to recertify are being prepared to be sent to all properties with the new State and MDC regulations; Many properties are performing repairs and still undergoing the past recertification cycle. Staff has performed visual field inspections and the Building Official has taken action on unsafe conditions.

- Pop up permits for Shops, have been converted to CU/BTR electronic submission to Miami-Dade County DERM and Fire.
- We continue to scan all plans and permits to be archived digitally. Going forward the department will continue to scan the daily work in order to have a fully digitized archive located in our Laserfiche Repository.
- Established a "One Stop Shop" with Miami Dade County offering concurrent plan review between the Village and the County. This will greatly reduce the plan review turnaround time for both residential and commercial projects.
- The Building Department continues the additional service of electronic recording with the County Recorders Office, allowing for contractors and residents to record documents associated with their construction project without having to go to the County Recorders Office.
- Establish an internal turnaround time for plan reviews: Commercial 14 days, Residential 7 days.
- Implemented new permitting procedures and streamline forms for a more efficient permitting process.
- Submitted annual CRS Recertification documents required by FEMA and maintained a CRS Recertification with a Score of 8, ensuring residents lower flood insurance costs.
- Continue to update building department operations manual and procedures as required. Forms are published on the Village portal.
- New permitting system is being implemented. Both legacy systems will be converted in order to have all permit records in one system. New permit software will allow for easier access to information and facilitating electronic plan review.

Building Department

- Other Performance Measures - Actuals: 10/01/2022-08/14/2023
 - Permits Issued: 1125
 - Inspections Performed: 3432/Average of 16 per day
 - Walk-In Customers: 1445
 - ARB Submittals: 7 Submittals

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BAL HARBOUR

- V I L L A G E -

Public Works & Beautification Department

DESCRIPTION

The Public Works & Beautification Department is comprised of four (4) areas of focus; Facilities, Public Works, Greenspace Management and Compliance. Each unit provides services in support of the Department's areas of responsibility. The Department provides public right-of-way and infrastructure maintenance services; utility and solid waste management, landscape maintenance and design, as well as maintenance activities for all Village facilities. These activities are conducted by a small team of in-house staff, along with various contracted service providers. Additionally, the Department provides management and support for all Village conducted utility system capital improvement projects, supports the Building Department's permitting activities, operates the On Demand community transit ride service and supports the enforcement activities of the Bal Harbour Police Department's Code Compliance Division.

Facilities

The Facilities Unit is responsible for the maintenance, repair, and operation of Village buildings and equipment at the following sites:

- Village Hall
- The Police Department Administration and Annex
- The Public Works & Beautification Operations Facility in North Miami
- The Guardhouse, access and security equipment, within the Gated Residential Community

The Facilities Unit also provides services in the following areas:

- Village wide cleanliness
- Street and landscape up lighting maintenance
- Street furniture and signage maintenance
- Bus Shelter cleaning and maintenance

Public Works

The Public Works Unit provides services related to the repair, maintenance, and operation of Village infrastructure, and other services including:

- Water, sewer and storm water utility system maintenance and operation
- Solid waste collection, disposal and recycling services
- Utility System Capital Project management
- Plan reviews*
- Code enforcement support
- Pedestrian walkways and surfaces maintenance
- Curb, gutter and roadway maintenance
- On Demand community transit services

(*) The Public Works Unit supports the Building Department with the review of all utility and landscape related plans submitted for permitting to the Building Department and post construction utility and landscape installation inspections prior to permit closures.

Greenspace Management Unit

The Greenspace Management Unit is responsible for the landscape maintenance and appearance of the Village controlled common areas, including:

Public Works & Beautification Department

- All Village building grounds.
- Village-controlled medians, swales, and landscape areas
- Bal Harbour Beach and adjacent areas
- The Gated Residential Section common areas

Management of the Village urban forestry program

Compliance

The Utility Compliance Coordinator with administrative support, oversees the Village regulatory compliance with all aspects of the utility operation activities and the Utility Infrastructure Improvements Project management, inclusive of the following activities:

- Utility Infrastructure Improvements Project
- Water Quality Testing/Reporting
- Sanitary Sewer Station Run Times Reporting
- NPDES Inspections/Reporting
- Right of Way Permits
- Staff Training
- Utility & Drainage Plan Reviews
- Regulatory Agency Liaison
- Critical Incident Operations Support

FISCAL ENVIRONMENT

Services provided by the Public Works & Beautification Department are supported through several funding sources, including the General Fund for Public Works activities, the Water & Sewer Fund for Utility activities, the Resort Tax Fund for greenspace and beautification activities, and dollars from the Gated Residential Section Special Assessment. A breakdown of services funded through each fund is provided below:

General Fund

Facility Maintenance

This provides funds for the operation of all Village-owned buildings, such as Village Hall Police and Administration and the Public Works Operations Facility. Expenditures include on-going contractual services, such as air conditioning, pest control, elevator and copier services, along with the janitorial contract. In addition, other operational supplies used to maintain Village facilities Hall, Police Department Administration, and the Public Works & Beautification Operations Facility buildings are supported through this fund. Additionally, the Pooper Scooper (Dog Waste) Bag Program and landscape maintenance contract for Village Hall and the adjacent parking lot is budgeted within this fund.

Public Works

This unit performs activities such as the maintenance of the storm drains, solid waste and recycling collection contract, equipment and vehicle rentals/leases and repairs, maintenance of the street sweeper and grapple truck, maintenance of street lights, storm drainage pump station in the residential area, transit services, management of residential solid waste service, and the maintenance of Florida Department of Transportation (FDOT) storm pumps for 96th Street. Operating supplies, signs and posts are also budgeted as part of this fund.

The Water & Wastewater Utility Fund

This fund supports the operation and maintenance of the infrastructure, which distributes potable water to residents and businesses; collects, pumps, and transmits wastewater to the County treatment facilities. The activities funded in this area include:

Public Works & Beautification Department

- Professional engineering services
- Utility locates
- Water testing
- Maintenance of sewer station pumps
- Wet wells and generators
- Meter installation and service
- Fire hydrant and water/sewer mains service
- Capital projects relating to the Utility
- Regulatory compliance
- Staff training for utility operations

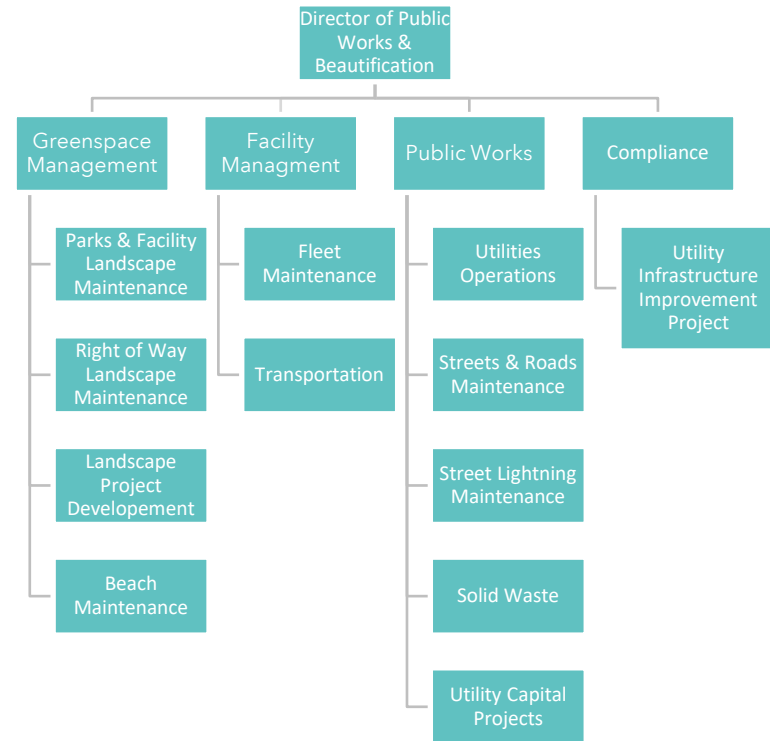
Resort Tax Fund/ Beautification and Maintenance

This fund, through Resort Tax Collections, supports the operations for greenspace, beautification, and other Resort Tax eligible activities. All operations related to the purchasing and maintenance of landscaping and irrigation systems on Collins Avenue, 96th Street, and on the Beach. The costs for the maintenance of the bus stops, landscaping lights, signs, buoys, emergency life rings, warning flags, holiday decorations, bollard lights along the jogging path, benches/trash receptacles are also budgeted within this fund.

Security & Landscape Assessment Fund

The assessment provides the funding necessary for security and landscape maintenance services through a contracted provider for all the green space within the residential gated community which is not privately maintained.

FUNCTIONAL TABLE OF ORGANIZATION



Public Works & Beautification Department

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
PUBLIC WORKS & BEAUTIFICATION DEPARTMENT						
GENERAL FUND						
PUBLIC WORKS						
Salaries & Benefits	\$ 472,200	\$ 494,200	\$ 463,800	\$ 550,200	\$ 550,200	\$ 661,100
Other Operating	1,337,700	1,301,200	1,364,000	1,529,400	1,529,400	1,620,900
Operating Capital	412,100	547,500	405,300	3,067,700	4,843,700	2,263,000
TOTAL PUBLIC WORKS	2,222,000	2,342,900	2,233,100	5,147,300	6,923,300	4,545,000
RESORT TAX FUND						
BEAUTIFICATION/GREENSPACE/OTHER RESORT TAX ELIGIBLE						
Salaries & Benefits	234,600	288,600	455,000	444,300	444,300	456,500
Other Operating	847,700	808,400	1,109,900	1,397,100	1,397,100	1,545,300
Operating Capital	9,700	20,900	38,700	165,000	165,000	-
BEAUTIFICATION/GREENSPACE/ OTHER RESORT TAX ELIGIBLE	1,092,000	1,117,900	1,603,600	2,006,400	2,006,400	2,001,800
WATER & WASTEWATER UTILITY FUND						
Salaries & Benefits	724,900	736,000	801,500	945,200	945,200	1,045,100
Other Operating	3,257,100	4,096,200	4,099,500	4,385,400	4,385,300	4,324,000
TOTAL UTILITY OPERATIONS	3,982,000	4,832,200	4,901,000	5,330,600	5,330,500	5,369,100
Operating Capital	3,799,100	4,887,900	4,215,200	2,135,100	3,710,900	222,900
TOTAL UTILITY	7,781,100	9,720,100	9,116,200	7,465,700	9,041,400	5,592,000
SECURITY & LANDSCAPE ASSESSMENT FUND						
SECURITY & LANDSCAPE ASSESSMENT AREA EXPENSE						
Salaries & Benefits	45,100	49,300	48,200	35,000	35,000	35,000
Other Operating	570,700	548,600	571,900	1,228,100	1,228,100	1,183,400
Operating Capital	8,900	10,600	206,900	1,209,700	1,816,300	1,080,200
TOTAL SECURITY & LANDSCAPE ASSESSMENT FUND	624,700	608,500	827,000	2,472,800	3,079,400	2,298,600
TOTAL PUBLIC WORKS & BEAUTIFICATION DEPT	\$ 11,719,800	\$ 13,789,400	\$ 13,779,900	\$ 17,092,200	\$ 21,050,500	\$ 14,437,400

BUDGET HIGHLIGHTS

The Proposed Budget:

- Includes funding for:
 - Infrastructure Enhancements
 - Stormwater and Fleet reserves
- Details regarding Utility Budget Highlights are included in the Utility Fund Narrative.

SIGNIFICANT ACCOMPLISHMENTS

- Completed the funding request and received Council approval to accept two FDEP grants in the amount of one million five hundred forty-eight dollars (\$1,548,000), to construct stormwater system upgrades within the UIIP phase 6b, 5b locations.
- Coordinated with the Bal Harbour Civic Association to complete the installation of various security access control devices, vehicular tag recognition control point and perimeter cameras, with a video management system and an intercom communication system within the Gated Residential Section of the Village.
- Initiated the Council approved On-demand, door to door transit service within the Village and adjacent area, utilizing one electric Tesla and one Americans with Disabilities Act (ADA) compliant vehicle as needed.
- Received Council approval to purchase two replacement vehicles to be utilized by the facilities and beautification units.

Public Works & Beautification Department

- Received Council approval to purchase and install 6 additional American with Disabilities Access (ADA) Mobi-mats to provide a minimum of one ADA dune crossover access mat for each upland Oceanfront property along Bal Harbour Beach.
- Coordinated with the Village Attorney to develop and obtain Council adoption of Ordinance 2023-646 to regulate non-stormwater discharges to the storm drainage system; establishes erosion and sediment control mechanisms in order to comply with the requirements of the NPDES; establishes the Village's legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance.
- Received Council approval and completed the actions to retain a firm to conduct a Water and Wastewater analysis to establish a sound methodology for rate determinations going forward.
- Received Council approval and completed the actions to purchase a Street Sweeper to move this service In-house from the previous vendor retained service.
- Completed the required actions to replace 695 linear feet of sanitary sewer main line with laterals within the UIIP phases 3 A, 3B, locations using a combination of retained contractors and staff.
- Completed the required actions to retain a contractor to perform rehabilitative lining of 14 Village Stormwater structures within the UIIP Phase 5 C locations.
- Completed the required actions to retain vendors and purchase, install pump motor soft starters, refurbish

pump motors and a channel grinder at Village Sanitary Sewer pump stations.

- Completed the required actions to retain the Additional Engineering and Design Services for Utility Infrastructure Improvements Project Phase 5B, Sanitary Sewer Main replacement work.
- Completed the required actions to retain the Additional Engineering and Design Services for Utility Infrastructure Improvements Project Phase 5A Water Main replacement work.
- Promoted one (1) Municipal Service Worker (MSW) to Stormwater Technician and hired two Utility System Technicians

Water:

- Repaired four (4) fire hydrants with Village Staff.
- Certified all Village-owned backflow prevention devices utilizing Village Staff.
- Certified six (6) residence backflows with Village staff.
- Responded to forty (40) water-related service calls.
- Monitored construction sites for possible water breaks and illegal connections.
- Performed 120 data logs per customer request.
- Replaced ten (10) domestic water meters. utilizing Village staff
- Responded to five (5) water main breaks.
- There were no "Boil Water Notices" issued for the year.
- Completed hydrant flushing, exercised water valves and obtained associated statistical data on all Village fire hydrants and water valves.
- Took one hundred-four (104) chlorine water samples.

Public Works & Beautification Department

Sanitary Sewer:

- Cleaned 105 sewer manholes and jetted 17,000 linear feet of sewer pipe.
- Replaced a submersible pump at PS #2.
- Rebuilt three (3) submersible pumps at PS #1.
- Performed annual air release valve maintenance inspection.
- Replaced bottom end of channel grinder at PS #1
- Monitored both pump stations during hurricane. Four (4) shifts with Village staff.
- Repaired pump #2 base at PS #1
- Replaced 105 manholes rain catcher.
- Added anodes on seven (7) pumps.
- Responded to ten (10) Resident call in for sewer backup.
- Responded to twenty (20) after hours call ins for pump station alarms.
- Adjusted the elevation of an FPL conduit that was in conflict with the proposed sanitary sewer gravity main project.
- Replaced and combined sewer laterals that were deteriorated. Adjusted the elevation to match the new elevation of the manhole inverts to provide proper flow at 286 Bal Bay Drive.
- Replaced sewer main line from manhole #54 to #55 one hundred-ten linear feet PVC pipe with Village staff.

Stormwater:

- Cleaned 163 Storm water manhole and catch basin structures and jet spray cleaned 9,200 linear feet of Storm Water system pipe.

- Performed manhole and catch basin rehabilitation and lining on fourteen (14) catch basins and two (2) manholes on Bal Cross/Camden Drive.
- Performed a main line inspection on the seventy-two (72) inch pipe running to Storm station #2 by Aqua-Nautik professional diving company.
- Continued to meet annually the NPDES permit requirements.
- Cleaned the streets two times a week with the street sweeper
- Monitored Village wide streets for fallen debris during hurricane four-hour (4) shifts.

Compliance:

- Submitted a total of forty-eight (48) compliance reports to the Miami-Dade County Department of Environmental Resources Management; Three (3) Annual Illicit Stormwater Discharges Report / Annual Water and Sewer and As-Builts GIS Plans / Sanitary Sewer Evaluation System annual report / Annual Water accounting Data Form / Monthly sewer pump stations running time / Monthly water analysis testing results by the County Lab / Monthly Fats-Oil and Grease report.
- The Village issued 21 right-of-way permits to private utilities companies.

Utility Infrastructure Improvements Project:

- Phases 3(A), 3(B) and 3(C); water mains, water services, few drainage improvements, sanitary sewer improvements have been completed since late 2022. In addition, all curb and gutters have been replaced. Bal

Public Works & Beautification Department

Bay Drive-north was recently milled and paved. Remaining paving areas north of Harbour Way-West is scheduled for completion mid-December 2023.

- Project 3C): Milling and paving both Harbour Way-West and Harbour-Way East from Collins Avenue to Bal Bay Drive (at the Marina), tentatively start date June 2026 with completion mid-December 2026.
- Project 5A: water main and water services work starts mid-January 2024 with completion May 2024. Removal and replacement of curb and gutter starts immediately with a completion date July 2024. Milling and paving can start immediately with a completion date mid-December 2024. Note: milling and paving on-hold until Projects 6A and 6B are completed.
- Projects 5(C)and 5(B): water mains and water services have been completed. Few sanitary sewer improvements completed although, pending approximately 1,200 linear feet of sanitary pipe and manholes along Camden Drive with Bal Cross Drive intersection and, to Harbour Way-east intersection. This particular project is scheduled to start mid-January 2024 with a completion date June 2024.
- Project 6A: water main and water services started January 2023 with a completion date of April 2024. Pending are drainage improvements along Balfour Drive from Park Drive to Bal Bay Drive which includes new drainage pipes, new catch basins, manhole structures and four drainage gravity Wells. The mentioned infrastructures are scheduled for completion in mid-December 2024. Removal and replacement of

curb and gutters followed by milling and paving is scheduled completion June 2025.

- Project 6B: water main and water services started in January 2023 with a completion date April 2024. Pending are major drainage improvements along Park Drive and Bal Cross Drive intersection with a new stormwater pump station and two pressurized injection Wells for the Project area of 6(B). The stormwater pump station is scheduled for completion in late 2027 as funding to be determined. Removal and replacement of curb and gutters followed by milling and paving is pending stormwater pump station work completion.
- Project 7: major drainage improvements starting at the intersection of Balfour Drive heading north on Bal Bay Drive reaching the existing stormwater pump station at Harbour Way-West. The stormwater station rehabilitation includes new pumps, new electrical system and 2 pressurized injection Wells for water quality discharge to Biscayne Bay. Project schedule to start April 2024 with completion date September 2025.
- Once Project 5C, 5B and Project 7 infrastructure components are completed (late 2024 / late 2025), curb and gutter replacement will start with an overall completion mid-December 2025 Milling and paving will follow with overall completion May 2026.
- NOTE: Cleaning and videoing stormwater drainage pipes in areas with odors caused by ground water infiltration to pipes with cracks. If possible, cured-in-place lining of pipes to eliminate infiltration. In addition, catch basins and manholes with infiltration will be lined with approved materials.

Public Works & Beautification Department

Landscaping:

- Replaced sod at 34 homes on Camden Dr and Bal Cross Dr.
- Performed 3x weekly palm frond pick-up inside the Gated Community.
- Replaced subsurface irrigation with pop-up spray heads on Collins Ave.
- Replaced 17 pallets of sod that was damaged from the FDOT lighting project and irrigation retrofit on Collins Ave.
- Installed new landscaping bed underneath the bridge.
- Replaced the turf areas along the cut-walk.
- Performed 34 plan reviews for the year.

Coastal:

- Replaced 1,300' of rope and added 30 posts on the dune.
- Installed landscaping to provide screening for the storage of beach furniture for three (2) oceanfront condominiums.
- Performed dune inspections to ensure condominium and hotel beach furniture is not placed in the dunes.
- Installed 130 tons of coquina sand on the beach path and service path.

Sidewalks & Streets:

- Performed weekly street-sweeping in the gated community to address cleanliness.

- Supplemented street sweeping with blowing off the curbs when needed to remove sand and vegetative debris.
- Replaced 400 square feet of sidewalk sections on Collins Avenue that had a potential to become a trip hazard.
- Procured the replacement of 1,578 square feet of sidewalk that no longer have Date Palms and require harmonization.

Sanitation:

- No garbage fluid spills reported for the year.
- Provided additional bulk inspections utilizing in-house Staff.
- Replaced 28 trash totes and 47 recycling totes in the residences.
- Replaced 17 trash totes and 11 recycling totes on the west side of Collins.
- Renewed the Disaster Debris Management Site (DDMS) Permit from the Florida Department of Environmental Protection for hurricane debris storage.

Property Management:

- Responded to one (1) emergency FPL power outage relating to the streetlight on 96th St. and 41 calls for gate malfunctions/damage in the gated community.
- Responded to 3 emergency call ins regarding fallen Medjool Palms
- 8 bus shelters are being cleaned and wiped daily: once a week pressure cleaning.

Public Works & Beautification Department

- Repaired 3 construction related outages in the residences.
- Two (2) streetlights were involved in vehicle related accidents on Collins Ave.
- Installed 1 streetlight on Collins Ave
- % of Sanitary system operation without overflows - 100%
- Damaged sidewalks repaired (square feet) - 350
- % of Annual water loss - 9%
- # of water meter re-reads - 180

Training:

- Department Staff obtained: One (1) Wastewater Collection "C" Certification.
- One (1) CDL permit
- One (1) FDEP Water Distribution System Operator License Level "3".
- Five (5) Certificates of Completion Bloodborne Pathogens.
- Five (5) Certificates of Completion CPR training.

Other Performance Measures - Actuals:

- % of turf mowing completed as scheduled - 100%
- % Quarterly palm pruning completed as scheduled - 95%
- % Beach trash receptacles serviced daily - 100%
- % Bus shelters serviced five times weekly - 100%
- % Quarterly hardscape pressure cleaning - 80%
- % Dog waste stations serviced 3x weekly - 100%
- % Waste collections performed as scheduled - 90%
- Stormwater Conveyance Pipes Cleaned (Linear Feet)- 2,100
- Stormwater Structures Cleaned (Each) - 80
- NPDES Inspections Completed - 10
- % Regulatory Compliance, including all permits - 100%
- % Street Sweeping performed 2x weekly - 100%
- # of Sanitary Manholes cleaned - 14

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BAL HARBOUR

- V I L L A G E -

Recreation, Arts & Culture Department

DESCRIPTION

The Recreation, Arts & Culture Department is a department created during Fiscal Year 2021/2022 to centralize activities and services previously offered in other departments, and expand upon them to meet the growing needs of the Village. The department mission is to create and implement programs, activities, and events that elevate the quality of life for the residents of Bal Harbour, while also positioning the Village as a unique and elegant cultural destination for visitors and guests.

The department operates out of Bal Harbour Waterfront Park, opening Fall of 2023. The park includes an open lawn, a performance area, fitness stations, basketball court, two playgrounds, a splash pad, and a 15,000 square-foot community center. The community center consists of multi-purpose spaces that can be utilized for events and recreation programming, as well as an indoor playground for toddlers.

The operation of the department is comprised of three main areas: Recreation, Facility Maintenance, and Events & Communications.

Recreation

The Recreation division coordinates varied programming to meet the interests and skill levels of all ages, such as Tai Chi for seniors, yoga for adults, game tournaments for teens, and basketball for youth, just to name a few. Programming is curated based on the needs of the community, and varies from season to season. This division is also responsible for all customer service for the public, including the reception desk at the Bal Harbour Waterfront Park.

The team provides information about Village activities and services, facilitates access to the park through the issuance of the *All Access Card* for Bal Harbour residents, and manages registrations for all programs and activities.

Facility Maintenance

The Facility Maintenance division of the department manages the park facility, ensuring that all grounds, equipment, and furnishings, are maintained to the highest standard in line with the *Bal Harbour Experience*.

Events & Communications

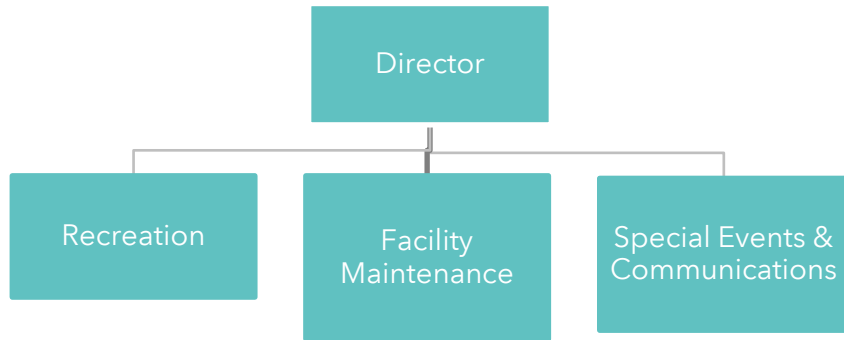
The Events & Communications division oversees special events throughout the year, including the Sounds by the Sea music series, Movies on the Beach, and the Village's signature Independence Day Celebration in July. Arts & Culture continues to be a focus of the Village of Bal Harbour, through the Art Access program, which provides complimentary access to unique cultural institutions throughout South Florida, such as the Rubell Museum, Perez Art Museum Miami, and The Bass Museum of Art. This division coordinates monthly guided tours at local museums through *Unscripted Bal Harbour*, as well as unique programs for residents and visitors during regional events, such as Art Basel and the Miami Film Festival.

The Events & Communications division is also responsible for centralizing and managing all communications for the Village, including a printed quarterly newsletter, marketing, email notifications, website, and social media, to ensure that residents and visitors alike receive consistent information about the

Recreation, Arts & Culture Department

programs and services available through the Village, in an effort to continuously enhance the *Bal Harbour Experience*.

FUNCTIONAL TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
RECREATION, ARTS & CULTURE DEPARTMENT						
GENERAL FUND						
Salaries & Benefits	\$ 170,300	\$ 82,100	\$ 57,800	\$ 608,200	\$ 608,200	\$ 642,600
Other Operating	116,300	2,500	900	430,100	430,100	770,100
Operating Capital	(3,800)	-	2,300	85,000	85,000	0
TOTAL GENERAL FUND	282,800	84,600	61,000	1,123,300	1,123,300	1,412,700
RESORT TAX FUND						
Salaries & Benefits	-	-	29,000	353,300	353,300	439,100
Other Operating	-	-	600	458,000	508,000	682,700
Operating Capital	-	-	-	-	-	-
TOTAL RESORT TAX FUND *			29,600	811,300	861,300	1,121,800
OTHER RESORT TAX ELIGIBLE						
TOTAL RECREATION, ARTS & CULTURE DEPARTMENT	\$ 282,800	\$ 84,600	\$ 90,600	\$ 1,934,600	\$ 1,984,600	\$ 2,534,500

(*) - Resort Tax Funding primarily represents Special Events & Communications. In prior years, this activity was included in the Tourism Department Budget.

BUDGET HIGHLIGHTS

- The FY 2023-24 Proposed Budget for the Recreation, Arts & Culture Department includes \$1,412,700,300 (55.74%) in General Park/Facility Related activities; \$1,121,800 (44.26%) in Special Events and Communications.

SIGNIFICANT ACCOMPLISHMENTS

- Launched a registration process for residents and hotel guests to conveniently register for events and tours online through Eventbrite, receiving over 4,000 registrations during the fiscal year.
- Expanded the Village's signature Independence Day Celebration to include a custom drone laser light show. The

Recreation, Arts & Culture Department

enhanced event welcomed over 1,100 residents and hotel guests.

- Launched a new farmers market, The Market, at the 96 Street Beach Access path. The Market hosted 10 unique vendors weekly and noted great attendance and positive feedback.
- Strategized email marketing content into one centralized email newsletter, which is delivered weekly on Fridays and features all upcoming Village events and news.
- Launched an official Instagram page for the Bal Harbour Village Government, which gained over 200 followers and over 800 engagements in its first quarter.
- Established a standard operating procedure for all messaging to include a call to action back to the Village website resulting in an increase of website visits by 19%.
- Developed new social media content strategies effectively increasing social media engagements by 196%.
- Other Performance Measures - Actuals:

<u>Performance Measure</u>	<u>FY22 Actual</u>	<u>FY23 Expected</u>	<u>FY24 Target</u>
Event Registrations	N/A	4,200	4,500
Website Visits (balharbourfl.gov)	62,906	90,000	95,000
Unique Social Media Posts	44	600	625
Total Email Blast Subscriber Growth	167	300	350
Average Open Rate	43%	47%	48%

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BAL HARBOUR

- V I L L A G E -

Capital Program Department

DESCRIPTION

The Capital Program Department is responsible for capital improvement administration of consulting services and construction contracts for the development of new construction projects and improvement of existing Village owned facilities and interdepartmental capital improvements.

FUNCTION TABLE OF ORGANIZATION



FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
CAPITAL PROGRAM						
GENERAL FUND						
Salaries & Benefits	\$ 208,800	\$ 222,700	\$ 301,100	\$ 353,800	\$ 353,800	\$ 386,000
Other Operating	1,200	16,400	32,500	25,000	25,000	30,000
Operating Capital	1,273,800	1,620,000	10,410,400	11,270,000	24,621,700	1,000,000
TOTAL GENERAL FUND	1,483,800	1,859,100	10,744,000	11,648,800	25,000,500	1,416,000
RESORT TAX FUND						
Salaries & Benefits	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
Operating Capital	-	-	-	4,250,000	4,250,000	-
TOTAL RESORT TAX FUND	-	-	-	4,250,000	4,250,000	-
TOAL CAPITAL PROGRAM	\$ 1,483,800	\$ 1,859,100	\$10,744,000	\$ 15,898,800	\$ 29,250,500	\$ 1,416,000

BUDGET HIGHLIGHTS

- The Proposed Capital Program Budget herein includes Funding for the following Capital Projects:
 - Jetty/Cutwalk Restoration
- The Proposed Budget includes funding for a professional to provide grant request support.
- Further details regarding Capital Program activities are included in the Capital Outlay Narrative of the 5 Year Capital Improvement Plan.
- Capital Program Budget for the Utility activities are reflected as a part of the Utility Fund.

Capital Program Department

SIGNIFICANT ACCOMPLISHMENTS

- The Bal Harbour Jetty/96 Street-end project is currently 605% complete with the Construction Document Phase. Construction Phase for this project is set to commence in Spring 2024. This project will enhance the use of the Jetty, Cutwalk and 96 Street-end as public spaces for the community. The Jetty Plaza Entry will also be commencing concurrent with the Jetty project due to the spatial proximity of the construction zone. FDOT has granted an extension of the grant agreement till December 2024 and we anticipate a substantial completion by December 2024. This work has been funded by the Florida Department of Transportation (FDOT) Beautification grant.
- The Bal Harbour Waterfront Park construction is in full swing and the project is 95% complete. We anticipate substantial completion for the end of August 2023.
- The New Village Hall project programming phase is ongoing. Council has approved the execution of an Architectural Engineering agreement with Zyscovich Architects.
- Implemented a Capital Program Grants initiative and obtained the following grants from several agencies:
 - Florida Inland Navigational District (FIND) - Jetty and Cutwalk Design \$252,000 for Phase I Design.
 - Florida Inland Navigation District (FIND) - Jetty and Cutwalk Phase II \$2,000,000.
 - Florida Inland Navigational District (FIND) - Village Park Seawall \$705,097.
 - FDEP Resilience Implementation grant - Village Park \$479,760.
 - FDOT ROW Beautification Grant-\$100,000 for the Jetty Plaza.
 - House of Representative Appropriation 2022 for the Jetty & Cutwalk \$500,000.
 - House of Representative Appropriation 2023 for the Jetty & Cutwalk \$500,000.
 - DHS USAI grant - New Ops Facility EOC +/- \$105,000.
 - FDOT County Incentive Grant Program (CIGP) Collins Avenue Traffic Study \$24,900.
- Applications submitted and pending award:
 - DEO-Rebuild Florida CDBG Mitigation for General Infrastructure Grant for Stormwater and Jetty project - approx. 5 million - Funding has been cancelled till further notice.
 - FDEP Florida Resiliency Grant - Planning & Design Phase for the New Village Hall \$500,000 - application Grant application will be submitted in September 2023.
 - The Florida Division of Emergency Management Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance Program (FMA) and Building Resilient Infrastructure & Communities (BRIC) cycled in 2021 and we submitted a Letter of Intent for all three (3) programs, but the project was not eligible because the Jetty at the time was thought to be owned by the ACOE. The Village will re-submit Letters of Intent for the 2022 cycle and the Village was not eligible.

Capital Program Department

- Resilient Florida grant for \$2,000,000 for the Jetty and Cutwalk project will be submitted in September 2023.

Implementation of Capital Program projects within a five year (5) year period 2019-2024: Completed Operations Facility/EOC project; Completed the Seawall and Dock Reconstruction project; Completed construction of the Bal Harbour Village Waterfront Park and Community Center; Implemented the Jetty and Cutwalk Restoration project (including the Jetty Entry Plaza) Planning and Design phase; Implemented the Planning and Design Phase for the New Village Hall; Commenced Feasibility/Traffic Analysis for Collins Corridor.

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BAL HARBOUR

- V I L L A G E -

Water & Wastewater Utility Fund

DESCRIPTION

Water and Wastewater services within the Village are provided as an enterprise operation, through the Utility within the Public Works & Beautification Department. Services are funded as payments for measurable water and wastewater services are consumed. Pursuant to Chapter 180, Florida Statutes, municipalities are authorized to establish just and equitable rates to be paid for the use of the utility. Rates established as charges for services should sustain its operations and satisfy any related debt.

This fund supports the operation and maintenance of the infrastructure, which distributes potable water to residents and businesses; collects, pumps, and transmits wastewater to the County treatment facilities. The activities in this area include:

- Professional engineering services
- Utility locates
- Water testing
- Maintenance of sewer station pumps
- Sewer pump station wet wells and generators
- Water meter installation and service;
- Water system valve maintenance
- Fire hydrant service
- Water/sewer mains service
- Capital projects relating to the Utility

The FY 2023-24 Operating and Capital Budget for the Water and Wastewater Utility Fund is \$5.592 million.

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
WATER & WASTEWATER UTILITY FUND						
REVENUE						
Operating Revenue	\$ 4,344,500	\$ 4,487,200	\$ 4,758,300	\$ 5,228,000	\$ 4,832,800	\$ 5,592,000
Intergovernmental Revenue	658,200	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	2,237,700	5,981,900	-
TOTAL CAPITAL AND OPERATING REVENUE	5,002,700	4,487,200	4,758,300	7,465,700	10,814,700	5,592,000
EXPENDITURES:						
Salaries & Benefits	724,900	736,000	801,500	945,200	945,200	1,045,100
Other Operating	3,257,100	4,096,200	4,099,500	4,385,300	4,385,300	4,324,000
TOTAL UTILITY OPERATIONS	3,982,000	4,832,200	4,901,000	5,330,500	5,330,500	5,369,100
Operating Capital	3,799,100	4,887,900	4,215,200	2,135,100	3,710,900	222,900
TOTAL EXPENDITURES (BUDGETARY BASIS)	\$ 7,781,100	\$ 9,720,100	\$ 9,116,200	\$ 7,465,600	\$ 9,041,400	\$ 5,592,000
Depreciation	509,400	457,100	501,700	TBD	TBD	TBD
Debt Principal Payment	(661,500)	(1,203,700)	(1,204,800)	TBD	TBD	TBD
Capital Asset Clearing	(3,795,800)	(4,880,500)	(4,215,200)	TBD	TBD	TBD
Other Uses	38,400	16,400	(40,400)	TBD	TBD	TBD
TOTAL EXPENDITURES (GAAP BASIS)	\$ 3,871,600	\$ 4,109,400	\$ 4,157,500	TBD	TBD	TBD

BUDGET HIGHLIGHTS

- The wholesale services are purchased from the Miami-Dade County Water and Sewer Department for water and the City of Miami Beach for sewer services, as such the Village's Utility is subject the rate adjustments of our service providers.
- Miami-Dade County Water and Sewer Department proposed a 9.64% increase to water rates, the Proposed Budget in turn increases the water rate charged (inclusive of a cost-of-living and other increase) to

Water & Wastewater Utility Fund

Village customers from \$5.4796 to \$5.7719/1,000 gallons consumed.

- The City of Miami Beach pays Miami-Dade WASD for sewer services, and the Village pays the City of Miami Beach. This year, Miami-Dade WASD has proposed a sewer rate increase; as well as a true-up adjustment from prior years to be paid to the City of Miami Beach of 5.48%. The Proposed Budget in turn increases the sewer rate charged (inclusive of a cost-of-living and other increase) to Village customers from \$9.8858/1,000 to \$10.2844/1,000 gallons consumed.
- The Proposed Budget includes the appropriate allocation of salary and fringe expenses associated with work performed for the Utility by operating departments, services are delivered in collaboration between the Village Public Works & Beautification and Finance Departments.
- Further detail regarding Utility activities are included in the Public Works & Beautification Departmental Narrative, as these activities are managed within that department.

BAL HARBOUR

- V I L L A G E -

Resort Tax Fund

DESCRIPTION

Bal Harbour Village levies a Resort Tax of four percent of the rent received on the occupancy of a room in any hotel, motel, or apartment house, and two percent of such retail sales of all items of food or beverages, alcoholic or otherwise, sold at retail for consumption on the premises, at any place of business within the Village. This levy is consistent with Part I, Chapter 212, of Florida Statutes.

Bal Harbour Village is one of only three municipalities in Miami-Dade County to levy such a tax (in addition to the City of Miami Beach and the Town of Surfside). This Resort Tax is used to fund the beautification and maintenance of the Village on the beach and the Collins corridor areas as well as reinvesting in the promotion of tourism and enhancing tourist eligible activities throughout the Village. According to the Florida Statutes, these resort tax funds must be used for tourism-related activities such as driving awareness and demand through publicity, advertising and event activation.

For the FY 2023-24 Proposed Budget, the Resort Tax Funding allocated for beautification, greenspace, and other resort tax eligible activities such as special events and community activities is equivalent to an additional 0.58 mills, if the services and activities were funded within the General Fund through ad valorem revenue.

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
RESORT TAX FUND						
REVENUE						
Operating Revenue	\$ 2,860,300	\$ 4,846,900	\$ 6,031,900	\$ 4,654,500	\$ 4,654,500	\$ 5,185,400
Appropriation of Fund Balance/Carryover	-	-	-	4,415,000	4,643,900	245,000
TOTAL REVENUE	2,860,300	4,846,900	6,031,900	9,069,500	9,298,400	5,430,400
TOURISM & MARKETING						
Salaries & Benefits	299,000	287,400	348,600	324,800	324,800	\$ 394,000
Other Operating	919,300	476,900	1,465,700	1,506,400	1,506,400	1,414,800
Operating Capital	-	17,100	58,600	-	76,900	150,000
TOTAL TOURISM & MARKETING	1,218,300	781,400	1,872,900	1,831,200	1,908,100	1,958,800
BEAUTIFICATION/GREENSPACE						
Salaries & Benefits	234,600	288,600	455,000	444,300	444,300	456,500
Other Operating	847,700	808,400	1,109,900	1,397,100	1,397,100	1,545,300
Operating Capital	9,700	20,900	38,700	165,000	165,000	-
TOTAL BEAUTIFICATION/GREENSPACE	1,092,000	1,117,900	1,603,600	2,006,400	2,006,400	2,001,800
LAW ENFORCEMENT						
Salaries & Benefits	-	-	46,500	170,600	170,600	338,200
Other Operating	-	-	-	-	102,000	9,800
Operating Capital	-	-	-	-	-	-
TOTAL LAW ENFORCEMENT	-	-	46,500	170,600	272,600	348,000
RECREATION, ARTS & CULTURE						
Salaries & Benefits	-	-	29,000	353,300	353,300	439,100
Other Operating	-	-	600	458,000	508,000	682,700
Operating Capital	-	-	-	-	-	-
TOTAL RECREATION, ARTS & CULTURE	-	-	29,600	811,300	861,300	1,121,800
CAPITAL PROJECT						
Operating Capital	-	-	-	4,250,000	4,250,000	-
TOTAL CAPITAL PROJECT	-	-	-	4,250,000	4,250,000	-
TOTAL EXPENDITURES	\$ 2,310,300	\$ 1,899,300	\$ 3,552,600	\$ 9,069,500	\$ 9,298,400	\$ 5,430,400

Resort Tax Fund

BUDGET HIGHLIGHTS

The FY 2023-24 total Proposed Operating and Capital Budget for Resort Tax includes:

- \$1,808,800 (34.26%) for Tourism and marketing inclusive of sponsorships and contributions of \$160,000;
- Other resort tax eligible activities funded by the Resort Tax Fund are as follows:
 - Beautification and Greenspace activities comprise \$2,001,800 (21.24%) of the total proposed Resort Tax Budget. Further detail regarding Beautification and Greenspace Maintenance activities are included in the Public Works & Beautification Departmental Narrative, as these activities are managed within that department.
 - Law Enforcement activities comprise \$348,000 (6.59%) of the budget.
 - Special Events and Community Activities comprise \$1,121,800 (21.24%) of the total proposed budget. Effective with FY 2022-23 Special Events and Community Activities are included in the Recreation, Arts & Culture Departmental Narrative, as these activities are managed within that department.

TOURISM DEPARTMENT

The focus of the Tourism Department is to position Bal Harbour Village as a premier luxury and lifestyle destination worldwide. This is achieved by continuing to re-invest and support the Village by strengthening the awareness of Bal Harbour Village, building demand for the destination from both tourists and potential

residents, and generating business for our partners. The Tourism Department accomplishes this goal in a number of ways, including: Advertising; Representation in key strategic domestic and international markets; Coordinating press and familiarization trips to Bal Harbour; A recurring partnership with the Greater Miami Convention and Visitors Bureau (GMCVB); and supporting Special Event programming implemented by the Recreation, Arts & Culture Department, to enhance the *Bal Harbour Experience*.

The objective for this investment is to generate on-going and incremental Resort Tax funds to be used for increasing the quality of life, beautification maintenance and enhancements of Village assets, and the ongoing creation of advertising, marketing, public relations efforts, programs and events to promote tourism to Bal Harbour Village.

FINANCIAL SUMMARY

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
RESORT TAX FUND						
TOURISM & MARKETING						
Salaries & Benefits	\$ 299,000	\$ 287,400	\$ 348,600	\$ 324,800	\$ 324,800	\$ 394,000
Other Operating	919,300	476,900	1,465,700	1,506,400	1,506,400	1,414,800
Operating Capital	-	17,100	58,600	-	76,900	150,000
TOTAL TOURISM	\$ 1,218,300	\$ 781,400	\$ 1,872,900	\$ 1,831,200	\$ 1,908,100	\$ 1,958,800

SIGNIFICANT ACCOMPLISHMENTS

- For the ten-month (October 1 - July 31) period of FY 2022-23, hotels and restaurants reported continued strong demand month over month resulting in all-time

Resort Tax Fund

- record collections for four months with year-to-date (YTD) results expected to be the second highest resort tax collections, just slightly below the all-time record high last fiscal year
- Continued with the weekly update calls with the Residential and Hotel general managers on a biweekly basis, to discuss and share relevant information regarding activities and events in Bal Harbour Village.
 - Partnered again with The Opera Gallery on the Village's Art in Public Places program which included a new curated exhibition of sculptures throughout Bal Harbour, at no cost to the Village, for one year. The primary locations include: Founders Circle; the corner of 96th Street and Harding Avenue; the green space at the entrance of the gated community; the green space in front of the Oceana; the Jetty Cut Walk; and on the Beach Path.
 - Digital marketing in both traditional as well as social media channels in key domestic feeder markets continued with the following results:
 - Website:
 - Visits increased 14%, from 281,983 to 321,325 driven by Google Ads
 - Conversions increased to 46,027
 - Social Media:
 - Instagram - Followers grew 48% from 34,758 to 51,200 and Profile Impressions reached 19,436,949 with total engagements of 9,498,399 with 142,612 likes (78.6% increase)
 - Facebook - Organic impressions on grew from 189,439 to 278,860 (47.2% increase)
 - Partnered with BHS to participate in the third edition of Fleurs de Villes in March 2023) and in the 5th edition of Ice Cream We Love in May 2023
 - Partnered with Robb Report Brazil to create the Bal Harbour Guide by Robb Report and launched in Sao Paulo in May 2023 with the attendance of VIP and influencers.
 - Worked with our in-market Representatives on several Familiarization (Fam) Trips to Bal Harbour Village including for journalists and influencers from Mexico, Argentina, Chile, and Brazil
 - Working in conjunction with the Recreation, Arts & Culture Department, provided the following: Kick-off to the Holiday Season with the annual Holiday Lighting celebration, which included live musical entertainment, a champagne sabering with St. Regis Bal Harbour Resort, and refreshments for residents and guests of all ages. The snow-speckled evening showcased the enhanced holiday décor at Founders Circle and along Collins Avenue.
 - Expanded the Unscripted Art Basel program, to offer residents and hotel guests VIP access to three Art Fairs and 12 Special Events, with over 400 tickets distributed for the various offerings.
 - Featured our annual New Year's Eve Fireworks from the jetty, with a 15-minute dynamic display.
 - Branded monthly musical presentations as *Sounds by the Sea* concert series, and enhanced the program to include light bites, live dancers, and a variety of genres including classical, Latin, jazz, pop, and rock.

Resort Tax Fund

- Expanded the annual Independence Day Celebration, to include live musical entertainment, and the first-ever drone laser light show, which featured customized images highlighting the beauty and elegance of Bal Harbour. This year's event had well over 1,000 residents and hotel guests in attendance.
- Partnered with Hotels to promote Bal Harbour's participation in Miami Spa Month during the summer 2023 months.
- Partnered with Restaurants to promote Bal Harbour's participation in Miami Spice Month during the summer 2023 months.
- Based on direction from the Village Council at the Council Retreat, issued a Request for Proposal (RFP) for the development of a Tourism Strategic Plan, and entered into negotiations with top-ranked firm.

5-Year Capital Improvement Program

OVERVIEW AND PROCESS

Local governments prepare and adopt comprehensive, fiscally sustainable, and multi-year capital plans to ensure effective management of capital assets. A prudent multi-year capital plan identifies and prioritizes expected needs based on a strategic plan. The Village has developed a long-term vision for the future, a true multi-year capital plan that emerges with the appropriation of funding towards the Bal Harbour Harbour Front Park-Jetty/Cutwalk, 96th Street Plaza, the New Village Hall and the Redevelopment of the Collins Avenue corridor, in addition to the Utility Infrastructure - Sewer, Water and Stormwater Improvements Project. As the full design and scope of these projects emerge in years, the corresponding funding allocations will be further developed.

The Village's FY 2024 - FY 2028 Capital Improvement Program (CIP) contains information on the Village plans to invest available resources into key infrastructure and facilities improvements. It provides the residents of the Village with the recommended CIP for a five year period starting with the fiscal year beginning October 1, 2023 and continuing through the fiscal year ending September 30, 2028. The Village's Five-Year Plan of proposed capital projects are defined as expenditure of \$100,000 or more for the acquisition or addition to fixed assets in the form of land, buildings or improvements which has a useful life of at least three years.

Through FY 2028 the overall CIP program is an estimated \$132,325,200. Of this amount \$62,211,700 is being funded by external resources (i.e., grants, Miami Dade Bonds, etc.). The FY 2023 - FY 2027 CIP includes a total of eight projects amount presented in the CIP schedules constitute the best estimate of the new and existing project funding required through the next five years. As implementation of each project nears the capital budget year, these costs are more specifically defined. Included in year subsequent to FY 2024 is approximately \$2,999,300 which represents proceeds from the Suntrust/Truist Building rental income whereby use of these amounts has not been determined and therefore will be placed into the General Capital Project Reserves.

FY 2024 includes a total of four projects with an estimated cost of \$4,118,600. This amount is adopted as part of the annual budget and represents actual funding commitments. All appropriations related to the CIP are generally re-appropriated into the subsequent year's budget.

There are a number of funding sources used for financing the CIP. These range from general revenues, revenue bond funds, developer contributions, federal and state grants, enterprise funds and loan proceeds.

Funding for subsequent years in the program are included for planning purposes only and do not receive expenditure authority until they are incorporated into the annual Capital Budget.

The five-year CIP is reviewed and updated annually to add new projects, to re-evaluate the program and project priorities in light of unanticipated needs, and to revise recommendations based on new requirements and funding source.

5-Year Capital Improvement Program

The next few pages within this section will provide an overall view of the projects planned within the FY 2024 - FY 2028 Capital Improvement Program. A summary of anticipated CIP operating impacts is also shown in this section.

Capital Improvement Program FY 2023-2024 - Proposed Budget Expenditure Summary

DESCRIPTION

These funds were established to account for financial resources used for the acquisition and/or construction of major capital assets within the Village.

	FY 2023 Budget Adopted	FY 2023 Budget Amended	FY 2024 Proposed Budget
GENERAL FUND			
REVENUE SOURCE BY CATEGORY			
Developer Contributions	\$ -	\$ -	\$ 1,000,000
Suntrust/Truist Rent	711,662	711,662	722,337
Miscellaneous Revenue - Grants	2,852,000	4,608,000	4,048,000
Miami-Dade General Obligation Bond Fund	5,662,048	6,475,000	-
Budget Allocation/Appropriation of Fund Balance/Carryover	1,704,290	14,075,838	-
TBD (Grants, etc.)	2,800,000	2,800,000	(2,500,000)
Total	\$ 13,730,000	\$ 28,670,500	\$ 3,270,337
EXPENDITURE BY PROJECT			
Waterfront Park (Phase A)	\$ 370,000	\$ 9,555,000	\$ -
Harbour Front Park - Jetty/Cutwalk	10,900,000	11,885,000	1,722,337
New Village Hall	-	3,100,000	-
Collins Avenue Beautification	-	50,000	-
Waterfront Park (Phase B)	-	33,500	-
Utility Infrastructure - Sewer, Water and Stormwater Improvements (Stormwater Portion)	2,460,000	4,047,000	1,548,000
Total	\$ 13,730,000	\$ 28,670,500	\$ 3,270,337
RESORT TAX FUND			
REVENUE SOURCE BY CATEGORY			
Budget Allocation/Appropriation of Fund Balance/Carryover	\$ 4,250,000	\$ 4,250,000	\$ -
Total	\$ 4,250,000	\$ 4,250,000	\$ -
EXPENDITURE BY PROJECT			
Harbour Front Park - Jetty/Cutwalk	\$ 4,000,000	\$ 4,000,000	\$ -
96th Street Plaza	200,000	200,000	-
BeachSide Landscape	50,000	50,000	-
Total	\$ 4,250,000	\$ 4,000,000	\$ -
UTILITY FUND			
REVENUE SOURCE BY CATEGORY			
Budget Allocation/Appropriation of Fund Balance/Carryover	\$ 2,135,080	\$ 3,706,200	\$ 222,880
Total	\$ 2,135,080	\$ 3,706,200	\$ 222,880
EXPENDITURE BY PROJECT			
Utility Infrastructure - Sewer, Water and Stormwater Improvements	2,135,080	3,706,200	222,880
Total	\$ 2,135,080	\$ 3,706,200	\$ 222,880
SECURITY AND LANDSCAPE			
REVENUE SOURCE BY CATEGORY			
Special Assessment/Budget Allocation/Appropriation of Fund Balance/Carryover	\$ 540,318	\$ 676,687	\$ 625,312
Total	\$ 540,318	\$ 676,687	\$ 625,312
EXPENDITURE BY PROJECT			
Utility Infrastructure - Sewer, Water and Stormwater Improvements	540,318	676,687	625,312
Total	\$ 540,318	\$ 676,687	\$ 625,312

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FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Revenues and Expenditures Budget Summary

	Budget							
	Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total
FUNDING SOURCE								
General Fund:								
Miami-Dade General Obligation Bond Fund	\$ 8,117,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,117,200
Developer Contributions - Bal Harbour Shops (PPS)	3,500,000	-	-	-	-	-	-	3,500,000
Developer Contributions - Bal Harbour Shops (Village Hall)	19,923,318	-	3,400,000	-	-	-	-	23,323,318
Developer Contributions - Bal Harbour Shops (Other)	2,000,000	-	-	-	500,000	-	-	2,500,000
Developer Contributions - Other	100,000	1,000,000	-	1,000,000	-	-	-	2,100,000
Suntrust/Truist Rent	1,631,662	722,337	733,172	744,170	755,333	766,662	-	5,353,336
Interlocal Contribution - Other	-	-	-	850,000	-	-	-	850,000
Miscellaneous Revenue - Grants	5,819,857	4,048,000	-	-	-	-	-	9,867,857
Budget Allocation	969,340	-	-	-	-	-	-	969,340
Appropriation of Fund Balance/Carryover	15,320,125	-	-	-	-	-	-	15,320,125
Village 2011 Bond Escrow Funds	368,933	-	-	-	-	-	-	368,933
Total General Fund	57,750,435	5,770,337	4,133,172	2,594,170	1,255,333	766,662	-	72,270,109
Resort Tax Fund:								
Appropriation of Fund Balance/Carryover	4,250,000	-	-	650,000	-	-	-	4,900,000
Total Resort Tax Fund	4,250,000	-	-	650,000	-	-	-	4,900,000
Utility Fund:								
Miami-Dade General Obligation Bond Funds	6,500,000	-	-	-	-	-	-	6,500,000
Developer Contributions - Oceana	950,000	-	-	-	-	-	-	950,000
Budget Allocation	2,221,800	-	-	-	-	-	-	2,221,800
Appropriation of Fund Balance/Carryover	3,402,780	222,880	-	-	-	-	-	3,625,660
Village 2011 Bond Escrow Funds	3,221,300	-	-	-	-	-	-	3,221,300
Village 2020 Utility Revenue Note	8,438,108	-	-	-	-	-	-	8,438,108
TBD - (Grants, Debt Issuance, etc.)	-	-	-	-	-	-	10,546,200	10,546,200
Total Utility Fund	24,733,988	222,880	-	-	-	-	10,546,200	35,503,068
Security and Landscape Aeseement Fund:								
Appropriation of Fund Balance/Carryover	676,688	625,312	-	-	-	-	-	1,302,000
Total Security and Landscape Aeseement Fund	676,688	625,312	-	-	-	-	-	1,302,000
<i>TBD</i>	2,800,000	(2,500,000)	-	-	-	6,050,000	12,000,000	18,350,000
TOTAL FUNDING SOURCE	\$ 90,211,111	\$ 4,118,529	\$ 4,133,172	\$ 3,244,170	\$ 1,255,333	\$ 6,816,662	\$ 22,546,200	\$ 132,325,177
EXPENDITURE BY PROJECT								
Parks and Public Spaces Operations Facility	\$ 3,164,704	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,164,704
Waterfront Park (Phase A)	21,156,869	-	-	-	-	-	-	21,156,869
Harbour Front Park - Jetty/Cutwalk	16,892,152	1,722,337	-	1,000,000	-	-	-	19,614,489
96th Street Plaza	200,000	-	-	1,500,000	-	-	-	1,700,000
New Village Hall	3,100,000	-	3,400,000	-	16,823,318	-	-	23,323,318
Waterfront Park (Phase B)	50,000	-	-	-	-	6,050,000	-	6,100,000
Collins Avenue Beautification	50,000	-	-	-	-	-	12,000,000	12,050,000
BeachSide Landscape	50,000	-	-	-	-	-	TBD	50,000
Utility Infrastructure - Sewer, Water and Stormwater Improvement	28,724,068	2,396,192	-	TBD	TBD	TBD	10,546,200	41,666,460
TBD:								
Use of Suntrust/Truist Funds	-	-	733,172	744,170	755,333	766,662	-	2,999,337
Use of Shop Funds	-	-	-	-	500,000	-	-	500,000
TOTAL EXPENDITURE	\$ 73,387,793	\$ 4,118,529	\$ 4,133,172	\$ 3,244,170	\$ 18,078,651	\$ 6,816,662	\$ 22,546,200	\$ 132,325,177

Note: Awards received subsequent to a projects appropriation will be used to offset the previously planned use of Fund Balance/Budget Allocations.

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506410

Project Name: Waterfront Park (Phase A)

Department: Capital Program

Description: New Waterfront Park that includes a Community Center (12,163 sf) playground, water feature/splashpad, landscape & hardscape. Community Center Concept design was developed through Community input and approved by Village Council in 2018. During FYE 2020, the Village became aware that the seawall will need to be replaced. The seawall replacement scope of work has addressed sea level rise by raising the seawall cap and will also include a new dock & waterside amenities such as kayak launch. Access to the dock area, via a secured gate at 96th Street has been provided.

Projected date range: 8/19 - 09/2023

		Budget								
		Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total	
I. Revenue Source:										
General Fund:										
Developer Contributions - Ba Harbour Shops (PPS)	\$	3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Developer Contributions - Ba Harbour Shops (Other)		2,000,000	-	-	-	-	-	-	-	2,000,000
Suntrust/Truist Rent		920,000	-	-	-	-	-	-	-	920,000
Miscellaneous Revenue - Grants		1,184,857	-	-	-	-	-	-	-	1,184,857
Budget Allocation		58,773	-	-	-	-	-	-	-	58,773
Appropriation of Fund Balance/Carryover		13,493,239	-	-	-	-	-	-	-	13,493,239
Total	\$	21,156,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,156,869
II. Project Expense										
Planning, Design, Permit, Bid, Award and Construction										
Administration	\$	1,712,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,712,956
Phase A - Park		17,616,698	-	-	-	-	-	-	-	17,616,698
Phase A - Seawall		1,457,215	-	-	-	-	-	-	-	1,457,215
Phase A - FF&E and Additional Services		370,000	-	-	-	-	-	-	-	370,000
Total	\$	21,156,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,156,869

Note: Project name was previously labelled as Phase I and II. Developer contributions revenue source herein reflects the expected timing of receipt of the contributions from Bal Harbour Shops. The village has been awarded \$706K in grants to be utilized for the Seawall portion of this project by FIND. In addition, the Village has been awarded approximately \$480K in grant funding for the park by Florida Department of Environmental Protection. Awards received will be used to offset the use of Fund Balance. The contract for the construction portion of the park was awarded in September 2021. As contract award/implementation of each project nears the capital budget year, these costs are more specifically defined. The figures herein constitute the best estimate of the new and existing project funding required over the next five years.

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506405

Project Name: Harbour Front Park - Jetty/Cutwalk

Department: Capital Program

Description: Reconstruction of existing Jetty, as a public space and park, to enhance the aesthetics with design concepts to be developed with community involvement; includes the plaza under the Herman Futz Bridge as an entrance Plaza. The project will included over water platforms adjacent to reefs, a living shoreline, raising the elevation for resiliency purposes and providing a safe walking path with railings and covered areas. The 96 Street Plaza (street-end) will include improvements to enhance the area as a public space with new pavers, shade structures and seating. Construction Commencement FYE 2024

Projected date range: 7/19 - 2/25

		Budget							
		Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total
I. Revenue Source:									
General Fund:									
Miami-Dade General Obligation Bond Fund	\$	7,554,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,554,200
Developer Contributions - Other		100,000	1,000,000	-	1,000,000	-	-	-	2,100,000
Suntrust/Truist Rent		711,662	722,337	-	-	-	-	-	1,433,999
Budget Allocation		-	-	-	-	-	-	-	-
Miscellaneous Revenue - Grants		852,000	2,500,000	-	-	-	-	-	3,352,000
Appropriation of Fund Balance/Carryover		874,290	-	-	-	-	-	-	874,290
Resort Tax - Appropriation of Fund Balance/Carryover		4,000,000	-	-	-	-	-	-	4,000,000
TBD		2,800,000	(2,500,000)	-	-	-	-	-	300,000
Total	\$	16,892,152	\$ 1,722,337	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 19,614,489
II. Project Expense									
Planning, Design, Permit, Bid, Award and Construction									
Administration	\$	2,379,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,379,418
Construction		13,212,734	1,722,337	-	1,000,000	-	-	-	15,935,071
Contingency		1,300,000	-	-	-	-	-	-	1,300,000
Total	\$	16,892,152	\$ 1,722,337	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 19,614,489

Note: The village has been awarded \$7.5 million in GOB funding; \$252,000 Grant for Phase I Design from Florida Inland Navigational District; FIND Phase II grant (\$2 million); and two \$500,000 award from State. The final construction cost is subject to a constructability review of the design development phase. Awards received subsequent to a project's appropriation will be used to offset the previously planned use of Fund Balance/Budget Allocations.

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506417

Project Name: 96th Street Plaza

Department: Capital Program

Description: Conversion of the 96th Street End, currently used as a right of way, into a public plaza. The project will be a joint venture between the City of Surfside and the Village.

Projected date range: TBD

		Budget							
		Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total
I. Revenue Source:									
General Fund:									
Interlocal Contribution - Other (TBD)		\$ -	\$ -	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ 850,000
Resort Tax - Appropriation of Fund Balance/Carryover		200,000	-	-	650,000	-	-	-	850,000
TBD		-	-	-	-	-	-	-	-
Total		\$ 200,000	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,700,000
II. Project Expense									
Planning, Design, Permit, Bid, Award and Construction									
Administration		\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	200,000
Construction		-	-	-	-	-	-	-	-
96th Street		-	-	-	1,500,000	-	-	-	1,500,000
Contingency		-	-	-	-	-	-	-	-
Total		\$ 200,000	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,700,000

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506415
Project Name: New Village Hall
Department: Capital Program
Description: New Village Hall including underground Parking and Plaza (at Fairfield site). To be developed and constructed by the Bal Harbor Shops per Development Agreement. Budget includes A&E, Sitework, Building and FF&E. Construction commences no later than 30 months of Shops commencement of 96 Street Parking Garage and completion of construction 30 months. A/E Contract awarded in July of 2022.
Projected date range: 11/2021 to 06/2027

	Budget							Total
	Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	
I. Revenue Source:								
TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Contribution - Bal Harbour Shops	19,923,318	-	3,400,000	-	-	-	-	23,323,318
Total	\$ 19,923,318	\$ -	\$3,400,000	\$ -	\$ -	\$ -	\$ -	\$ 23,323,318
II. Project Expense								
Planning, Design, Permit, Bid, Award and Construction Administration	\$ 3,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,100,000
Construction	-	-	3,400,000	-	16,823,318	-	-	20,223,318
Total	\$ 3,100,000	\$ -	\$3,400,000	\$ -	\$ 16,823,318	\$ -	\$ -	\$ 23,323,318

Note: Pursuant to the Shops Developer Agreement, a true-up resulting from inflation will be performed prior to June 2025.

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506413
Project Name: Waterfront Park (Phase B)
Department: Capital Program
Description: Waterfront Park Parking with possible relocation of Basketball Court and other Recreation activities including Gym, Locker rooms and track.
Projected date range: 11/26 through 12/29

	Budget							Total
	Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	
I. Revenue Source:								
General Fund:								
Developer Contributions - Ba Harbour Shops (PPS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Contributions - Ba Harbour Shops (Other)	-	-	-	-	-	-	-	-
Budget Allocation	50,000	-	-	-	-	-	-	50,000
Appropriation of Fund Balance/Carryover	-	-	-	-	-	-	-	-
TBD	-	-	-	-	-	6,050,000	-	6,050,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 6,050,000	\$ -	\$ 6,100,000
II. Project Expense								
Planning, Design, Permit, Bid, Award and Construction								
Administration	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Phase B	-	-	-	-	-	6,050,000	-	6,050,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 6,050,000	\$ -	\$ 6,100,000

Note: Project cost includes cost to demolish Village Hall and Police Station. Project was previously labeled Waterfront Park (Phase III).

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506420
Project Name: Collins Avenue Beautification
Department: Capital Program
Description: Redesign of Collins Avenue Corridor to improve traffic & pedestrian circulation by implementing Complete Streets concept, providing a connection from the Jetty to 96 Street-end. The design will improve the overall windshield aesthetic of the Village with broad pedestrian linear park along the west side of Collins.
Projected date range: TBD

		Budget							
		Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total
I. Revenue Source:									
General Fund - Budget Allocation	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Miscellaneous Revenue - Grants		-	-	-	-	-	-	-	-
TBD		-	-	-	-	-	-	12,000,000	12,000,000
Total	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000
II. Project Expense									
Planning, Design, Permit, Bid, Award and Construction									
Administration	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950,000	\$ 1,000,000
Construction		-	-	-	-	-	-	11,050,000	11,050,000
Total	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ 12,050,000

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: 506414

Project Name: BeachSide Landscape

Department: Public Works and Beautification

Description: Project to develop potential improvements to the Bal Harbour Beach Scenic Path while complimenting, supporting and enhancing its original design intent. This Project is in the preliminary development phase. Staff has met with an Urban Planner to develop preliminary feasibility options. A scope of services proposal has been received and funds have been included within the proposed budget for the feasibility option development.

Projected date range: TBD

		Budget							
		Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total
I. Revenue Source:									
Resort Tax Fund:									
Appropriation of Fund Balance/Carryover	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	TBD	\$ 50,000
TBD		-	-	-	-	-	-	TBD	-
Total	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	TBD	\$ 50,000
II. Project Expense									
Planning, Design, Permit, Bid, Award and Construction									
Administration	\$	50,000	\$ -	\$ -	\$ -	\$ -	\$ -	TBD	\$ 50,000
Phase B		-	-	-	-	-	-	TBD	-
Total	\$	50,000	\$ -	\$ -	TBD	TBD	TBD	TBD	\$ 50,000

FY 2024-2028 Capital Budget and 5-Year Capital Improvement Program

Project Number: VARIOUS

Project Name: Utility Infrastructure - Sewer, Water and Stormwater Improvements

Department: Public Works and Beautification

Description: Rehabilitation of the Village infrastructure to include curative repairs and identified replacement of the Water, Sanitary Sewer and Storm Water systems, with remedial paving in affected areas. Roadway milling and resurfacing in non-affected areas to be funded through Gated Residential Community Assessments. Design and construction activities are ongoing. Prior year costs include: Construction activities for the Utility Infrastructure Improvements Project (UIIP) related to the Phases 3 (A),(B),(C) sewer and stormwater remediation, new water main replacement and sanitary sewer lining within the Phases 6 (A),(B) and Phases 5 (B), (C) locations. Design activities continue for the for the UIIP Phases 6 (A), (B) and Phases 5 (B), (C), related to water service connections, sewer system remediation and stormwater system improvements, including curb and gutter, pipe and structure lining and the initiation of the design for the partially Grant funded Phase 7 Stormwater Station and adjacent system upgrades. During FY 23, UIIP Phases 3(A), (B),(C) the scheduled roadway milling and repaving activities began on July 10, 2023 and are expected to be completed prior to the end of the calendar year. Construction activities related to water service and meter installation, to continue during the second and third quarters of FY 24 at the Phase 5 (B),(C) and 6 (A),(B) locations, with stormwater activities to follow. Additionally, on April 27, 2023, the Notice to Proceed was issued to Village Engineers, Calvin Giordano & Associates to begin the utility improvement design for the UIIP Phase 5 (A) locations.

Projected date range: TBD

	Budget							Total
	Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	
I. Revenue Source:								
Utility Fund:								
Miami-Dade General Obligation Bond Fund	\$ 6,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500,000
Developer Contributions - Oceana	950,000	-	-	-	-	-	-	950,000
Budget Allocation	2,221,800	-	-	-	-	-	-	2,221,800
TBD - (Grants, Debt Issuance, etc.)	-	-	TBD	TBD	TBD	TBD	10,546,200	10,546,200
Appropriation of Fund Balance/Carryover:								
Utility Fund	-	-	-	-	-	-	-	-
Village 2011 Bond Escrow Funds	1,933,800	-	-	-	-	-	-	1,933,800
Village 2020 Utility Revenue Note	8,096,000	-	-	-	-	-	-	8,096,000
Appropriation of Fund Balance/Carryover	3,402,780	222,880	-	-	-	-	-	3,625,660
General Fund:								
Miscellaneous Revenue - Grants	3,783,000	1,548,000	-	-	-	-	-	5,331,000
Budget Allocation	300,000	-	-	-	-	-	-	300,000
Appropriation of Fund Balance/Carryover	860,000	-	TBD	TBD	TBD	TBD	TBD	860,000
Security & Landscape Fund:								
Special Assessment/Appropriation of Fund Balance/Carryo	676,688	625,312	-	-	-	-	-	1,302,000
Total	\$ 28,724,068	\$ 2,396,192	\$ -	\$ -	\$ -	\$ -	\$ 10,546,200	\$ 41,666,460

	Budget							
	Previous Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Future Years	Total
II. Project Expense								
Utility Fund:								
Master Plan Construction - Utility Fund	\$ 22,969,300	\$ -	TBD	TBD	TBD	TBD	TBD	\$ 22,969,300
Master Plan Construction - (Milling and Paving) - Utility Fund	135,080	222,880	TBD	TBD	TBD	TBD	TBD	357,960
Collins Avenue & 96th Street Water Mains - TBD	-	-	-	-	-	-	10,546,200	10,546,200
General Fund:								
Master Plan Construction - General Fund (Stormwater)	1,943,000	1,548,000	TBD	TBD	TBD	TBD	TBD	3,491,000
Master Plan Construction - General Fund (Pump Station)	3,000,000	-	TBD	TBD	TBD	TBD	TBD	3,000,000
Security & Landscape Fund:								
Complete Roadway Mill & Resurface - Gated Area - funded from Residential Assessments	676,688	625,312	-	-	-	-	-	1,302,000
Total	\$ 28,724,068	\$ 2,396,192	\$ -	\$ -	\$ -	\$ -	\$ 10,546,200	\$ 41,666,460

Note:
- The Village was awarded approximately \$1.48 million in funding from the American Rescue Plan Act of 2021 in FYE 2021. These monies will be used to fund the Stormwater portion of the Utility Master Plan Project. The Village was awarded 2 Million in funding from the State of Florida Department of Environmental Protection (FDEP). These funds will be used for the UIIP Phase 7 Stormwater Station Upgrades and adjacent system upgrades. In FYE 2023, the Village was awarded FDEP Grants for Stormwater System improvements in the amount of \$1.548 million dollars.
- The figures herein constitute the best estimate of the new and existing project funding required over the next five years. As implementation of each project nears the capital budget year, these costs are more specifically defined.

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Position Detail

	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
GENERAL FUND												
Legislative	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-
Administration	8.00	-	7.00	-	7.00	-	7.00	-	7.00	-	7.00	-
Finance	5.00	-	5.00	-	5.00	-	5.00	-	5.00	1.00	5.00	1.00
General Government	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Law Enforcement	39.00	2.00	39.00	2.00	39.00	2.00	39.00	2.00	40.00	2.00	41.00	2.00
Building	5.00	4.00	5.00	4.00	5.00	5.00	6.00	4.00	6.00	6.00	7.00	10.00
Public Works	4.58	-	4.58	-	4.58	-	4.10	-	4.74	-	4.74	-
Recreation, Arts & Culture	2.44	5.00	3.44	0.50	3.44	4.50	4.00	4.00	4.45	5.00	5.45	4.00
Information Technology	-	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Capital Program	-	-	1.00	-	1.00	-	1.00	-	2.00	-	2.00	-
Total General Fund	69.02	12.00	71.02	7.50	71.02	12.50	72.10	11.00	75.19	15.00	78.19	18.00
RESORT TAX FUND												
Marketing	1.00	1.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00	1.00	1.00	2.00
Beautification and Maintenance	2.02	-	2.02	0.50	2.02	0.50	4.32	-	4.16	-	4.16	-
Recreation, Arts & Culture	-	-	-	-	-	-	-	-	2.55	2.00	3.55	1.00
Total Resort Tax Fund	3.02	1.00	3.02	2.50	3.02	2.50	5.32	2.00	7.71	3.00	8.71	3.00
WATER AND SEWER FUND												
Water and Sewer	5.68	-	5.68	-	5.68	-	5.58	-	6.10	-	6.10	-
Total Water and Sewer Fund	5.68	-	5.68	-	5.68	-	5.58	-	6.10	-	6.10	-
LANDSCAPE & SECURITY FUND												
Beautification and Maintenance	0.28	-	0.28	-	0.28	-	-	-	-	-	-	-
Total Landscape & Security Fund	0.28	-	0.28	-	0.28	-	-	-	-	-	-	-
TOTAL VILLAGE	78.00	13.00	80.00	10.00	80.00	15.00	83.00	13.00	89.00	18.00	93.00	21.00
GENERAL FUND												

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Position Detail

	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Legislative												
Mayor	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Council Member	4.00	-	4.00	-	4.00	-	4.00	-	4.00	-	4.00	-
Total Legislative	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-	5.00	-
Administration												
Village Manager	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Village Clerk	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
AVM / Human Resources Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Deputy Village Clerk/Records Liason	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Executive Assistant	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Capital Projects Coordinator	1.00	-	-	-	-	-	-	-	-	-	-	-
Management Analyst	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Receptionist/Administrative Assistant	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Administration	8.00	-	7.00	-	7.00	-	7.00	-	7.00	-	7.00	-
Finance												
Chief Financial Officer/Finance Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Accounting Clerk	3.00	-	3.00	-	3.00	-	3.00	-	3.00	1.00	3.00	1.00
Controller	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Finance	5.00	-	5.00	-	5.00	-	5.00	-	5.00	1.00	5.00	1.00
General Government												
Records Assistant	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Total General Government	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00

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	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
Law Enforcement	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Police Chief	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Executive Secretary	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Captain	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Management Services Administrator	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Quality Assurance Coordinator	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Lieutenant	3.00	-	3.00	-	3.00	-	3.00	-	3.00	-	3.00	-
Sergeant	4.00	-	4.00	-	4.00	-	4.00	-	4.00	-	5.00	-
Detective	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Corporal	-	-	-	-	-	-	-	-	-	-	-	-
Canine Officer/Handler	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	-	-
Officer	14.00	-	14.00	-	14.00	-	14.00	-	14.00	-	16.00	-
Code Enforcement Officer	2.00	-	2.00	-	2.00	-	2.00	-	2.00	-	3.00	-
Public Service Aide	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	-	-
Public Safety Beach Ranger - Sergeant	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Dispatcher	5.00	-	5.00	-	5.00	-	5.00	-	6.00	-	6.00	-
Records Administrator	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	-	-
Systems Support Staff	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00
Communications Administrator & Code Compliance	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Communications Supervisor	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Law Enforcement	39.00	2.00	39.00	2.00	39.00	2.00	39.00	2.00	40.00	2.00	41.00	2.00

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	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
Building	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Building Official/ Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Chief Building	1.00	-	1.00	-	1.00	-	-	-	-	-	-	-
Permit Clerks	3.00	-	3.00	-	3.00	1.00	4.00	-	4.00	-	4.00	-
Clerical Assistant	-	-	-	-	-	-	-	-	-	-	-	-
Building Administrator	-	-	-	-	-	-	1.00	-	1.00	-	1.00	-
Inspectors	-	4.00	-	4.00	-	4.00	-	4.00	-	6.00	1.00	10.00
Total Building	5.00	4.00	5.00	4.00	5.00	5.00	6.00	4.00	6.00	6.00	7.00	10.00
Public Works	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Public Works & Beautification Director	0.27	-	0.27	-	0.27	-	0.37	-	0.37	-	0.37	-
Administrative Assistants	0.26	-	0.26	-	0.26	-	0.50	-	0.83	-	0.83	-
Compliance Coordinator	0.20	-	0.20	-	0.20	-	0.20	-	0.20	-	0.20	-
Operations Manager	-	-	-	-	-	-	0.16	-	0.16	-	0.16	-
Supervisor	0.68	-	0.68	-	0.68	-	0.64	-	1.00	-	1.00	-
Municipal Service Workers	3.17	-	3.17	-	3.17	-	2.23	-	0.78	-	0.78	-
Technicians	-	-	-	-	-	-	-	-	1.40	-	1.40	-
Total Public Works	4.58	-	4.58	-	4.58	-	4.10	-	4.74	-	4.74	-

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	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Recreation, Arts & Culture												
Recreation, Arts & Culture Director	0.04	-	0.04	-	0.04	-	-	-	0.60	-	0.60	-
Administrative Assistant	0.23	-	0.23	-	0.23	-	-	-	0.60	-	0.60	-
Operations Supervisors	0.08	-	0.08	-	0.08	-	-	-	-	-	-	-
Park Facility Supervisor	-	-	-	-	-	-	1.00	-	-	-	-	-
Park Attendants	2.00	5.00	3.00	-	3.00	4.00	3.00	4.00	-	-	-	-
Municipal Service Workers	0.09	-	0.09	0.50	0.09	0.50	-	-	-	-	-	-
Recreation Manager	-	-	-	-	-	-	-	-	0.75	-	0.75	-
Recreation Leaders	-	-	-	-	-	-	-	-	1.50	3.00	1.50	2.00
Facility Worker	-	-	-	-	-	-	-	-	1.00	-	2.00	-
Maintenance Worker	-	-	-	-	-	-	-	-	-	2.00	-	2.00
Events & Communication Director	-	-	-	-	-	-	-	-	-	-	-	-
Events & Communication Coordinator	-	-	-	-	-	-	-	-	-	-	-	-
Total Recreation, Arts & Culture	2.44	5.00	3.44	0.50	3.44	4.50	4.00	4.00	4.45	5.00	5.45	4.00
Capital Program												
Capital Program Director	-	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Capital Program Assistant Manager	-	-	-	-	-	-	-	-	1.00	-	1.00	-
Total Capital Program	-	-	1.00	-	1.00	-	1.00	-	2.00	-	2.00	-
Information Technology												
Systems Support Staff	-	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Total Information Technology	-	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
TOTAL GENERAL FUND	69.02	12.00	71.02	7.50	71.02	12.50	72.10	11.00	75.19	15.00	78.19	18.00
RESORT TAX FUND												

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Position Detail

	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Marketing												
Tourism/Marketing Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Assistants	-	1.00	-	2.00	-	2.00	-	2.00	-	1.00	-	2.00
Total Marketing	1.00	1.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00	1.00	1.00	2.00
Beautification and Maintenance												
Public Works & Beautification Director	0.19	-	0.19	-	0.19	-	0.23	-	0.23	-	0.23	-
Administrative Assistants	0.16	-	0.16	-	0.16	-	0.20	-	0.20	-	0.20	-
Operations Manager	-	-	-	-	-	-	0.25	-	0.25	-	0.25	-
Supervisors	0.57	-	0.57	-	0.57	-	0.36	-	0.33	-	0.33	-
Municipal Service Workers	1.10	-	1.10	0.50	1.10	0.50	3.28	-	1.55	-	1.55	-
Technicians	-	-	-	-	-	-	-	-	1.60	-	1.60	-
Total Beautification and Maintenance	2.02	-	2.02	0.50	2.02	0.50	4.32	-	4.16	-	4.16	-

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	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Recreation, Arts & Culture												
Recreation, Arts & Culture Director	-	-	-	-	-	-	-	-	0.40	-	0.40	-
Administrative Assistant	-	-	-	-	-	-	-	-	0.40	-	0.40	-
Operations Supervisors	-	-	-	-	-	-	-	-	-	-	-	-
Park Facility Supervisor	-	-	-	-	-	-	-	-	-	-	-	-
Park Attendants	-	-	-	-	-	-	-	-	-	-	-	-
Municipal Service Workers	-	-	-	-	-	-	-	-	-	-	-	-
Recreation Manager	-	-	-	-	-	-	-	-	0.25	-	0.25	-
Recreation Leaders	-	-	-	-	-	-	-	-	0.50	1.00	0.50	1.00
Facility Worker	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance Worker	-	-	-	-	-	-	-	-	-	-	-	-
Events & Communication Director	-	-	-	-	-	-	-	-	1.00	-	1.00	-
Events & Communication Coordinator	-	-	-	-	-	-	-	-	-	1.00	1.00	-
Total Recreation, Arts & Culture	-	-	-	-	-	-	-	-	2.55	2.00	3.55	1.00
TOTAL RESORT TAX FUND	3.02	1.00	3.02	2.50	3.02	2.50	5.32	2.00	7.71	3.00	8.71	3.00
WATER AND SEWER FUND												
Water and Sewer												
Public Works & Beautification Director	0.40	-	0.40	-	0.40	-	0.40	-	0.40	-	0.40	-
Administrative Assistants	1.25	-	1.25	-	1.25	-	1.30	-	0.97	-	0.97	-
Compliance Coordinator	0.80	-	0.80	-	0.80	-	0.80	-	0.80	-	0.80	-
Operations Manager	-	-	-	-	-	-	0.59	-	0.59	-	0.59	-
Supervisors	0.59	-	0.59	-	0.59	-	-	-	0.67	-	0.67	-
Technicians	1.00	-	1.00	-	1.00	-	1.00	-	2.00	-	2.00	-
Municipal Service Workers	1.64	-	1.64	-	1.64	-	1.49	-	0.67	-	0.67	-
Total Water and Sewer	5.68	-	5.68	-	5.68	-	5.58	-	6.10	-	6.10	-
TOTAL WATER AND SEWER FUND	5.68	-	5.68	-	5.68	-	5.58	-	6.10	-	6.10	-

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	FY 2018-19 Adopted Budget		FY 2019-20 Adopted Budget		FY 2020-21 Adopted Budget		FY 2021-22 Adopted Budget		FY 2022-23 Adopted Budget		FY 2023-24 Proposed Budget	
SECURITY & LANDSCAPE FUND												
Beautification and Maintenance	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Public Works & Beautification Director	0.10	-	0.10	-	0.10	-	-	-	-	-	-	-
Administrative Assistants	0.10	-	0.10	-	0.10	-	-	-	-	-	-	-
Supervisors	0.08	-	0.08	-	0.08	-	-	-	-	-	-	-
Total Beautification and Maintenance	0.28	-	0.28	-	0.28	-	-	-	-	-	-	-
TOTAL SECURITY & LANDSCAPE FUND	0.28	-	0.28	-	0.28	-	-	-	-	-	-	-
TOTAL VILLAGE	78.00	13.00	80.00	10.00	80.00	15.00	83.00	13.00	89.00	18.00	93.00	21.00
PUBLIC WORKS & BEAUTIFICATION DEPARTMENT												
(ALL FUNDS) *	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Public Works & Beautification Director	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Administrative Assistants	2.00	-	2.00	-	2.00	-	2.00	-	2.00	-	2.00	-
Compliance Coordinator	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-	1.00	-
Operations Manager	-	-	-	-	-	-	1.00	-	1.00	-	1.00	-
Supervisors	2.00	-	2.00	-	2.00	-	1.00	-	2.00	-	2.00	-
Technicians	1.00	-	1.00	-	1.00	-	1.00	-	5.00	-	5.00	-
Park Attendants	2.00	5.00	3.00	4.00	3.00	4.00	3.00	4.00	-	-	-	-
Municipal Service Workers	6.00	-	6.00	1.00	6.00	1.00	7.00	-	3.00	-	3.00	-
Total Public Works & Beautifications Department	15.00	5.00	16.00	5.00	16.00	5.00	17.00	4.00	15.00	-	15.00	-

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	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget	FY 2022-23 Adopted Budget	FY 2023-24 Proposed Budget
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RECREATION, ARTS & CULTURE DEPARTMENT												
(ALL FUNDS) *	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT	FTEs	PT
Recreation, Arts and Culture Director	0.04	-	0.04	-	0.04	-	-	-	1.00	-	1.00	-
Administrative Assistant	0.23	-	0.23	-	0.23	-	-	-	1.00	-	1.00	-
Operations Supervisors	0.08	-	0.08	-	0.08	-	-	-	-	-	-	-
Park Facility Supervisor	-	-	-	-	-	-	-	-	-	-	-	-
Park Attendants	2.00	5.00	3.00	-	3.00	-	-	-	-	-	-	-
Municipal Service Workers	0.09	-	0.09	0.50	0.09	-	-	-	-	-	-	-
Recreation Manager	-	-	-	-	-	-	-	-	1.00	-	1.00	-
Recreation Leaders	-	-	-	-	-	-	-	-	2.00	4.00	2.00	3.00
Facility Worker	-	-	-	-	-	-	-	-	1.00	-	2.00	-
Maintenance Worker	-	-	-	-	-	-	-	-	-	2.00	-	2.00
Events & Communication Director	-	-	-	-	-	-	-	-	1.00	-	1.00	-
Events & Communication Coordinator	-	-	-	-	-	-	-	-	-	1.00	1.00	-
Total Recreation, Arts & Culture Department	2.44	5.00	3.44	0.50	3.44	-	-	-	7.00	7.00	9.00	5.00

(*) Each position is allocated by percentage of staff time dedicated to each program.

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